

The District Five Board of Trustees met Monday, October 22, 2012, at the District Five Administrative Offices, 100 N. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Steve Brockman
Mr. Gerald Cook
Mr. Bo Corne
Mr. Rick Eitel
Mr. Garry Harper
Mr. Patrick Jarrett
Mrs. Julie McMakin
Mr. James Norman
Mr. Michael Thompson

1. **Call to Order and Notice to Media:** Mr. Steve Brockman, Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

2. **Open Meeting with Prayer:** Mr. Garry Harper led the opening prayer.
3. **Approval of Minutes – September 24, 2012:** The minutes from the September 24, 2012 meeting were approved as presented.
4. **Special Recognition:** Mr. Bobby Bentley recognized the following individuals for outstanding accomplishments:
 - Tina Cantrell, Berry Shoals Media Specialist: recipient of Spartanburg Junior League Grant
 - Camille Swanson, Haleigh Shelton, Alissa Culbertson, Byrnes High students: participants in Clemson University WISE Choice Weekend
 - Abner Creek Academy: recipient of McDonald's McCreative Kids Art Grant
 - Byrnes High School: highest 2012 ACT scores in Spartanburg County

5. **Action Agenda**

- a. **Amend Policy JJ, -R, -E – Student Activities:**

Mr. Rick Eitel, Chairman of the Board Policy Committee, reported that the policy committee met and reviewed the changes to policy JJ, -R, -E – Student Activities, as

provided by the South Carolina School Boards Association. Mr. Eitel reviewed the changes and updated definitions in the policy as defined by state law.

Mr. Eitel made a motion to approve the amendments to policy JJ, -R, -E as presented by the policy committee. The motion did not require a second, as it was presented by the policy committee chairman. The motion was passed (9-0) to approve the amendments to policy JJ, -R, -E as presented.

b. Policy Committee Recommendations: Revise / Accept New Section GA-GBK:

- GA – Personnel Goals/Priority Objectives
- GBA – Non-Discrimination and Non-Retaliation in Employment
- GBAA, -R, -E – Sexual and Other Harassment
- GBE – Staff Rights and Responsibilities
- GBEA – Staff Ethics/Conflict of Interest
- GBEB – Staff Conduct
- GBEBB, -R – Staff Conduct with Students
- GBEBBC – Gifts to and Solicitations by Employees
- GBEBDA – Criminal Record Checks
- GBEC, -E – Drug and Alcohol Free Schools and Workplace
- GBED – Tobacco-Free Schools/Staff
- GBG – Staff Welfare/Protection
- GBGA – Staff Health
- GBGD – Workers' Compensation
- GBI – Staff Participation in Political Activities
- GBJ – Personnel Records and Files
- GBK, -R, -E – Staff Concerns/Complaints/Grievances

Mr. Eitel reported that the policy committee met and reviewed the changes to policies GA-GBK, pertaining to personnel and staffing, as provided by the South Carolina School Boards Association. Mr. Eitel reviewed the changes and updates to each policy.

Mr. Eitel made a motion to approve the amendments to policies GA-GBK as presented by the policy committee. The motion did not require a second and was approved (9-0) to amend policies GA-GBK as presented.

c. SCSBA Delegate Assembly – Selection of Delegate and Alternate

Dr. Turner advised the board of the need to elect members to serve as delegates and alternates for the Delegate Assembly being held at the SCSBA's annual business meeting on Saturday, December 1, 2012. The board nominated Mr. James Norman to serve as delegate and Mr. Michael Thompson to serve as alternate.

A motion was made, seconded and passed unanimously to elect Mr. Norman to serve as delegate and Mr. Thompson to serve as alternate at the Delegate Assembly in December.

6. Reports

- a. **Student Achievement – 2012 PASS Data:** Dr. Ashley Atkinson, Assistant Superintendent of Curriculum and Instruction, provided a detailed report of the 2012 PASS data. Dr. Atkinson's report included PASS 2011-2012 percentages meeting standard, by grade level, in English Language Arts, Math, Science, Social Studies, and Writing. An analysis of percentages met, as well as exemplary percentages, was provided for 2010, 2011, and 2012. Details pertaining to percentages, broken down by subject area, grade level, and school, were also reported. Dr. Atkinson provided a summary of 2012 District Five results compared to those of the other Spartanburg districts, as well as the state results.

- b. **Quarterly Financial Report:** Mr. David Hayes, Director of Finance, provided the General Fund financial report through September 30, 2012. Mr. Hayes reported the projected annual revenue at \$63,224,568, which reflects an overall \$109,126 increase in revenue than originally budgeted. Annual projected expenditures and transfers were reported at \$64,031,567, creating a difference of \$806,999 to be used from the fund balance. Mr. Hayes reported that revenue to date is \$4.9M less than expenditures to date, and explained that this is the normal cash flow for the first quarter. A larger amount of revenue is expected to be received in January and February that will bring the district back to a positive cash flow.

There being no further business, the meeting was adjourned at 7:35 PM.

Respectfully submitted,

Michael Thompson
Secretary