

NAMING FACILITIES

Code **FF** /s,ued **8/12**

Purpose: To establish the basic structure for the naming of district facilities.

The board is responsible for naming school facilities.

Naming a school is a matter of great importance. It is a matter which deserves thoughtful attention from the board and the administration. Generally, the board prefers to name school facilities for recognized geographical areas.

- Where feasible, the board will name schools to denote location. It will consider the community, street and geographic area in the selection of a name.
- Names suggested by the natural setting and habitat of the school location may also be appropriate.
- The board may name a facility for a person who is deceased.
 - The person must have served Spartanburg School District Five schools for at least 30 years.
 - The person must be generally recognized as a positive driving force in the district and must have personal character beyond reproach.
- The board will be responsible for recommending a name or names for a school.
- The board may accept recommendations from persons living within the new school area from the district at large and/or from district personnel.
- The board will consider recommendations no later than the third monthly meeting after the contract for the school has been let. The board will decide on the name of the school at the next regular meeting after the one at which recommendations for possible names occurred.

Specific buildings, wings or other facilities

There may be occasions when specific parts of a school could be named for an individual. In those instances, the guidelines listed above for naming of a school will be followed. If the board receives a request for naming a portion of a facility, the board will investigate the request, study the issue and make the final decision.

Adopted 3/26/90; Revised 3/22/93, 1/16/99, 8/22/05, 8/27/12

