

The District Five Board of Trustees met Monday, September 27, 2021 at Duncan Elementary School at 100 S. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Jeff Boland  
Mr. Mark Cleveland  
Mrs. Dawn Deck  
Mr. Rick Eitel  
Mrs. Meredith Gergley  
Dr. Millie Malone  
Mr. Phil McIntyre  
Mrs. Julie McMakin

1. **Call to Order and Notice to Media:** Mrs. Julie McMakin, Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

2. **Open Meeting with Prayer:** Mr. Phil McIntyre led the opening prayer.

3. **Consent Agenda**

- a) **Approval of Agenda:** The agenda was approved as presented.
- b) **Approval of Minutes:** Minutes from the August 23, 2021 meeting were approved as presented.

4. **Reports:**

- a) **Annual Procurement Report:** Mrs. Kacey Austin, Director of Procurement, provided the annual Procurement Report, as required by the District's Procurement Code. Mrs. Austin's report included information about Sole Source, Emergency, and Minority Business Activity procurements, as well as information from the 2020-2021 audit.

Mrs. Austin provided details on the district's nine Sole Source purchases, ten emergency procurements, and the minority business spending plan which equaled 6.1 percent of the district's goal of 10 percent.

Included in the 2020-2021 procurement audit, performed by Halliday, Schwartz & Co, were details on the two minor findings. Mrs. Austin detailed the extent of those findings and what has been done to address each issue.

b) **Facilities Update:** Dr. Greg Wood, Assistant Superintendent of Operations, provided the board with a facilities update. Included in Dr. Wood's report were updates and details on the following projects:

- New Softball Stadium updates at Beech Springs fields
- Byrnes High School track resurfacing
- Property on Highway 29 in Lyman: Dr. Wood reported that the district has closed on the property, which will be used as the location for a new elementary school.
- Wellford Academy Portables
- Transaction Windows: Three locations are still unfinished due to supply chain issues
- Middle School on Gin House Road: LS3P is working on this project.
- Byrnes High Phases 2 and 3: McMillan, Pazdan, Smith is working on this project.
- Jumbo Tron at Byrnes Stadium: currently working to replace sound system. Jumbo Tron to be replaced after this season.
- Lacrosse Wall at Byrnes Freshman Academy: should be finished by early November
- Replacement of Wellford Academy
- Tennis Court Resurfacing: should begin week of Oct. 18 and finished by end of January.

c) **Enrollment Update:** Mr. Todd Hardy, Chief Administrative Officer, provided an enrollment update for the 25<sup>th</sup> day of the 2021-2022 school year. Mr. Hardy's report included a comparison of student enrollment, per school, for the 2020-2021 and 2021-2022 school years. Mr. Hardy reported that the largest increase is at Byrnes High School, with an increase of 137 new students, followed by Reidville Elementary, with an increase of 117 new students. The total district enrollment is currently 9786, which is an increase of 789 students from last year. Mr. Hardy also provided a graph of the student enrollment from 2017-2021.

Following Mr. Hardy's presentation, a motion was made by Mr. Mark Cleveland to move into Executive Session for personnel to discuss new hires, promotions, and resignations and to discuss contractual matters in reference to property search. The motion was seconded by Mr. Rick Eitel and approved unanimously (8-0).

**5. Executive Session**

- a) **Discussion of Employment Matters in Reference to New Hires, Promotions, and Resignations:**
- b) **Discussion of Contractual Matters in reference to Property Search:**

**6. Return to Public Session:**

- a) **Action on Items Discussed in Executive Session:** In open session, a motion was made by Mr. Mark Cleveland, seconded by Mrs. Dawn Deck, and approved unanimously 8-0 to accept the recommendation of the administration and approve the teacher contracts and resignation as presented.

Mr. Mark Cleveland made a motion to adjourn the meeting at 8:30 p.m. The motion was seconded by Mr. Rick Eitel and passed unanimously 8-0.

Respectfully submitted,

Mark Cleveland  
Secretary

Submitted by:  
Mrs. April Peel