

The District Five Board of Trustees met Monday, June 25, 2018 at the District Five Administrative Office at 100 N. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Steve Brockman  
Mr. Mark Cleveland  
Mr. Rick Eitel  
Mrs. Meredith Gergley  
Mr. Phil McIntyre  
Mrs. Julie McMakin  
Mr. Jeff Proper  
Mr. Michael Thompson

1. **Call to Order and Notice to Media:** Mr. Rick Eitel, Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

2. **Open Meeting with Prayer:** Mr. Phil McIntyre led the opening prayer.

3. **Consent Agenda**

- a) **Approval of Agenda:** The agenda was approved as presented.
- b) **Approval of Minutes:** Minutes from the May 21, 2018 meeting were approved as presented.

4. **Action Agenda**

- a) **Consider Approval of Local Board Approved Courses:** Dr. Scott Smith, Director of Accountability and Research, provided information pertaining to course coding, to bring the district into compliance with the State Department's requirements. This includes Marching Band for PE Credit, which is now allowed due to the passing of Legislative Senate Bill 302. Other courses with coding changes include chorus, concert, newspaper, yearbook, orchestra and theater.

A motion was made, seconded, and passed unanimously (8-0) to approve the local board approved courses as presented by the administration.

- b) **Consider Approval of Byrnes Freshman Academy Roof Replacement:** Dr. Greg Wood, Assistant Superintendent of Administration and Operations, provided details about the need to replace the roof at Byrnes Freshman Academy. He informed the board that the roof was damaged in a hail storm in March 2016, but the damage wasn't recognized until this year when leaks developed. Insurance will help with

some of the replacement costs, estimated at \$830,000 to replace the roofs of all three buildings on the Freshman Academy Campus. Administration reported that they hope to have the project completed by December or January.

A motion was made, seconded and passed unanimously (8-0) to approve the roof replacement at Byrnes Freshman Academy as presented by the administration.

- c) **Consider Approval of Abner Creek Academy Expansion:** Dr. Wood also provided details about the need for an expansion at Abner Creek Academy, which was built ten years ago with a capacity of 682 students. The 135 day enrollment for 2017-18 was 560 students. All spaces within the school will be utilized this year with the addition of two additional teachers to accommodate the growth in student enrollment. Administration is seeking approval to add a ten classroom wing addition, like the recent addition to Lyman Elementary School, bringing the square footage from 92,300 to 104,055 and increasing the capacity to 906 students. The project has an estimated cost of \$4,250,000. If approved, construction would begin in the spring of 2019 and should be ready to occupy in the fall of 2020.

Chairman Eitel reported that an increase of up to 8 mills may be required in the Debt Service Fund to finance the Abner Creek Academy Expansion.

A motion was made, seconded, and passed unanimously (8-0) to approve the expansion of Abner Creek Academy as presented by the administration.

- d) **Consider Approval of Delaying the Disposition of Reidville Property:** Chairman Eitel reported that after hearing from the community at the May board meeting concerning the sale of the current Reidville Elementary School property, a vote needed to be taken to delay the disposition of the property.

A motion was made, seconded, and passed unanimously (8-0), to delay the disposition of the current Reidville Elementary School property at this time.

- e) **Consider Approval of Letter to the Town of Reidville or Other Parties for Actions/Plans Related to Reidville Property:** Chairman Eitel read two letters that were written on behalf of the Board of Trustees. One will be sent to the Town of Reidville and the other to any other party expressing an interest in the current Reidville Elementary School property once the district no longer has a need for it. After reading the letters, Chairman Eitel asked if there were any edits that needed to be made. The only change suggested, to both letters, was to add that a copy of the appraisal would be available at the District Administrative Offices.

Chairman Eitel reported that the Board seeks to work with the Town of Reidville and invited them to attend the August 27 board meeting to hear their thoughts about the future of the property, after receiving a letter from the Town requesting a meeting with the district.

A motion was made, seconded, and passed unanimously (8-0) to approve sending the letters to the Town of Reidville and other interested parties, as presented by the Board of Trustees.

