

SCHOOL-PARENT-COMMUNITY RELATIONS GOALS/PRIORITY OBJECTIVES

Code **KA** Issued **DRAFT/13**

Purpose: To establish the board's vision for school-parent-community relations.

The district will involve all segments of the community in accomplishing our goals and mission.

The board believes the following.

- The public schools belong to the people who created them by consent and support them by taxation.
- The schools are only as strong as the support afforded them by an intelligent and informed community.
- The support of the people must be based upon their knowledge of, their understanding about and their participation in the aims and efforts of the schools.
- The education of students is best served through the cooperative efforts of students, parents/legal guardians, district staff and community members.

In support of these beliefs, the district will encourage support of effective partnerships among schools, parents/legal guardians, community and business. To increase participation of business and industry in our schools, the district may do the following.

- Recruit business and industry personnel to serve on local school improvement councils and serve as volunteers or mentors.
- Encourage school personnel to obtain advice and suggestions from the business community.
- Work with businesses and civic and professional organizations to establish adopt-a-school programs.

Individual schools may implement an effective public information program to inform citizens about schools and about the achievement of students.

Individual schools may establish awards programs to recognize individuals and firms which contribute to effective partnerships.

Adopted 4/25/94; Revised ^

Legal references:

- A. S.C. Code, 1976, as amended:
 1. Section 59-5-60 - General powers of the board.
 2. Section 59-5-65(11), (12), (13) - State board of education authorized to assist school districts in the creation of effective school/business/community partnerships.

PARENT INVOLVEMENT IN EDUCATION

Code **KB** Issued **DRAFT/13**

Purpose: To establish the board's vision for the involvement of parents and families in the education of their children.

The board believes that parent and family involvement must be pursued and supported by homes, schools/colleges/universities, communities, businesses, faith congregations, organizations and government entities by working together in a collaborative effort.

The board believes it can impact student achievement by improving the quality and quantity of parent/family involvement in the education of their children.

Therefore, the board commits to the following.

- Seeing that each school establishes a comprehensive parent involvement program that includes parent education programs and activities that will assist parents and families in supporting classroom learning.
- Providing support and coordination for staff and parents and families to make family involvement in education a priority.
- Establishing effective, two-way communication between all parents and families and schools that respects the diversity and differing needs of families and encourages the development of mutual support between home and school.
- Seeing that each school develops effective school planning/management teams that involve a broad spectrum of families, staff and community representatives in school governance and decision making at the local and statewide level.
- Recognizing that improved student achievement must be an equally shared responsibility and ultimate goal of parents and families, teachers, the school system as a whole and the community at large.

Parent involvement (2000 Parent Involvement in Their Children's Education Act)

Responsibilities of board

In order to heighten awareness of the importance of parent and family involvement in the education of their children throughout their schooling, encourage the establishment and maintenance of parent-friendly school settings, and emphasize parent/school partnerships to assure a child's academic success, the board will do the following.

- Consider joining national organizations that promote and provide technical assistance on various proven parental involvement frameworks and models.
- Incorporate, where possible, proven parental involvement practices into existing policies and efforts.
- Provide parental involvement orientation and training through staff development.

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- Provide incentives and formal recognition for schools that significantly increase parental involvement as defined by the state board of education.
- Require an annual report on school and district parental involvement programs including evaluations of the success of the programs.
- Include parental involvement expectations as part of the superintendent's evaluation.

Responsibilities of superintendent

The superintendent will do the following.

- Include parental involvement expectations as part of each principal's evaluation.
- Include information about parental involvement opportunities and participation in the district's annual report.
- Disseminate parental expectations as defined by law to all parents of the district.

The superintendent may also designate staff to serve as parent liaisons for the district, require each school to designate a faculty contact for parental involvement efforts, require each principal to designate a materials and resource space within the school specifically for parents, and encourage principals to adjust class and school schedules to accommodate parent-teacher conferences more conveniently.

Parent involvement (No Child Left Behind Act of 2001)

The board also recognizes the special importance of parental involvement to the success of its Title I, Migrant (MEP), and Limited English Proficiency (LEP) programs. Pursuant to federal law, the district and parents will jointly develop and agree upon a written parental involvement policy that will be distributed to parents participating in any of these programs.

In keeping with these beliefs, it is the intention of the district to cultivate and support active parental involvement and to set and realize goals for parent-supported student learning. The district will do the following.

- Provide activities that will educate parents regarding the intellectual and developmental needs of their children at all age levels. This will include promoting cooperation between the district and other agencies or school/community groups (such as parent-teacher groups, Head Start, First Steps, etc.) to furnish learning opportunities and disseminate information regarding parenting skills and child/adolescent development.
- Implement strategies to involve parents in the educational process, including the following.
 - keeping families informed of opportunities for involvement and encouraging participation in various programs
 - providing access to educational resources for parents/families to use together with their children
 - keeping families informed of the objectives of district educational programs as well as of their child's participation and progress within these programs.
- Enable families to participate in the education of their children through a variety of roles. For example, family members should be given opportunities to do the following.
 - Provide input into district policies.
 - Volunteer time within the classrooms and school programs.

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- Provide professional development opportunities for teachers and staff to enhance their understanding of effective parent involvement strategies.
- Perform regular evaluations of parent involvement at each school and at the district level.
- Provide access, upon request, to any instructional material used as part of the educational curriculum.
- If practicable, provide information in a language understandable to parents.

Title I parent involvement

The board recognizes that parent involvement is vital to achieve maximum educational growth for students participating in the district's Title I program. Therefore, in compliance with federal law and state department of education guidelines, the district will meet with parents to provide information regarding their school's participation in the Title I program and its requirements.

The superintendent will ensure equivalence among schools in teachers, administration and other staff and in the provisions of curriculum materials and instructional supplies.

The board directs the superintendent to ensure that each of the district's schools participating in the Title I program meet annually. Parents of participating students will be informed of their right to be involved in the development of the district's parental involvement policy, overall Title I plan and school-parent compact.

The district will, to the extent practicable, provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, parents of homeless students and parents of migratory students. In cooperation with parents, the district's policy, plan and compact will be reviewed annually and updated periodically to meet the changing needs of parents and the school and distributed to parents of participating students in an understandable and uniform format and, to the extent practicable, in a language the parents can understand.

The superintendent will develop administrative regulations, as necessary, to implement this policy and meet the requirements of law.

