

The District Five Board of Trustees met Monday, August 22, 2016, at the District Five Schools Administrative Office, 100 N. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Steve Brockman
Mr. Mark Cleveland
Mr. Bo Corne
Mr. Rick Eitel
Mr. Garry Harper
Mrs. Julie McMakin
Mr. Jeff Proper
Mr. Michael Thompson

1. **Call to Order and Notice to Media:** Mr. Garry Harper, Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

2. **Open Meeting with Prayer:** Mr. Mark Cleveland led the opening prayer.

3. **Approval of Minutes – June 13, 2016:** Minutes from the June 13, 2016 meeting were approved as presented.

4. **Special Recognition:** Mrs. Melissa Robinette, Director of Public Relations, recognized the following students from River Ridge Elementary School for their participation in the Duke Energy Invention Convention in Washington, DC: Arielle Greer, Aubree Mayse, Noah McGarity, and Conner Page.

5. **Action Agenda:**

- a) **Amend Policy GCQC/GCQD – Resignation of Instructional/Administrative Staff:**
Mr. Rick Eitel, Chairman of the Board Policy Committee, informed the board that the policy committee met on August 16 to discuss the policy updates being presented. Mr. Eitel reviewed the changes to policy GCQC/GCQD – Resignation of Instructional/Administrative Staff, as recommended by the South Carolina School Boards Association and district administration, pertaining to teacher contract releases.

A motion was made, seconded, and passed unanimously (8-0) to approve the amendments to board policy GCQC/GCQD – Resignation of Instructional/Administrative Staff, as presented by the administration and policy committee chairman.

- b) **Amend Policy JRA, JRA-R – Student Records:** Mr. Eitel presented amendments to Board Policy JRA, and Administrative Rule, JRA-R – Student Records, as recommended by the South Carolina School Boards Association and district administration.

A motion was made, seconded, and passed unanimously (8-0) to approve the amendments to policy JRA - Student Records, as presented by the administration and the policy committee chairman.

A motion was made, seconded, and passed unanimously (8-0) to approve the amendments to administrative rule JRA-R, Student Records, as presented by the administration and the policy committee chairman.

- c) **Amend Policy KF-E (3) – Use of School Buildings and/or Facilities:**
Mr. Eitel also presented amendments to exhibit KF-E(3)-Use of School Buildings and/or Facilities, to include language which places the responsibility and liability for any damages that may occur on district property during rental events onto the applicant and not the district.

A motion was made, seconded, and passed unanimously (8-0) to approve the amendment to Exhibit KF-E(3) – Use of School Buildings and/or Facilities, as presented by the administration and policy committee chairman.

6. Reports:

- a) **Procurement Audit and Minority Business Report:** Mr. Barry Reese, Director of Procurement, presented the annual procurement report for the 2015-16 school year, as required by the District's Procurement Code. Mr. Reese briefed the board on the district's Sole Source Procurements (ten for the year), Emergency Procurements (two for the year resulting from the March 14 hail storm), and the Minority Business Enterprise Plan. Mr. Reese explained that the district exceeded its goal, as set by the Procurement Code, of spending at least 10% with minority owned firms. The amount spent with minority owned firms for the 2015-16 year was \$448,479, which was a total of 10.9% of qualified procurements.

Mr. Reese also reported that the audit performed by McAbee, Schwartz, Halliday & Co. states that the district has complied, in all material respects, with the requirements for the 2015-16 fiscal year.

- b) **D5 Live – 1:1 Initiative:** Dr. Jeff Rogers, Chief Technology Officer, presented the fall update of the district's 1:1 initiative for grades 3-8. Dr. Rogers demonstrated the new d5Live website and the information available to students on that site. He provided details on the infrastructure updates required to prepare for the rollout of the 1:1 initiative. Dr. Rogers informed the board that the devices are ready to be distributed to students, and explained the Professional Development teachers received over the summer to be ready for the launch. High Schools have already identified model

classrooms, and are receiving the training for their role out next year.

- c) **Summer Student Engagement:** Dr. Ashley Atkinson, Assistant Superintendent of Curriculum and Instruction, briefed the board on many of the summer school programs and activities that students participated in. His report included details about the following: Accelerate (Dual Enrollment), Air Force JROTC Leadership School, Orchestra and Band Camp, Palmetto Boys and Girls State, SC Governor's School for the Arts and Humanities, ESOL Rosetta Stone lab, Summer Reading Camp, Middle and High School Summer School, and VirtualSC. Dr. Atkinson's report also included information about potential new opportunities for the summer of 2017.
- d) **Construction and Facilities Update:** Dr. Greg Wood, Assistant Superintendent of Administration and Operations, presented an update on the construction and facilities update for the new addition at Byrnes High School, and well as the classroom wing addition at Lyman Elementary School. He informed the board that Lyman Elementary was ready for students to occupy on the first day of school. The estimated completion date for the Byrnes High School project is December 15, 2016. Dr. Wood also provided an update on the portable classrooms at Reidville Elementary School and the fencing project that is to take place there. Dr. Wood provided an update on summer projects at Byrnes Freshman Academy, Duncan Elementary School, Wellford Academy, Reidville Elementary School, and the Byrnes High School gyms. He also informed the board of several other miscellaneous projects at multiple locations, as well as new signage to be placed at Byrnes High School and the District Administrative Office.

A motion was made, seconded, and passed unanimously (8-0) to move into Executive Session for the purpose of Personnel.

7. Executive Session:

- a) **Personnel:** In open session, a motion was made, seconded, and passed unanimously (8-0) to approve the personnel changes as of August 22, 2016 as presented by the administration.

There being no further business, the meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Julie McMakin
Secretary