

The District Five Board of Trustees met Monday, August 26, 2013, at the District Five Administrative Offices, 100 N. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Gerald Cook
Mr. Bo Corne
Mr. Rick Eitel
Mr. Garry Harper
Mr. Patrick Jarrett
Mrs. Julie McMakin
Mr. James Norman
Mr. Michael Thompson

1. **Call to Order and Notice to Media:** Mr. Bo Corne, Vice Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

2. **Open Meeting with Prayer:** Mr. Bo Corne led the opening prayer.
3. **Approval of Minutes – June 10, 2013:** Minutes from the June 10, 2013 meeting were approved as presented.
4. **Action Agenda**

- a) **One K5 FTE for Lyman Elementary School**

One K5 TA FTE for Lyman Elementary School: Dr. Turner informed the board of the need to add an additional K5 class at Lyman Elementary School, due to the larger than expected enrollment numbers. The district is in the process of setting up a portable classroom at Lyman for third grade, to help with the overcrowding at the school. The administration is recommending the addition of one full time K5 teacher and one full time teacher assistant to reduce class size and remain in line with other K5 classes in the District Five elementary schools. The hiring of these FTEs will not impact the budget that was passed in June. The budget contains four contingency positions.

After questions and discussion, a motion was made, seconded, and passed unanimously (8-0) to add one additional FTE K5 teacher and one FTE TA at Lyman Elementary School.

b) **Policy Committee Recommendations: Revise/Accept New Section L:**

LA – Education Agency Relations Goals/Priority Objectives

LBA – Shared Services and Staff

LDA – Student Teaching and Internships

LH – Relations with Educational Accreditation Agencies

Mr. Eitel reported that the policy committee met and reviewed the changes to policies in section L, as provided by the South Carolina School Boards Association. Mr. Eitel reviewed the changes and updates to each policy.

Mr. Eitel made a motion to approve the amendments to policies in section L, as presented by the policy committee. The motion did not require a second, as it was presented by the policy committee chairman. The motion was approved unanimously (8-0) to accept the revisions to policies in section L as presented.

- c) **Advance Refunding Resolution:** Mr. David Hayes, Director of Finance, provided information regarding refinancing of the district's current outstanding debt from the \$79 million building program approved in 2005. The current bonds will be callable in October 2015. If approved, the advance refunding would allow for bonds to be issued at a lower interest rate and the proceeds would be placed in trust until the time for bonds to be called. Due to an expected rise in interest rates, the administration believes this would be a good time to refund the bonds, with an expected savings in interest of \$2.4 million between now and 2022.

The Resolution was prepared by McNair Law Firm. Representatives from the firm, Dan McLeod and Mike Burns, were present to discuss and help answer questions presented by the board members.

After questions and discussion, a motion was made, seconded, and passed unanimously (8-0) to approve the advance refunding resolution as presented by the administration.

5. Reports

- a) **Annual Procurement Update:** Mr. Barry Reese, Director of Procurement, presented an update on the district's procurement activities for the 2012-13 school year. Specifically, Mr. Reese briefed the board on several sole source and emergency procurements, and the annual activity update of the district's Minority Business Enterprise Plan.
- b) **Facilities:** Dr. Greg Wood, Assistant Superintendent, provided an update on several facilities projects taking place throughout the district. Specifically, information was provided for the upgrades to the Beech Springs tennis courts, track resurfacing at Byrnes High School, field lighting at Byrnes High School band practice field and

Byrnes Freshman Academy athletic field, upgrades to the gym parking lot at Byrnes Freshman Academy, security fencing at Duncan Elementary School, secure lobby entrance at Wellford Academy, classroom door locks, interior painting at River Ridge Elementary and Berry Shoals Intermediate, exterior painting at Wellford Academy, and new playground equipment at Duncan and Reidville Elementary Schools.

- c) **Technology:** Mr. Sam Vezina, Director of Technology, provided an update on the technology infrastructure projects. Mr. Vezina reported on network upgrades at several schools that were completed over the summer. He also reported that the Aerohive Wireless Access Points are still being installed in some locations. All schools should be operating on at least 80% wireless capacity at this time.

Mrs. Amanda Dobson, Director of Instructional Technology, provided information to the board about the implementation of the new board policy which allows students to bring their own electronic devices to school for use during instruction, under the direction of their teacher.

- d) **AdvancED:** Dr. Turner provided an overview of the AdvancED External Review Report Summary. He reported that the district received a rating of Accredited, the highest accreditation rating that can be earned in 2013. Information provided in the Exit Report states that the district exhibits powerful practices in the following areas:
- Strong pride in the district and its commitment to educating all children go beyond standard expectations for providing a positive, achievement-focused educational environment.
 - The Board of Trustees and district leadership have forged a remarkably cohesive relationship and has demonstrated a commitment to student success and effective operations of the school system that is recognized and appreciated by all stakeholders.
 - The district has implemented an outstanding comprehensive strategic planning process, resulting in a model Strategic Plan.
 - The district has implemented an outstanding facilities and maintenance system in place that has provided the district with immaculate and safe school and office buildings.

Additionally, one required action was reported for the district. AdvancED required that the district develop and implement a comprehensive K-12 instructional technology plan. In response to this action, the district created a new position and has hired a full time Director of Instructional Technology to help meet this need.

6. Executive Session

- a) **Personnel:** A motion was made, seconded and passed unanimously (8-0) to go into executive session for the purpose of personnel recommendations.

A motion was made, seconded and passed unanimously (8-0) to accept the personnel recommendations as presented.

There being no further business, the meeting was adjourned at 8:00 PM.

Respectfully submitted,

Michael Thompson
Secretary