Migrant Education Program (MEP) parent involvement

Parents of students in the MEP will be involved in and regularly consulted about the development, implementation, operation and evaluation of the program.

Parents of MEP students will receive instruction regarding their role in improving the academic achievement of their children.

Limited English Proficient (LEP) parent involvement

Pursuant to federal law, parents of LEP students will be provided notification regarding their child's placement in and information about the district's LEP program.

Parents will be notified of their rights regarding program content and participation.

South Carolina Education and Economic Development Act (EEDA)

Parental participation is an integral component of the clusters of study system mandated by the EEDA.

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Beginning with students in the sixth grade and continuing through high school, each school will schedule annual parent counseling conferences to assist parents/legal guardians or individuals appointed by the parents/legal guardians and their children in making career choices and creating individual graduation plans. These conferences must include, but not be limited to, the following.

- assisting the student in identifying career interests and goals
- selecting a cluster of study and an academic focus
- developing an individual graduation plan

A mediation process that includes parent advocates must be developed, explained and made available for conferences upon the request of the parent/legal guardian or the student.

The district may provide guidance and counseling sessions during hours that are not typically part of the workday, such as in the evenings or on Saturday.

Cf. IG, IGCA, IHAK, IHAQ, IHBC, IHCA, IKF, JLD, KBB

Adopted ^ _____

Legal references:

A. Federal law:

1. No Child Left Behind Act of 2001, P.L. 107-110 - Sections 1111- 1120B.

B. S.C. Code of Laws, 1976 as amended:

1. Sections 59-28-100 through 59-28-220 - Parental Involvement in Their Children's Education Act.
2. Section 59-139-90 - Strategic plans to include stated goals and objectives for parent involvement.
3. Section 59-59-160 - South Carolina Education and Economic Development Act; parental participation, annual parent counseling conferences.

C. State Board of Education Regulations:

1. R43-205 - Administrative and professional personnel qualifications, duties and workloads.
2. R43-234 - Defined program, grades 9-12.

D. South Carolina State Department of Education:

1. South Carolina Education and Economic Development Act Guidelines (2006).

PARENT RIGHTS AND RESPONSIBILITIES

Code **KBB** Issued **DRAFT/13**

Purpose: To establish the board's vision for the rights and responsibilities of the parents of the district's students.

The board has adopted the following statement on the rights and responsibilities of parents to describe the role of the parent/legal guardian and the role of the school in supporting a successful school experience for each child as well as establishing and maintaining a parent-friendly school setting.

For purposes of this policy, the term "parent" refers to custodial and noncustodial parents.

Every parent has the following **rights**.

- to be treated with courtesy by all members of the school staff
- to be respected as an individual regardless of race, creed, national origin, economic status, sex or age
- to secure as much help as is available from the school district to further the progress and improvement of his/her child
- to receive reasonable protection for his/her child from physical harm while under school authority
- to organize and participate in organizations for parents
- to participate in his/her child's school activities (unless prohibited by court order)

Special education

- to be informed of all programs in special education
- to appeal the placement, in accordance with established guidelines, of his/her child in a special education class

Receiving information

- to be informed of academic requirements of any school program
- to be informed of school policies and administrative decisions
- to be informed of procedures for seeking changes in school policies and for appealing administrative decisions
- to expect that school personnel will make reasonable attempts to ensure that parents receive important school news and messages
- to be informed of education and cultural programs available to public school children

Conferences

- to participate in meaningful parent-teacher conferences to discuss his/her child's school progress and welfare

Records

- to inspect his/her child's education record in conformity with current guidelines established by state and federal governments

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Every parent has the following **responsibilities**.

- to make reasonable efforts to provide for the physical needs of the child
- to strive to prepare the child emotionally and socially to make the child receptive to learning and discipline
- to hold high expectations for academic achievement
- to expect and communicate expectations for success
- to recognize that parental involvement in middle and high school is equally as critical as in elementary school
- to ensure attendance and punctuality
- to attend parent-teacher conferences
- to monitor and check homework
- to communicate with the school teachers
- to build partnerships with teachers to promote successful school experiences
- to attend, when possible, school events
- to model desirable behaviors
- to use encouraging words
- to stimulate thought and curiosity
- to show support for school expectations and efforts to increase student learning
- to encourage appropriate behavior at school and during school-sponsored events

(Cf. KB)

Adopted ^

Legal references:

A. United States Code, Annotated:

1. Section 438 of the General Education Provisions Act, as amended - The Family Education Rights and Privacy Act [20 U.S.C. 1232 (g)].

B. South Carolina Code of Laws, 1976, as amended:

1. Section 63-5-30 - Rights and duties of parents regarding minor children.
2. Sections 59-28-100 through 59-28-220 - Parental Involvement in Their Children's Education Act.
3. Section 59-59-10, et. seq. - South Carolina Education and Economic Development Act.

RELATIONS WITH PARENT ORGANIZATIONS

Code **KBE** Issued **DRAFT/13**

Purpose: To establish the basic structure for board and district relations with parent organizations.

State law delegates to local school district boards of trustees the responsibility of officially representing the public in the operation of the district's public schools. In order to accommodate citizens who have specific positive interests in providing additional support for selected school activities, the board authorizes the formation of cooperative parent-school groups that will provide legitimate and systematic participation to foster selected school activities. Among these are booster clubs, parent-teacher organizations, parent support groups, business-school partnerships and education foundations. The board believes that for a successful community-school organization to exist, the propelling and compelling impetus for such an organization must be a spirit of altruism, cooperation and supportive action rather than discord, confrontation and usurpation of legitimate board and administrative prerogatives.

These groups will not have administrative authority in connection with the operation of the school. The board has final authority over all phases of the school and money raised for schools. Equipment donated to the school becomes the property of the district.

The board encourages administration, staff and employees to be supportive and accommodating to the activities of these groups. Each group will submit a statement of purpose and regulations governing the group's involvement to the superintendent appropriate principal for review and approval. ~~by the board~~

These support groups need administrative approval for any events, programs or operations that involve the following.

- the participation of children
- operation of a school service
- charges to children
- solicitation of children
- communications sent home with all children in a school

The board directs the administration to establish regulations and procedures that will provide for an orderly and systematic operation of such groups. The board further directs the administration periodically to evaluate the productivity and impact of the support groups.

This policy governs all groups currently in existence in the district as well as those formed after the date of adoption of this policy.

