



Contract Timeline 2016-2017

- December 1 Letters of Intent given to principals at Staff Meeting
- December 2 Principals give Letters of Intent/Hiring Procedures to Retirees
- December 15 Letters of Intent due to back to principals
- December 17 Letters of Intent due to DO
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- January 22 At-will employees submit written request to supervisor for consideration 2016-2017
- January 25 BOARD MEETING: give timeline
- January 29 Principal recommendations due to DO
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- February 16 Post staff recommendations online for Board to review
- February 22 BOARD MEETING: vote on recommendations/ contracts
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- March 22 Give contracts to principals at Staff Meeting
- March 23 Principals give contracts to administrators/teachers
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- April 11 Contracts due back to principals
- April 13 Contracts due to District Office
- Mid-April Notify at-will employees about employment

SAFE-T EVALUATIONS WILL BE COMPLETED BY MARCH 30th. TEACHERS GOING THROUGH SAFE-T WILL BE GIVEN THEIR CONTRACTS ON APRIL 14TH.