

The District Five Board of Trustees met Monday, August 29, 2022 at Duncan Elementary School at 100 S. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Jeff Boland  
Mr. Mark Cleveland  
Mr. Scott Clement  
Mrs. Meredith Gergley  
Mr. Kevin Goode  
Dr. Millie Malone  
Mrs. Sherri Taunton  
Mr. Derek Watchorn

1. **Call to Order and Notice to Media:** Mr. Jeff Boland, Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

2. **Open Meeting with Prayer:** Mr. Mark Cleveland led the opening prayer.

3. **Consent Agenda**

- a) **Approval of Agenda:** The agenda was approved as presented.
- b) **Approval of Minutes:** Minutes from the June 27, 2022 and July 18, 2022 meetings were approved as presented.

4. **Action:**

- a) **Consideration of Guaranteed Maximum Price for New Elementary School Building:** Dr. Greg Wood, Assistant Superintendent for Operations, introduced Mr. Jamie Henderson from LS3P and Mr. Trevin Thompson from Thompson Turner Construction, to present the Guaranteed Maximum Price for the new elementary school building on Highway 29.

Mr. Henderson reviewed the design of the building, site plan, floor plan, parent and bus loops, square footage and core capacities.

Mr. Thompson then presented the Guaranteed Maximum Price for the building at \$37,617,662, which includes a 4% contingency. He reported that the total GMP for this project was \$47,759,666, which includes the \$10,142,004 previously approved for the early site plan.

Dr. Wood, on behalf of the administration, made the recommendation that the board approve the Guaranteed Maximum Price for the New Elementary School Building, not to exceed \$37,617,662.

A motion was made by Mrs. Meredith Gergley to approve the Guaranteed Maximum Price for the New Elementary School Building on Highway 29, not to exceed \$37,617,662. The motion was seconded by Dr. Millie Malone.

Chairman Boland opened the floor for questions. Board members inquired about core building capacity, contingency pertaining to materials and the district receiving unused funds, and the completion date for the project.

Following questions, Chairman Boland asked for a vote on the motion. The motion was approved unanimously 8-0.

- b) **Consideration of Approval of Sewer Easement Right-of-Way for New Elementary School:** Dr. Greg Wood presented information pertaining to the sewer right-of-way for the new elementary school on Highway 29. The presentation included an aerial view of the property, as well as details pertaining to the dimensions of the sewer easement. Dr. Wood reported that the district's cost of the easement would be \$117,534, which is 50% of the total price. The developer of Woods at Pine Ridge will be responsible for the remaining 50%.

Dr. Wood stated that it was the recommendation of the administration to approve the sewer easement right-of-way for the new elementary school on Highway 29, not to exceed \$117,534.

A motion was made by Mrs. Meredith Gergley to approve the Sewer Easement Right-of-Way for the New Elementary School on Highway 29, not to exceed \$117,534. The motion was seconded by Mr. Mark Cleveland.

Following a question about the pump station being turned over to the Town of Lyman, Chairman Boland asked for a vote on the motion. The motion was approved unanimously 8-0.

- c) **Consideration of Adoption of New Science and Social Studies Textbooks:** Dr. Jeff Rogers and Mr. Matt Wofford provided a brief explanation of the textbook adoption

process and procedures. In compliance with board policy IJJ, textbook committees were formed and reviewed the materials.

Dr. Rogers reported that, as in the past, the textbooks were set up in the District Office the week prior to the meeting for board members to review. He then made a recommendation that the board approve the new social studies and science materials, as presented.

Mrs. Meredith Gergley made a motion to approve the new Science and Social Studies textbooks for adoption as presented by the administration. The motion was seconded by Mr. Scott Clement.

Chairman Boland opened the floor for questions/discussion. Being none, he asked the board for a vote on the motion. The motion passed unanimously 8-0.

- d) **Consideration of Approval of Minority Business Enterprise Plan:** Mrs. Kacey Austin, Director of Procurement, presented the annual Minority Business Enterprise Plan, as required by the district's Procurement Code. Mrs. Austin provided documentation which provides the policy statement, definition, and goals of the Minority Business Enterprise Plan, and reported that it was the recommendation of the administration that the board approve the Minority Enterprise Business Plan for fiscal year 2023 as presented.

A motion was made by Mrs. Meredith Gergley to approve the Minority Business Enterprise Plan as presented by the administration. The motion was seconded by Mrs. Sherri Taunton.

After a question pertaining to whether there had been any changes to the plan from the previous year, the motion was approved unanimously 8-0.