Adopted 4/25/94; Revised 2/7/02, ^

CAREER AND TECHNICAL EDUCATION PLANNING AND APPEALS

Code **KC** Issued **DRAFT/13**

Purpose: To establish the board's vision for community involvement in career and technical education planning and appeals.

Career and technical education program planning

In order to comply with the Carl D. Perkins Career and Technical Education Improvement Act of 2006 (PL 101-392), the district will observe the participatory and appeal processes described below in the planning and implementation of career and technical education programs. Interested parents/legal guardians, students and area residents will be able to participate directly in local decisions pertaining to the local plan.

Participatory planning

In order to provide an opportunity for all segments of the population to have input into the local plan development, the district will do the following.

- Provide the opportunity for community involvement or input into the development of the local plan for career and technical education prior to its submission to the State Office of Career and Technology Education.
- Inform students, parents/legal guardians, teachers and/or area residents of the opportunities for input into the local decisions influencing the character of programs.

Expedited appeal process

Students, parents/legal guardians, teachers and/or area residents will be able to appeal local decisions that influence the character of career and technical programs affecting their interest as follows.

- Within 14 days after a decision is rendered by the local school district/other eligible recipient administration, the matter may be submitted in writing to the attention of the district superintendent.
- The superintendent will respond to the appeal in writing within 14 days. A complaint that remains unresolved may be appealed in writing to the district board of trustees within 30 days for review and action within 30 days.
- An unsatisfactory decision by the school district board of trustees may be appealed in writing to the South Carolina state board of education within 14 days for final action within 60 days.

Adopted ^

Legal references:

A. Federal statutes:

1. P.L. 101-392, Section 118, Carl D. Perkins Career and Technical Education Improvement Act of 2006.

District Five Schools of Spartanburg County

SCHOOL COMMUNITY RELATIONS GOALS

Code **KCA** Issued **DRAFT/13**

Purpose: To establish the board's vision for school community relations.

The board will interpret the educational program to the people and invite discussion and suggestion on important educational policies. The board will attempt, at all times, to represent the entire community rather than any single group or section. To this end, the board establishes the following school-community relations goals.

- to develop intelligent citizen understanding of the school district in all aspects of its operation
- to determine how the citizenry feels about the school district and what it wishes the school district to accomplish
- to develop citizen understanding of the need for adequate financial support of a sound educational program
- to help citizens assume a more direct responsibility for the quality of education the school district provides
- to earn the good will, respect and confidence of the citizenry in the personnel and services of the school district
- to bring about citizen understanding of the need for improvement and what must be done to facilitate essential change
- to involve citizens in the work of the board and the solving of its educational problems
- to invite the assistance, cooperation and understanding of elected and appointed officials and committees in the development of educational programs and facilities
- to promote a genuine spirit of cooperation between the board and community in sharing leadership for the improvement of the community
- to use advocacy as a means to support board policies and foster a citizen understanding of the impact of federal and state legislation on the district and its schools

Adopted 11/03; Revised 9/22/08, ^

Legal references:

A. S.C. Code, 1976, as amended:

1. Section 59-5-60 - General powers of the board.
2. Section 59-5-65(11), (12), (13) - State board of education authorized to assist school districts in the creation of effective school/business/community partnerships.

B. Court cases:

1. U.S. Fourth Circuit Court of Appeals: Randall S. Page v. Lexington County School District One, 531 F.3d 275 (4th Cir. 2008).

District Five Schools of Spartanburg County

PUBLIC GIFTS/DONATIONS TO SCHOOLS

Code **KCD** Issued **DRAFT/13**

Purpose: To establish the basic structure for the public donation of items to the schools.

The school board may accept and hold in trust for its particular school district any property granted, devised or bequeathed to the district. The board may use the property in such a manner as in its judgment seems most conducive to the welfare of the schools when not otherwise directed by the terms of the grant, devise, gift or bequest.

Gifts to the school districts for public school purposes may be accepted subject to conditions of the gift. Property purchased by school districts may be acquisitioned in fee simple title only.

The superintendent will establish other criteria to be met in acceptance of gifts and the procedures to be followed in using such gifts.

Cf. DD

Adopted 2/19/90; Revised 3/22/93, 4/25/94, ^

Legal references:

- A. S. C. Code 1976, as amended:
 - 1. Section 59-19-170, Acceptance and holding of property by trustees.
 - 2. Section 59-19-180 - Purchase of land by trustees.
 - 3. Section 59-69-30 - Investment of such fund.

- B. S. C. Attorney General's Opinion:
 - 1. 1968-69 Opinion No. 2655, p. 71.

PUBLIC INFORMATION AND COMMUNICATION

Code **KD** Issued **DRAFT/13**

Purpose: To establish the board's vision for the district's public information and communication program.

It will be the policy of the board to keep the community informed of the objectives, achievements, needs and conditions of the school system.

The board of trustees will seek to keep the citizens of the district regularly and thoroughly informed through all the channels of communication. Therefore, the board will make every attempt to do the following.

- Keep the public informed regarding the policies, administration operation, objectives, educational program and successes or failures of the schools and the needs of the school system.
- Inform the citizens of the board's position in relation to issues that may have an impact on the district schools that are being considered by state or federal elected representatives.
- Provide the means for furnishing full and accurate information, favorable and unfavorable, together with interpretation and explanation of the school plan and programs.

The superintendent will supervise the public information program of the district. The central administration office will implement and coordinate the program. The superintendent will develop guidelines for the district's use of its communications channels, including the district web site, to implement the public information and communication program and to ensure that measures are in place to monitor and control its use and content in a manner that is consistent with the district's mission.

Adopted 4/25/94; Revised 2/7/02, 9/22/08, ^

Legal references:

A. Court cases:

1. U.S. Fourth Circuit Court of Appeals: Randall S. Page v. Lexington County School District One, 531 F.3d 275 (4th Cir. 2008).

PUBLIC'S RIGHT TO KNOW/FREEDOM OF INFORMATION

Code **KDB** Issued **DRAFT/13**

Purpose: To establish the board's vision for the public's right to know about board operations.

The board is a public servant and its meetings and records are a matter of public information except as such meetings and records pertain to individual personnel and other classified matters as provided by law.

The official minutes of the board, its written policies and its financial records will be open for inspection at the superintendent's office. In addition, board agendas, minutes, and reports are also accessible online through the district's website. Any citizen may examine these documents during the hours when the office of the superintendent is open. However, no district employee will release records pertaining to individual students or staff members for inspection by the public or any unauthorized persons.