- f) **Consider Approval of District Five Schools General Fund and Debt Service Budgets:** Mr. David Hayes, Director of Finance, presented the 2018-2019 General Fund and Debt Service Budgets. Mr. Hayes reported that the administration and the Board's Finance Committee have met multiple times for budget work sessions to prepare the budget being presented.

Mr. Hayes reported that the state has yet to pass their budget, and the budget presented is being based on the Senate's version. Should the state budget be significantly different once it's passed, the Finance Committee will resume meetings to present a revised budget to the full board for approval.

Included in the budget presentation was the district's student enrollment, which increased by 362 in the 2017-18 school year, bringing the 135 day Average Daily Membership to 8,241.

The budget presented includes a one percent raise for teachers, as well as a step increase, where applicable, and reflects 78% of the General Fund Budget being spent on personnel salaries and benefits. Mr. Hayes reported an increase of 23.1 positions will be added at a cost of \$1.4 million, and that the 7.5% retiree salary reduction will be eliminated in the budget. In addition, the budget reflects the addition of five School Resource Officers, metal detectors, and security cameras and access doors to provide more student safety. Mr. Hayes also provided a breakdown of the General Fund Budget, predicting an increase in local revenue of approximately \$1.5 million, an increase in state revenue of \$2.8 million, for an overall increase of \$4,351,714.

Mr. Hayes reported that the General Operating budget presented is a balanced budget, not requiring a millage increase for the ninth consecutive year.

A summary of the Debt Service Fund was also provided, reflecting a proposed budget of \$14,284,034. Mr. Hayes reported that the Debt Service Fund will require an increase not to exceed 8 mills. Mr. Hayes also provided a summary of the district's bond issues from 2013, 2015, and 2018.

A motion was made by the Chairman of the Finance Committee to approve the 2018-2019 General Fund and Debt Service budgets, as presented by the administration. The motion, not requiring a second, was approved unanimously (8-0).

- g) **Consider Approval of Spartanburg County Alternative School Budget:** Mr. Hayes presented the proposed 2018-2019 Spartanburg County Alternative School budget. Spartanburg District Seven is the fiscal agent for the Alternative School and prepared the budget. This budget has been presented to the seven Spartanburg County Superintendents and will be presented to all seven district's Board of Trustees. As presented, the balanced budget, which is based on the Senate's version, requires a fund balance transfer of \$149,641 and no tax millage increase.

A motion was made by the Chairman of the Finance Committee, and passed unanimously (8-0), to approve the 2018-2019 Spartanburg County Alternative School budget as presented.

- h) **Consider Approval of McCarthy-Teszler Budget:** Mr. Hayes presented the proposed 2018-2019 McCarthy-Teszler School budget. Spartanburg District Seven is the fiscal agent for the McCarthy-Teszler School and prepared the budget. This budget has been presented to the seven Spartanburg County Superintendents and will be presented to all seven district's Board of Trustees. The budget reflects an increase in expenditures, due in part to a decrease in Medicaid funding for three FTE's. As presented, the balanced budget requires a transfer of \$1.2 million from the fund balance with no tax millage increase.

A motion was made by the Chairman of the Finance Committee, and passed unanimously (8-0), to approve the 2018-2019 McCarthy-Teszler School budget as presented.

- i) **Consider Approval of R.D. Anderson Technology Center Budget:** Mr. Hayes also presented the proposed 2018-2019 R. D. Anderson Applied Technology Center Budget. The Technology Center serves students in Districts Four, Five, and Six. The proposed budget has been presented to the R.D. Anderson Board of Trustees, as well as the School Boards of the affiliated districts. The balanced budget, as presented, requires no millage increase.

A motion was made by the Chairman of the Finance Committee, and passed unanimously (8-0), to approve the 2018-2019 R.D. Anderson Applied Technology Center budget as presented.

A motion was made, seconded, and passed unanimously (8-0) to move into Executive Session for the purpose of personnel.

## 5. Executive Session

- a) **Personnel:** In open session, a motion was made, seconded, and passed unanimously (8-0) to approve the personnel changes as of June 25, 2018.

In addition, a motion was made, seconded, and passed unanimously (8-0) to authorize the superintendent to mediate an Equal Employment Opportunity Commission complaint filed by a district employee.

There being no further business, the meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Phil McIntyre  
Secretary