## 5. Reports:

- a) **2021-2022 Procurement Report:** Mrs. Kacey Austin also provided the 2021-2022 Procurement Report, as required per the district's Procurement Code. Mrs. Austin informed the board that the new code requires this report to be presented semi-annually, rather than annually, as stated in the previous code.

Mrs. Austin reported there were seventeen Sole Source procurements, six Emergency procurements, and 7.13% of eligible procurements involving minority-owned businesses. The goal of the MBE plan is to spend at least 10% of the district's controllable procurements with minority-owned firms.

Mrs. Austin also provided the board members with a copy of the Annual Procurement Audit for July 1, 2021 - June 30, 2022.

- b) **Facilities Update:** Dr. Greg Wood provided a facilities update on the construction projects taking place across the district. His report included updates on the following:
- Beech Springs Tennis Court Resurfacing
  - Byrnes Freshman Academy Tree Removal
  - Portable Installation at Reidville, Byrnes, Berry Shoals and Beech Springs
  - Construction Updates:
    - Phase 2 at Byrnes: demolition is complete; dirt excavation and storm drain installation upcoming
    - Beech Springs: temporary egress construction and site work to begin September 5
    - Berry Shoals: roof decking installed on new classroom wing, retention pond complete; kindergarten renovations still ongoing
    - New Elementary School on Highway 29: site work and storm drain installation in progress
    - Reidville Elementary addition: site prep and erosion control ongoing; building pad grading to begin September 5; building foundation to begin September 19.
    - New Wellford Academy: currently in the design development phase; construction design phase to begin September 6; Early Site GMP scheduled for October 24 and Building GMP scheduled for November 21
    - Abner Creek Middle School: work in progress on the Fine Arts wing slab, gym underground utilities, steel erection on 6th grade wing, and roof installation on administration wing
    - New Traffic Signal at Highway 296 and Pine Street in Reidville: project issued to Walker Brothers in August with installation scheduled to begin in February 2023

Dr. Gary reported that administration is very aware of the traffic concerns at several of the schools. He has worked with SCDOT and school administration to come up with creative solutions to hopefully alleviate some of the congestion.

- c) **Back to School Update:** Mrs. Melissa Robinette, Director of Public Relations, provided a report on back to school updates throughout the district. Mrs. Robinette reported that student enrollment is currently 10,339 students, which is an increase of 377 from last year. Also of note, there are 1,493 students who are brand new to District Five. Mrs. Robinette also reported that the district has 161 new employees, for a total of 1,494 staff members.

Mrs. Robinette's report included information from our Transportation Department, reporting that approximately 5,000 students are riding the bus this year. In addition, the Food Service Department has served almost 60,000 meals during the first two weeks of school.

Mrs. Robinette reported concerns with staffing needs for teaching assistants, bus drivers, and food service workers.

Following the last report, Mrs. Meredith Gergley made a motion at 7:23 PM to move into Executive Session for the purposes of discussing employment matters in reference to new hires, promotions, and resignations; contractual matters in reference to property purchases; and discussions regarding the development of security personnel or devices. The motion was seconded by Mr. Mark Cleveland and approved unanimously 8-0.

## **6. Executive Session**

- a) **Discussion of Employment Matters in Reference to New Hires, Promotions, and Resignations:**
- b) **Discussion of Contractual Matters in Reference to Property Purchase:**
- c) **Discussion Regarding the Development of Security Personnel or Devices:**

A motion was made by Mrs. Meredith Gergley to leave Executive Session and return to Open Session at 9:49 pm. The motion was seconded by Mrs. Sherri Taunton and approved unanimously 8-0.

## **7. Return to Public Session:**

- a) **Action on Items Discussed in Executive Session:** In open session, a motion was made by Mrs. Meredith Gergley to accept the recommendation of the administration and offer contracts to the employees as presented and discussed in executive session. The motion was seconded by Dr. Millie Malone and approved unanimously 8-0.

Mrs. Meredith Gergley also made a motion to approve the purchase of .69 acres of land adjacent to Wellford Elementary for \$18,250, pending successful due diligence. The motion was seconded by Mrs. Sherri Taunton and approved unanimously 8-0.

Mrs. Meredith Gergley made a motion to adjourn the meeting at 9:54 p.m. The motion was seconded by Mr. Mark Cleveland and passed unanimously 8-0.

Respectfully submitted,

Mrs. Meredith Gergley  
Secretary

Submitted by:  
Mrs. April Peel