Adopted 4/25/94; Revised ^

Legal references:

A. S. C. Code, 1976, as amended:

1. Section 30-4-10, et seq. - South Carolina Freedom of Information Act.

MEDIA RELATIONS

Code **KDD** Issued **DRAFT/13**

Purpose: To establish the board's vision for relations with the media.

The district will make every effort practical to assist the press and other communications media to obtain complete and adequate coverage of the programs, issues, planning and activities of the district.

The district will give all representatives of the media equal access to information about the schools. The district will make general releases of interest to the entire district available to all the media simultaneously. There will be no exclusive releases except as media representatives request information on particular programs, plans or problems.

The news media may request interviews with employees through the public relations director. These interviews may be granted provided they do not interfere with the individual's responsibilities or disrupt the educational process. However, the opinions expressed in these interviews should not be construed as the official position of the school district. Official information requests should be referred to the public relations director.

Media must have permission from district administrator to be on district property.

Adopted 11/22/93; Revised 4/25/94, 2/7/02, ^

PRESS RELEASES, CONFERENCES AND INTERVIEWS

Code **KDDA** Issued **DRAFT/13**

Purpose: To establish the board's vision for press releases, conferences and interviews.

Because the schools are public institutions endeavoring to serve the educational needs of the community, it is important that information be disseminated concerning their activities and problems. In order that district and school news be given the best press coverage, with a minimum of inaccuracies reported, the board desires that the release of official news from the district and school be coordinated as follows.

- The board chairman will be the official spokesman for the board, except as this duty is designated to the superintendent or another member of the board.
- The superintendent or his/her designee has the responsibility for news releases that are of a districtwide nature or pertain to established district policy.
- The principal of the individual school has the responsibility to submit to the district for news releases that are of concern to only one school or to any organization of one school. **However,** The superintendent or his/her designee must clear, and will issue, all news releases issued by any individual school.
- All statements made to the press by other staff members of the particular school must first be cleared with the principal and then the superintendent.
- Interviews related to the promotion of specific activities, teams, or individuals may be coordinated by an administrator, coach, or sponsor for each.

Adopted 11/22/93; Revised 4/25/94, 2/7/02, ^

Legal references:

- A. S. C. Code, 1976, as amended:
1. Section 30-4-10, et seq. - South Carolina Freedom of Information Act.

INTERVIEWS WITH STUDENTS

Code **KDDB** Issued **DRAFT/13**

Purpose: To establish the basic structure for the conduct of interviews with students by members of the media.

All information to be released will be disseminated exclusively through the public relations director who will also be the official spokesperson unless otherwise designated. All school district employees will be instructed to refer all news media questions to the official spokesperson.

Media interviews with students will be permitted when approved by the superintendent in consultation with the official spokesperson, school principal and the consent of the parents/legal guardians. If these officials deem that the interview would be disruptive to the educational or operating environment of the school, permission will be denied.

Representatives of the media may be given permission to access district property when accompanied by a district representative except in the following circumstances.

- where the safety of reporters, students or employees would be compromised
- where security or property would be jeopardized
- where the facility is declared off-limits by investigating authorities
- where the media's presence would increase the potential for disruption
- where the media's presence would disrupt the educational process

When a request to interview a student is of an investigative or sensitive nature, the interview will not be permitted without parental consent except in the circumstances discussed below.

In cases of suspected child abuse, the district will follow the law and cooperate with representatives of governmental/social agencies as appropriate. Representatives of governmental/social agencies may interview students without parents/guardians being notified when necessary. In these instances, the principal or his/her designee may be present for the interview.

Adopted 11/22/93; Revised 2/7/02, ^

PUBLIC CONCERNS AND COMPLAINTS

Code **KE** Issued **DRAFT/13**

Purpose: To establish the board's vision for receiving and handling public complaints.

Complaints to one or more board members against any action of any employee of the district or against any administrative rule or board policy, which in the judgment of the board members hearing the complaint requires investigation or action, will be referred to the superintendent for investigation, appropriate action or recommendations as the situation might justify.

If the matter cannot be resolved satisfactorily by the superintendent, the complainant will register the complaint in writing with the chairman of the board, setting forth the facts on which the complaint is based.

The board, at its next regular meeting or at a special meeting, will then consider the complaint and dispose of the matter according to its best judgment.

Adopted 2/19/73; Revised 12/8/80, 4/25/94, ^

PUBLIC CONCERNS AND COMPLAINTS ABOUT INSTRUCTIONAL RESOURCES

Code **KEC** Issued **DRAFT/13**

Purpose: To establish the basic structure for receiving and handling public concerns and complaints about instructional resources.

The board of trustees recognizes its responsibility in the matter of selection and provision of instructional materials. Any parent/legal guardian or citizen may lodge a complaint against any books or instructional materials being used in the school system.

Upon receipt of the letter from the school principal ~~KEC-E(1)~~, ~~KNBA-E(1)~~ the complainant must submit criticism of books or other instructional materials in writing to the superintendent using the Citizens Request Form for Reconsideration of Instructional Materials Used in Spartanburg Five Schools KEC-E(2). District personnel will review all complaints in accordance with approved administrative rule KEC-R.

The board directs that any challenged materials remain in the school pending final action upon the complaint. However, the school may observe the request of a parent/legal guardian that his/her own child not be assigned a specific book.

The superintendent will inform the board of all complaints about instructional materials.

Adopted 10/5/87; Revised 4/25/94, 2/7/02, ^

Legal references:

A. S. C. Code, 1976, as amended:

1. Section 59-19-90(7) - The board of trustees shall control the educational interests of the district.

B. Case Law:

1. Board of Education v. Pico, 457 U.S. 853 (1982).

PUBLIC CONCERNS AND COMPLAINTS ABOUT INSTRUCTIONAL RESOURCES

Code **KEC-R** Issued **DRAFT/13**

Selection of materials

See policies IJJ and IJK.

The responsibility for the selection of all instructional materials is delegated to professionally trained personnel. Materials will be procured according to guidelines established by professional organizations such as ALA (American Library Association), NCTE (National Council for Teaching of English), NSTA (National Science Teachers Association) and NCSS (National Council of Social Studies).

Procedures for handling complaints concerning instructional materials

Complaints about any instructional materials will be reconciled by the classroom teacher, media specialist or other professional personnel at the school level when possible. If the complaint is not reconciled, the complainant may file a formal challenge.

