

The District Five Board of Trustees met Monday, September 28, 2020 at Duncan Elementary School at 100 S. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Jeff Boland
Mr. Steve Brockman
Mr. Mark Cleveland
Mrs. Dawn Deck
Mr. Rick Eitel
Mrs. Meredith Gergley
Mr. Phil McIntyre
Mrs. Julie McMakin
Mr. Jeff Proper

1. **Call to Order and Notice to Media:** Mrs. Julie McMakin, Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

2. **Open Meeting with Prayer:** Mr. Mark Cleveland led the opening prayer.
3. **Consent Agenda**
 - a) **Approval of Agenda:** The agenda was approved as presented.
 - b) **Approval of Minutes:** Minutes from the August 24, 2020 meeting were approved as presented.
4. **Public Participation:** Chairman McMakin recognized Mr. Stanley Hunter, who submitted a written request to speak to the board on the importance of representation in the school district, pertaining to recruiting and hiring staff that are diverse, to help create an unbiased environment for students. Mr. Hunter provided a handout to the board members and was given three minutes to speak, per policy guidelines.

5. Reports:

- a) **Annual Procurement Report:** Mr. Barry Reese, Director of Procurement, provided the annual Procurement Report for the 2019-2020 school year, as required by the District's Procurement Code. Mr. Reese briefed the board on the district's seven Sole Source Procurements, seven Emergency Procurements, and the Minority Business Enterprise Plan. Mr. Reese provided the definitions and goals of the Minority Business Enterprise Plan and how the Vendor Activity Report was used to determine the percentage of procurements involving minority owned companies. The district reported 4.5% of total eligible procurements involved minority-owned businesses.

Additionally, Mr. Reese provided the Board with a summary of the Annual Procurement Audit performed by Halliday, Schwartz & Co. The only issues identified were associated with supporting documentation on three procurement card purchases. No other findings were identified.

- b) **Enrollment Update:** Dr. Greg Wood, Assistant Superintendent of Administration and Operations, provided the 10 and 11 day student enrollment numbers per school, as compared to each year dating back to 2012-13. The 2020-2021 enrollment numbers show that district student enrollment is down 45 students, as compared to last year.
- c) **iReady Fall Data Report:** Dr. Scott Smith, Director of Assessment, provided the fall iReady data report detailing what happened to student learning between March 13, when the Governor closed schools, and August 2020. Dr. Smith reminded the board that all testing was suspended after schools were closed last year, and that teachers started 20-21 with little data. Dr. Smith's presentation included percentile changes by grade level in Reading and Math, and addressed what actions the district is taking to help students moving forward.

A motion was made by Mr. Mark Cleveland to move into Executive Session. The motion, seconded by Mr. Steve Brockman, passed unanimously (9-0).

6. Executive Session:

- a) **Discussion of Employment Matters in Reference to New Hires, Promotions, and Resignations:**
- b) **Home School Request:**
- c) **Discussion of Contractual Matters :**

7. Return to Public Session:

- a) **Action on Items Discussed in Executive Session:** In open session, a motion was made by Mr. Mark Cleveland to accept the administration's recommendations for employment as presented and discussed. The motion, seconded by Mr. Jeff Proper, passed unanimously 9-0.

- b) **Home School Request:** A motion was made by Mr. Mark Cleveland, and seconded by Mr. Jeff Proper, to approve the administration's Home School Option I request for Student A as discussed. The motion passed unanimously (9-0).

There being no further business, a motion was made by Mr. Mark Cleveland, and seconded by Mr. Steve Brockman, to adjourn the meeting at 10:05 p.m. The motion passed unanimously (9-0).

Respectfully submitted,

Mark Cleveland
Secretary