

The District Five Board of Trustees met Monday, September 23, 2019 at the District Five Administrative Office at 100 N. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Steve Brockman
Mr. Mark Cleveland
Mrs. Dawn Deck
Mr. Rick Eitel
Mrs. Meredith Gergley
Mr. Phil McIntyre
Mrs. Julie McMakin
Mr. Jeff Proper

1. **Call to Order and Notice to Media:** Mr. Rick Eitel, Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

2. **Open Meeting with Prayer:** Mr. Mark Cleveland led the opening prayer.

3. **Consent Agenda**

- a) **Approval of Agenda:** The agenda was approved as presented.
- b) **Approval of Minutes:** Minutes from the August 26, 2019 meeting were approved as presented.

4. **Special Recognition:** Superintendent, Dr. Randall Gary, introduced Mrs. Melissa Robinette, Public Relations Director. Mrs. Robinette recognized the following students, who have been selected for the first ever Spartanburg Philharmonic Youth Orchestra: Elena Johnson, Saylor Symborski, Vicky Fedorchenko, Jared Gregory, Caroline Kopf, Elijah Lawson, Cody Morrison, Michelle Perez-Ugarte, Natalie Pickren, Landon Shepard, Brendan Short, Sina Tams, and Jonathan Wright.

Duncan Elementary School of the Arts was also recognized as the recipient of the Distinguished

Arts Program Grant awarded from the State Department of Education. The \$18,000 grant will be used to support Professional Development, Artists in Residency programs, as well as art materials and supplies.

5. Action:

a) Consider Policy Revisions and Adoptions:

- i. **IKA-R: Grading/Assessment Systems**
- ii. **IHBF: Medical Homebound Instruction**
- iii. **EEAE: Bus Safety Program**
- iv. **KLGA: School Resource Officers**
- v. **ADC: Tobacco-Free Schools**
- vi. **GBED: Tobacco-Free Schools/Staff**
- vii. **JICG: Tobacco Use By Students:**

Dr. Randall Gary, Superintendent, introduced Mrs. Dawn Deck, who provided a summary of the board policy revisions that were discussed at the Board Policy Committee meeting held on September 11. Mrs. Deck reported that the revisions were brought forward based on recommendations from the South Carolina School Boards Association and legislative updates.

Mrs. Deck and administration provided a summary of the revisions to each of the policies presented, on behalf of the Board Policy Committee.

A motion was made and approved unanimously (8-0) to approve the following board policy revisions, as presented by the Board Policy Committee:

IKA-R: Grading/Assessment Systems
IHBF: Medical Homebound Instruction
EEAE: Bus Safety Program
KLGA: School Resource Officers
ADC: Tobacco-Free Schools
GBED: Tobacco-Free Schools/Staff
JICG: Tobacco Use By Students

- b) Determination of Plan to Fill Open School Board Seats for 5-2 and 5-3:** Chairman Eitel reported that a plan needed to be determined to fill the open board seats in districts 5-2 and 5-3, and reviewed the process the district used to fill three prior seats when there were no certified candidates on the ballot. Chairman Eitel explained several factors to be considered in determining the process to fill those seats.

After questions and discussion, the board chair made a recommendation to utilize the open selection process to fill the open seats at the October 28 regular board meeting. The district will announce the process and solicit candidates. Candidates will be given three to five minutes to speak and ask questions. The board will then enter Executive Session to discuss, and then return to open session to vote on the candidates who will fill

those seats.

He also recommended that the policy committee meet to update the board policy, to set the code and precedent for handling these situations in the future.

Chairman Eitel reported that the superintendent will set a deadline to solicit applications, in order to allow time to certify the applicants through the voter's registration office.

After further discussion, Chairman Eitel made a motion to schedule a forum to be held along with the regular board meeting, on October 28, 2019, to solicit candidates to fill the open positions in districts 5-2 and 5-3, allowing each candidate three to five minutes to speak. The board will then deliberate in Executive Session and move to Open Session to vote on the two candidates.

Discussion was held on how the district would advertise the process. Administration agreed to begin working on the logistics right away.

The motion passed (5-3) to move forward with the selection process, as outlined in the motion.

6. Reports:

- a) **Facility and Enrollment Updates:** Dr. Greg Wood, Assistant Superintendent of Administration and Operation, provided facility updates for several locations. His report included the following updates:
- Reidville Elementary School: the new access road has been paved, guardrails installed, and the district expects to begin utilizing the road on Monday, September 30. Information about the new traffic pattern will be provided to parents and the community in advance. Additional traffic control, and several district level administrators, will be on site the first few days until the new routine has been established for parents. Dr. Wood also reported that McMillan, Pazdan, Smith Architects have hired an acoustician to determine a resolution to the sound issues being experienced in the cafeteria due to the sheetrock walls. A Dedication and Open House will be held on Sunday, October 27 from 2:00-4:00 PM with a brief ceremony and tour of the new facility.
 - Main Street Reidville: the district has agreed to extend the sidewalks and add five matching street lights on Main Street. In addition, the location for the monument from the Male College is still being determined.
 - Old Reidville Elementary Building: the building is now owned by the Town of Reidville, and the district is working to vacate the building by midnight on October 4, as agreed to by the district administration and Town of Reidville representatives. The insurance also changes from the District to the Town of Reidville on October 4. Maintenance is working to remove furniture and any other items that can be used within the district before the Oct. 4 deadline. The Town of Reidville will hold a groundbreaking ceremony at the location on October 20, in celebration of the new Town Center.

- Byrnes Freshman Academy Roof: the project is still ongoing, taking longer than expected, due to the installation of new gutters being needed. The E-Wing should be completed the week of September 23, with total building completion on October 4.
- Abner Creek Expansion: the new kindergarten hall footings have been installed at the front of the building. Other hallway footings will begin this week and masonry is scheduled for Sept. 30.
- Baseball Field Phase 1: the permit from DHEC was received late last week, allowing the construction to begin. Grading should begin this week. The district has been assured that if the site can be prepared by the first of January, the grass and infield will be ready to use at some point during this season, weather permitting.
- Beech Springs Expansion: the wing expansion at Beech Springs is upcoming. Administration expects to provide more details late this fall.

Dr. Wood also provided the district's day ten enrollment summary for the last ten years. He reported that student enrollment has increased by 968 students over the last five years. Dr. Wood also reported that schools are working to keep class size down and that this information will be used when M.B. Kahn performs the demographics and facilities study that will be presented to the board in November.

A motion was made, seconded, and passed unanimously (8-0) to move into Executive Session for the purposes of personnel and contractual issues.

7. Executive Session

- a) **Personnel**
- b) **Contractual**

8. Return to Public Session:

- a. **Personnel:** In open session, a motion was made, seconded, and passed unanimously (8-0) to approve the personnel changes as of September 23, 2019.
- b. **Contractual:** A motion was also made, seconded, and approved unanimously (8-0) to move forward with the contract as recommended by the administration.

There being no further business, the meeting was adjourned at 9:20 p.m.

Respectfully submitted,

Phil McIntyre
Secretary