Formal challenges

- The complainant must contact the principal of the school involved. The principal should make no statement of fact, commitment or promises concerning the challenged materials.
- The principal will send a letter [see KEC-E(1)] to the complainant immediately upon receipt of the complaint. The following will be enclosed with the letter.
 - a copy of the district materials selection policy statements (policies IJJ and IJK)
 - a request form for reconsideration of the challenged material by the complainant [see KEC-E(2)]
 - a copy of policy KEC
- The principal will inform the complainant that a written complaint must be filed which will include the completed Request for Reconsideration Form KEC-E(2). The written complaint must be received by the principal within two weeks after receipt of the letter by the complainant or no further action will be taken by the school.
- The principal will immediately notify the teacher, media specialist or other professional staff member involved that a formal complaint has been made.
- Upon receipt of a written complaint from the complainant, the principal will send a copy of the complaint to the superintendent and the professional staff member directly involved.
- The principal will appoint, within one week following receipt of the written complaint, a committee to review the complaint. The committee will be composed of the following individuals.
 - the professional staff member directly involved
 - the assistant superintendent in charge of instruction
 - the supervisor in charge of instructional material

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- another teacher in the school
 - a lay member of the school improvement council or a parent other than the complainant selected by the school improvement council
 - in grades K through eight, one additional lay person who serves in a position of leadership in the community to be appointed by the principal
 - a student (if grade level is nine or above)
- The school review committee will do the following.
 - Read and examine challenged materials before studying the written complaint.
 - Check general acceptance of the materials by reading professional reviews.
 - Form opinions based on the material as a whole and not on passages or components pulled out of context.
 - Consider the complaint in relation to the challenged materials.
 - Vote to make a recommendation. The vote must be made by the full committee and carried by a simple majority.
 - Complete a report within 20 school days after the receipt of the written complaint. A written copy of this report will be sent to the complainant, the superintendent and the professional staff member involved.

Appeal procedures

The decision of the review committee may be appealed to the superintendent by the complainant if he/she is not satisfied with the review committee's recommendations.

- The appeal must be submitted in writing within 30 days of notification of the school review committee's recommendation.
- The superintendent will appoint a district review committee composed of the following individuals.
 - superintendent as chairperson
 - two professional staff members other than those previously involved
 - a principal from a school other than the school involved
 - a parent in the district, other than the complainant
- The superintendent will preside over the district review committee. The committee will examine the findings of the school level committee and within 20 school days will issue a decision. This decision will be final unless the complainant wishes to appeal to the board of trustees.
- The complainant and the chairman of the school review committee will be notified within one week of the decision of the district review committee.
- If there is further challenge, the superintendent will present the findings of the school level and district review committees to the board at its next regularly scheduled meeting.

The decision should affect only the school whose material is challenged.

The challenged item is not removed from circulation until final decision is made except as needed by evaluating committees.

Adopted 10/5/87; Revised 4/25/94, 2/7/02, ^

Dear

We appreciate your concern over the use of _____ in our school district. District Five Schools of Spartanburg County has a policy adopted by the board trustees for selecting instructional materials. The district realizes that not everyone will agree with every selection made.

To help you understand the selection process, we are sending copies of the following policies and an exhibit from the district policy manual.

- IJJ TEXTBOOK SELECTION AND ADOPTION and IJK SUPPLEMENTARY MATERIALS SELECTION AND ADOPTION
- KEC-E(2) - CITIZEN'S REQUEST FORM FOR RE-CONSIDERATION OF INSTRUCTIONAL MATERIALS USED IN SPARTANBURG DISTRICT FIVE SCHOOLS
- KEC - PUBLIC CONCERNS AND COMPLAINTS ABOUT INSTRUCTIONAL MATERIALS

If you are still concerned after you review this material, please complete the enclosed form and return it to me with a short written statement summarizing your objection. You may be assured of prompt attention to your request. If I have not heard from you within two weeks, we will assume you no longer wish to file a formal complaint.

Sincerely,

Principal

CITIZEN'S REQUEST FORM FOR RE-CONSIDERATION OF INSTRUCTIONAL MATERIALS USED IN SPARTANBURG DISTRICT FIVE SCHOOLS

Initiated by _____ Date _____

Address _____ Telephone _____

REPRESENTING

Self _____ Organization _____ (name)

School _____

MATERIAL QUESTIONED

Book: Author _____ Publisher _____

Copyright date _____ Publisher _____

AV Material: Title _____

Type of media: Film _____ Filmstrip _____ Record _____ Other _____

Please respond to the following questions

1. Have you seen or read this material in its entirety? _____
2. To what do you object? (Cite specific passages, pages, or other component.)

3. What do you believe is the main idea of this material?

4. What do you feel might result from use of this material?

5. What review of this material have you read?

6. For what other age group might this be suitable? _____

7. What action do you recommend that the school take on this material?

8. In its place, what material do you recommend that would provide adequate information on the subject?

COMMUNITY USE OF SCHOOL FACILITIES

Code **KF** Issued **DRAFT/13**

Purpose: To establish the basic structure for the use of school facilities by the community.

As a service to the community, the board will allow responsible and properly organized community groups to use school facilities in keeping with the following general policies.

- The board provides public school facilities through the use of taxpayers' funds collected for educational purposes. Therefore, use of school facilities by the schools and by school related organizations takes precedence over all other uses, and requests by local agencies and by other agencies/organizations for the use of facilities for educational purposes take priority over other requests for the use of facilities.
- The board restricts the use of facilities to recognized community organizations. The board will not rent any building or part thereof to an individual or group for private or corporate gain, except when the activity is considered to be a desired part of the school curriculum and the school does not offer the activity in its curriculum. Both the principal of the school and the superintendent must approve any such use or rental where a profit could be realized.
- The use of a school building, facility or other school property for any non-school purpose must not interfere with the school program.
- Non-school groups may not use school facilities for money-raising events. (Exception: generally recognized civic organizations such as Ruritans, Lions, etc.).
- Some city, county and state government entities may use some facilities without charge upon approval of the principal and superintendent.
- Organizations using school facilities are responsible for the proper conduct of all persons attending the event, providing police protection, immediate restoration of school property in the event of any damage, ensuring the presence of adequately trained district staff and all liabilities of all persons in attendance. The district will set forth all terms in a contract which an official representative of the organization must sign.
- The administration will set up a schedule of fees which takes into consideration the purpose of the event. Fees will be sufficient to cover operational expenses and a reasonable amount for overhead.
- A political party or the state election commission may conduct a primary or election, without charge, in a school facility based upon availability as determined by the board.
- When school facilities are used by non-school persons, a school district employee must be present while the facility is in use. The employee's services will be paid for by the group using the facility, except when a primary or election is conducted in a school facility. Athletic fields may be exempt at the discretion of the district.
- Non-school groups wishing to use any school kitchen must have members of the kitchen staff from that particular school present. Kitchen staff members will be paid for their services by the organization using the facility.

