

The District Five Board of Trustees met Monday, September 24, 2012, at the District Five Administrative Offices, 100 N. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Steve Brockman
Mr. Gerald Cook
Mr. Rick Eitel
Mr. Garry Harper
Mr. Patrick Jarrett
Mrs. Julie McMakin
Mr. James Norman
Mr. Michael Thompson

1. **Call to Order and Notice to Media:** Mr. Steve Brockman, Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

2. **Open Meeting with Prayer:** Mr. Michael Thompson led the opening prayer.
3. **Approval of Minutes – August 27, 2012:** The minutes from the August 27, 2012 meeting were approved as presented.
4. **Special Recognition:** Mr. Bobby Bentley recognized the following individuals for outstanding accomplishments:
 - Mr. James Norman: Achieved Level I of the Boardmanship Institute from the South Carolina School Boards Association
 - Keiko Bridwell and Taylor Warren: National Merit Scholarship Semi-Finalists
 - Palmetto Gold Award Winners: Abner Creek Academy, Lyman Elementary School, Reidville Elementary School, River Ridge Elementary School, Wellford Academy, Berry Shoals Intermediate School, Florence Chapel Middle School, Byrnes Freshman Academy, Byrnes High School
 - Palmetto Silver Award Winners: Duncan Elementary School, Beech Springs Intermediate School, D.R. Hill Middle School
 - Byrnes Freshman Academy and Byrnes High School recognized for Closing the Achievement Gap-Gold
 - Duncan Elementary, Lyman Elementary, and Berry Shoals Intermediate Schools recognized for Closing the Achievement Gap-Silver

5. Action Agenda

a. Amend Policy IHBH / ICFB – Charter Schools:

Mr. Rick Eitel, Chairman of the Board Policy Committee, reported that the policy committee met and reviewed the changes to policy IHBH – Charter Schools, provided by the South Carolina School Boards Association. Mr. Eitel briefly reviewed the changes to the policy.

b. Amend Policy GCQE / GBE – Retirement of Professional Staff:

Mr. Eitel reported that the policy committee met and reviewed the changes to policy GCQE – Retirement of Professional Staff, provided by the South Carolina School Boards Association. Mr. Eitel briefly reviewed the changes to the policy.

c. Amend Policy GDQC / GCQ – Retirement of Support Staff:

Mr. Eitel reported that the policy committee met and reviewed the changes to policy GDQC – Retirement of Support Staff, provided by the South Carolina School Boards Association. Mr. Eitel briefly reviewed the changes to the policy.

Mr. Eitel made a motion to approve the amendments to policies IHBH, GCQE, and GDQC, as presented by the policy committee. The motion did not require a second, as it was presented by the policy committee chairman. The motion was passed (8-0) to approve the amendments to policies IHBH, GCQE, and GDQC as presented.

6. Reports

a. **Olweus Bully Prevention Program:** Mrs. Wanda Fowler provided an update on the Olweus Bullying Prevention Program being implemented in District Five schools. Mrs. Fowler reported that bullying surveys were taken by students in April 2012, school coordinators received training in June 2012, and all of the school's staff were trained in August 2012. An anti-bullying event will be held at LifeSong Church on October 5 after the Byrnes football game. Elementary, intermediate, and middle schools will each have kick-off events the first week of October. Board members are invited to attend. Letters will be sent home to parents providing details about the school events.

b. **AdvancED Accreditation Process:** Dr. Ashley Atkinson provided a detailed overview of the AdvancED Accreditation process. Every five years, Spartanburg School District Five completes the AdvancED/SACS accreditation process. District Five last completed the accreditation process in 2008. Dr. Atkinson reviewed the standards for districts and schools. He provided a detailed explanation of the Internal and External Review process. The External Review will take place April 21-24, 2013

and will consist of classroom observations, evaluation of evidence, and interviews with stakeholders. Board member and staff interviews will take place on Monday, April 22. School visits will take place on Tuesday, April 23, and the exit report will be presented at a called board meeting on April 24, 2013 at approximately 3:30 PM.

- c. **Enrollment:** Dr. Wood provided the ten day enrollment numbers for District Five students per location. The net enrollment on this day was seven students less than last year's ten day report. However, the 24 day enrollment numbers report an increase in 66 students district-wide. Dr. Wood explained that the increase is primarily due to students who transfer in from other districts, typically after the Labor Day holiday. Dr. Wood reported that he expects to see a stable 45 day count. Dr. Wood also provided capacity percentages for each location. He explained that the district would continue to monitor enrollment numbers at Duncan Elementary and Byrnes High Schools, due to the high capacity percentages at these two locations.
- d. **Limited School Choice Enrollment:** Dr. Wood provided the detailed Limited School Choice enrollment numbers per school. The district currently has 450 students participating in the school choice program. This is an increase of 13 students over last year's participation.
- e. **Facility Planning:** Dr. Wood reminded the board of the first phase of the facility study at Byrnes High School, provided by McMillan, Pazdan, Smith Architecture, for the purpose of space and security concerns. The second phase will soon be underway, which will involve surveys of structures such as heating/air systems, mechanical equipment and roofs at all other schools. The board will hear the findings from the firm at the February or March board meeting. These reports will aid the district in budget preparation.

7. Executive Session

- a. **Personnel:** A motion was made, seconded and passed unanimously (8-0) to go into executive session for the purpose of personnel recommendations.

In open session, a motion was made, seconded and passed unanimously (8-0) to approve the personnel recommendations as presented by the administration.

There being no further business, the meeting was adjourned at 8:05 PM.

Respectfully submitted,

Michael Thompson
Secretary