PAGE 2 - KF - COMMUNITY USE OF SCHOOL FACILITIES

- The administration will establish and the board will approve detailed regulations pertaining to public use of school facilities in keeping with this policy. However, the board will not allow groups to use school facilities if they advocate unconstitutional or illegal acts, if the presence of this organization would be materially disruptive to the community or if their activities are contrary to the best interests of the public schools or to the educational welfare of its students.
- The board will not allow groups to use school facilities when the proposed function presents an obvious danger to the safety of persons and property.
- The board directs the administration to seek board approval prior to administrative action in any case of doubt.
- The school athletic director may arrange for use of athletic facilities free of charge by non-profit youth sports organizations that serve primarily District Five students. The school athletic director is responsible to ensure the facilities are maintained.
- No citizen/group of the district may rent a facility for a citizen/group outside of the district in an attempt to circumvent any portion of this policy.
- No alcoholic drinks will be sold distributed or used on school property at any time by anyone.

Adopted 9/26/77; Revised 4/25/94, 8/24/09, 3/22/10, 9/27/10, ^

Legal references:

A. S.C. Code of Laws, 1976 as amended:

1. Section 7-9-110 - Conducting elections or primaries in a facility that receives state funds.
2. Section 59-1-370 - Closing of educational institutions on general election day.

B. Court cases:

1. Child Evangelism Fellowship of South Carolina v. Anderson School District Five, 470 F.3d 1062 (4th Cir. 2006).

COMMUNITY USE OF SCHOOL FACILITIES

Code **KF-R** Issued **DRAFT/13**

Fee schedule

Any group requesting the use of school facilities must apply to the school building principal or designated district personnel. The principal retains the right to approve or reject requests for daily use from all local groups (with refusals being subject to review by the superintendent), not to exceed four days. Requests exceeding four days for use of buildings must be approved by the superintendent.

Applications will be made on form KF-E(3) completed and signed by the applicant (a copy of the application form is attached). The principal, or designated district personnel, will receive the request for use of these facilities. If approval is granted, he/she will collect the fees and submit the completed form along with the fees to the bookkeeper in the office of the superintendent.

<u>Facilities</u>	<u>Rental fees</u>
Stadium (per day)	\$250 without lights or \$350 \$250 with lights plus 1.5 x the hourly rate for a district employee
James F. Byrnes (Nixon Field)	
Auditorium and gymnasiums (per day)	
R. Nelson Schofield gym	\$300 plus 1.5 x the hourly rate for a district employee
James F. Byrnes old gym	\$225 plus 1.5 x the hourly rate for a district employee
D.R. Hill Middle School gym	
Florence Chapel Middle School gym	
Byrnes High auditorium	
Byrnes Freshman Academy gym	
District Five Fine Arts Center	See KF-E(1) or E(2)
Elementary/Intermediate gyms	\$175 plus 1.5 x the hourly rate for a district employee
Cafeteria facilities (per day)	
All schools	
Dining room only	\$100 plus 1.5 x the hourly rate for a district employee
Dining room and kitchen	\$150 plus 1.5 x the hourly rate for a district employee

Prior to receiving permission for use of kitchen facilities, the user must agree to employ and pay local cafeteria manager or workers at a rate which is acceptable to both user and manager.

COMMUNITY USE OF SCHOOL FACILITIES

Code **KF-R** Issued **DRAFT/13**

Fee schedule

Any group requesting the use of school facilities must apply to the school building principal or designated district personnel. The principal retains the right to approve or reject requests for daily use from all local groups (with refusals being subject to review by the superintendent), not to exceed four days. Requests exceeding four days for use of buildings must be approved by the superintendent.

Applications will be made on form KF-E(3) completed and signed by the applicant (a copy of the application form is attached). The principal, or designated district personnel, will receive the request for use of these facilities. If approval is granted, he/she will collect the fees and submit the completed form along with the fees to the bookkeeper in the office of the superintendent.

<u>Facilities</u>	<u>Rental fees</u>
Stadium (per day) James F. Byrnes (Nixon Field)	\$250 without lights or \$250 with lights plus 1.5 x the hourly rate for a district employee
Auditorium and gymnasiums (per day)	
R. Nelson Schofield gym	\$300 plus 1.5 x the hourly rate for a district employee
James F. Byrnes old gym	\$225 plus 1.5 x the hourly rate for a district employee
D.R. Hill Middle School gym Byrnes High auditorium	
District Five Fine Arts Center	See KF-E(1) or E(2)
Elementary/Intermediate gyms	\$175 plus 1.5 x the hourly rate for a district employee
Cafeteria facilities (per day)	
All schools	
Dining room only	\$100 plus 1.5 x the hourly rate for a district employee
Dining room and kitchen	\$150 plus 1.5 x the hourly rate for a district employee

Prior to receiving permission for use of kitchen facilities, the user must agree to employ and pay local cafeteria manager or workers at a rate which is acceptable to both user and manager.

PAGE 2 - KF-R - COMMUNITY USE OF SCHOOL FACILITIES

Classrooms (per day)

All schools \$25 each plus 1.5 x the hourly rate for a district employee

Baseball facilities (per day)

\$100 without lights

\$175 with lights plus 1.5 x the hourly rate for a district employee

Tennis courts (per day)

\$75 plus 1.5 x the hourly rate for a district employee

Track and/or ~~football~~ fields (per day)

Beech Springs Intermediate School

D.R. Hill Middle School

\$100 plus 1.5 x the hourly rate for a district employee

Florence Chapel Middle School

Byrnes Freshman Academy

Track and/or soccer field (per day)

James F. Byrnes High School

\$200 without lights or \$300 with lights plus 1.5 x hourly rate for a district employee

Grass field (per day)

\$50 plus 1.5 x the hourly rate for a district employee

Softball field (upper)

\$50 without lights or \$125 with lights plus 1.5 x the hourly rate for a district employee

Softball field (girls)

\$75 without lights or \$150 with lights plus 1.5 x the hourly rate for a district employee

The administration has the authority to waive or reduce fees based on the requesting organization's actual or in kind contributions to District Five Schools.

Issued 10/4/99; Revised 2/07/02, 8/24/09, ^

**FEE SCHEDULE FOR COMMUNITY NON-PROFIT USE
DISTRICT FIVE FINE ARTS CENTER**

A community group is a recognized local, state or national organization whose primary purpose is service and/or support. A non-profit refers to organizations that are eleemosynary and recognized as such by the IRS and the South Carolina Department of Revenue. Non-profit groups may be asked to document their 501(c)(3) status. These groups will be subject to the following fees.

Base fee for event/performance (all areas)	\$500 (up to four hours)
Each additional hour above four hours	\$100 per hour
Lobby area only	\$250 (up to four hours)
Base fee for rehearsal	\$150 (up to two hours)
Each additional hour above two hours	\$100 per hour

The above fees apply from load-in to load-out and include compensation for one events supervisor and one custodian. If there is a need for more than "basic" sound and lighting, additional technical staff may be required at a rate of \$40 per hour, per person. Use of the following items will also incur additional charges as noted.

Equipment and furnishings

- lectern with microphone - no additional charge if technician is not required
- conductor's podium - no charge*
- conductor's music stand - no charge*
- performance chairs - no charge (user set up and take down)*
- music stands - no charge (user set up and take down)*
- acoustical shell - \$100 per event/day*
- choral risers - \$100 per event/day*
- screen - requires approved technician (\$40 per hour)
- grand piano - \$100 per event/day
- tables and chairs (for lobby area) - \$100

* *D5FAC staff will set up acoustical shells, chairs, music stands, choral risers and/or conductor's system for a fee of \$100 per service. Entire setup diagram must be approved at least 24 hours in advance.*

Sound equipment

- handheld microphone - no additional change if technician is not required
- lavalier microphone - no additional charge if technician is not required
- performance microphones - requires approved technician (\$40 per hour)
- CD player, DVD player, projector - requires approved technician (\$40 per hour)

Lighting equipment

- lighting presets - no charge
- follow spot (one or two) - \$25 per light, per day (plus wage for operator)
- reset lighting - requires approved technician (\$40 per hour)
- access to catwalks - requires approved technician (\$40 per hour)

If security is required (will be determined by the administration), the user is responsible for paying the fee as set by the security officer and/or their agency.

District Five Schools of Spartanburg County

**FEE SCHEDULE FOR COMMERCIAL USE OF
DISTRICT FIVE FINE ARTS CENTER**

For-profit groups, organizations, associations, companies, corporations, entertainers, etc. will be subject to the following fees.

Base fee for event/performance	\$1000 (up to four hours)
Each additional hour above four hours	\$150 per hour
Lobby area only	\$500 (up to four hours)
Base fee for rehearsal	\$300 (up to two hours)
Each additional hour above two hours	\$100 per hour

The above fees apply from load-in to load-out and include compensation for one events supervisor and one custodian. If there is a need for more than “basic” sound and lighting, additional technical staff may be required at a rate of \$40 per hour, per person. Use of the following items will also incur additional charges as noted.

Equipment and furnishings

- lectern with microphone - no additional charge if technician is not required
- conductor’s podium - no charge*
- conductor’s music stand - no charge*
- performance chairs - no charge (user set up and take down)*
- music stands - no charge (user set up and take down)*
- acoustical shell - \$100 per event/day*
- choral risers - \$100 per event/day*
- screen - requires approved technician (\$40 per hour)
- grand piano - \$100 per event/day
- tables and chairs (for lobby area) - \$100

* *D5FAC staff will set up acoustical shells, chairs, music stands, choral risers and/or conductor’s system for a fee of \$100 per service. Entire setup diagram must be approved at least 24 hours in advance.*

Sound equipment

- handheld microphone - no additional change if technician is not required
- lavalier microphone - no additional charge if technician is not required
- performance microphones - requires approved technician (\$40 per hour)
- CD player, DVD player, projector - requires approved technician (\$40 per hour)

Lighting equipment

- lighting presets - no charge
- follow spot (one or two) - \$25 per light, per day (plus wage for operator)
- reset lighting - requires approved technician (\$40 per hour)
- access to catwalks - requires approved technician (\$40 per hour)

If security is required (will be determined by the administration), the user is responsible for paying the fee as set by the security officer and/or their agency.

DISTRICT FIVE SCHOOLS OF SPARTANBURG COUNTY

Application for Use of School Buildings and/or Facilities

1. General information

Requesting organization	
Individual submitting request	
Street address/P.O. number	
City	
State	
Zip	
Daytime telephone number	
Fax number	

2. Specific information regarding the request

Facility(s) requested	
Dates(s) facility needed	
Time(s) facility needed	
Purpose for request	

3. Certification of request

It is understood that upon approval of this application, the applicant will assume all liability of any property damage or bodily injury caused by the use of the facility.

In the event the applicant is a political subdivision, government agency, or any other State entity within the definition of the South Carolina Tort Claims Act (SC Code 15-78-10, et al), the applicant will keep in full force and effect the statutorily prescribed liability insurance protection and will assume liability, to the full extent allowed by South Carolina law, for any personal injury or property damage which results from the applicant's use of the facility.

All approved applications must have not less than \$500,000 liability insurance protection in effect during the period of use and will file a certificate of insurance with the school/district, if so required, on 10 days written notice, and the insurance will be subject to approval.

In submitting this request, I (we) the undersigned do certify that I (we) have read District Five Schools of Spartanburg County Policy KF and administrative rule KF-R and meet all criteria outline therein.

Signature of individual submitting request	Date
--------------------------------------------	------

District use only

_____ Approved _____ Disapproved

Principal _____ Date _____

Superintendent _____ Date _____

Fees _____

PUBLIC CONDUCT ON SCHOOL PROPERTY

Code **KFA** Issued **DRAFT/13**

Purpose: To establish the basic structure for the conduct of members of the public on district property.

The district may prosecute/ban any person conducting him/herself in a disorderly manner, making a threat or conducting him/herself in any manner which is in violation of a state law or high school league rules from attendance at all school-sponsored functions in district schools, except those approved by the principal and superintendent.

Students in attendance at athletic events are subject to the district's discipline code.

Adopted 3/17/75; Revised 4/25/94, 2/07/02, 11/03, ^

DISTRIBUTION/POSTING OF PROMOTIONAL MATERIALS

Code **KHC** Issued **DRAFT/13**

Purpose: To establish the basic structure for the distribution/posting of promotional materials in the schools.

Commercial organizations offer many materials for use by teachers in the classroom. Some of these materials are of high educational value with little or no advertising emphasis. Other materials are primarily advertising and have only limited educational value.

The superintendent must approve supplementary printed materials from commercial, political, religious or other non-school sources before they are used in the schools. The superintendent may approve materials which are of obvious educational quality, which supplement and enrich text and reference book materials for definite school courses, which are timely and up to date.

Schools will not display or distribute advertising materials of commercial, political or religious nature in the schools or on the school grounds. Schools may not use students as the agents for distributing non-school materials to the homes without the approval of the superintendent.

Teachers may use special aids (non-printed materials) such as models, films, videos, slides, pictures, charts and exhibits for educational purposes with the approval of the principal although such materials may bear the name of a commercial business firm which may have provided the aid.

Teachers must preview educational films secured from or through commercial sources prior to student viewing to assure their educational value.

Adopted 1974; Revised 4/25/94, ^

Legal references:

A. Court cases:

1. Child Evangelism Fellowship of Maryland, Inc. v. Montgomery County Public Schools, 373 F. 3d 589 (4th Cir. 2004).
2. Child Evangelism Fellowship of Maryland, Inc. v. Montgomery County Public Schools, -- F.3d --, 2006 WL 2294272, C.A. 4 (Md.), August 10, 2006.

POLITICAL SOLICITATIONS IN SCHOOLS

Code **KHE** *Issued* **DRAFT/13**

Purpose: To establish the basic structure for all political solicitations, including board elections, as they relate to the school district.

The board prohibits campaigning in the public schools by individual candidates or parties for municipal, school board, county, state or federal elections with the following exceptions.

- Schools may organize all-candidate forums for educational purposes.
- School space may be rented after school hours by a candidate or party on a commercial basis.

The board prohibits the posting or distributing of campaign materials associated with elections on district property with these exceptions.

- Campaign materials may be posted and distributed in that part of a school rented for a campaign meeting or being used for an all-candidate forum. However, all political materials must be removed from school premises at the end of any such meeting.
- Campaign materials may be used as classroom teaching aids on the condition that support for an individual or political party is not solicited.

Adopted 8/88; Revised 4/25/94, 6/26/00, 2/7/02, 4/26/10, ^

POLITICAL SOLICITATIONS IN SCHOOLS

Code **KHE-R** Issued **DRAFT/13**

These procedures are intended to establish guidelines for candidates regarding campaigning activities on district property.

- Political advertisements will not be allowed in school, district or athletic publications.
- Political signs will not be allowed on district property.
- Candidates will not be allowed to distribute any type of campaign materials on district property.
- Candidates may attend any school or district function and introduce themselves to individuals.
- Candidates may not campaign in car lines, meal lines, ticket lines or other areas where individuals are in a captive setting.
- Board petitions may be placed in schools, but will not be circulated. Board candidates may place petitions in public areas of schools during events, but may not circulate the petitions.

Issued 8/88; Revised 4/26/10, ^

VISITORS

Code **KI** Issued **DRAFT/13**

Purpose: To establish the basic structure for public visits to the school.

The board encourages parents/legal guardians and other citizens of the district to visit classrooms at any time to observe the work of the school.

The board requires that all visitors report to the school office and receive the principal's authorization before visiting elsewhere in the building. When parents/legal guardians have been invited to the school to attend an assembly program, the board does not require them to stop at the school office. Students may not bring sisters, brothers, cousins, etc. to school with them.

Principals will not permit unauthorized persons in school buildings or on school grounds. Both state law and the school board authorize principals to take appropriate action to prevent unauthorized persons from entering buildings and from loitering on grounds.

Further, state law allows school administrators to conduct reasonable searches of the person and property of visitors on school premises.

It is against the law for school administrators or officials to conduct a strip search.

Schools must post notice of the search law at all regular school entrances and any other access point to the school grounds.

Adopted prior to 1974; Revised 10/28/91, 4/25/94, 2/7/02, ^

Legal references:

A. S. C. Code, 1976, as amended:

1. Section 16-17-420 - Disturbing school and penalties therefore.
2. Section 59-19-90(5) - Board in control of property of district.
3. Section 59-19-120 - Board may issue regulations governing use of school buildings for other than normal school activity.
4. Section 59-63-110, et. seq. - Search of persons and effects on school property.

INTERORGANIZATIONAL RELATIONS GOALS AND OBJECTIVES

Code **KJ** Issued **DRAFT/13**

Purpose: To establish the basic structure for the relationship between the school system and various community organizations.

The public schools of this district have the primary responsibility for the formal education of the youth of the district.

The board recognizes that many community organizations, while not primarily concerned with education, play a definite role in the education of the youth of the district. Therefore, the board will strive to establish positive working relationships with other public and private organizations involved in the education process.

Adopted 4/25/94; Revised ^

RELATIONS WITH LAW ENFORCEMENT AUTHORITIES

Code **KLG** Issued **DRAFT/13**

Purpose: To establish the basic structure for the district's relations with law enforcement authorities.

The school administration may call police to the schools. If the police wish to come to a school for official business, they must first contact the school administration.

When a police officer wishes to question a student on a police matter, the police must present proper authorization for such questioning. The police will not use schools for conducting routine interrogations. The principal or his/her designee will be present during the questioning. School officials must attempt to notify parents/legal guardians when their child is being questioned.

If custody and/or arrest is involved and an official warrant has been issued, the principal will assist the law enforcement officer in assuring that all procedural safeguards as prescribed by law are observed.

School officials must attempt to notify parents/legal guardians if their child is taken into police custody.

School administrators will contact law enforcement authorities immediately upon notice that a person is engaging in or has engaged in certain activities on school property or at a school sanctioned or sponsored activity. Those activities are ones that may result, or do in fact result, in injury or serious threat of injury to the person or to another person or his/her property.

Adopted ^

Legal references:

- A. S.C. Code, 1976, as amended:
 - 1. Section 59-24-60 - Requires administrators to contact law enforcement.

RELATIONS WITH LOCAL GOVERNMENT AUTHORITIES

Code **KLK** *Issued* **DRAFT/13**

Purpose: To establish the basic structure for district relations with local government authorities.

The board will cooperate with towns in the area in the sharing of facilities and responsibilities concerning the schools and the community. However, the board will not turn over to any local governmental agency any matter which involves school administration.

Adopted 1974; Revised 4/25/94, ^