

The District Five Board of Trustees met Monday, June 12, 2017, at the District Administrative Offices at 100 N. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Steve Brockman
Mr. Mark Cleveland
Mr. Bo Corne
Mr. Rick Eitel
Mrs. Meredith Gergley
Mr. Phil McIntyre
Mrs. Julie McMakin
Mr. Jeff Proper
Mr. Michael Thompson

1. **Call to Order and Notice to Media:** Mr. Rick Eitel, Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

2. **Open Meeting with Prayer:** Mr. Jeff Proper led the opening prayer.

3. **Approval of Minutes – May 22, 2017:** Minutes from the May 22, 2017 meeting were approved as presented.

4. **Action**

- a) **Proposed Revisions to Board Policy ADF – District Wellness:** Dr. Greg Wood, Assistant Superintendent of Administration and Operations, presented amendments to board policy ADF – District Wellness, as recommended by the South Carolina School Boards Association. Dr. Wood informed the board that a Wellness Committee had been established and will continue to meet to review policy and procedures.
- b) **Proposed Revisions to Board Policy and Rule EF, EF-R – Food Services:** Dr. Wood presented amendments to board policy and administrative rule EF and EF-R – Food Services, as recommended by the South Carolina School Boards Association.
- c) **Proposed Revision to Board Policy and Rule EFE, EFE-R – Competitive Food Sales/Vending Machines:** Dr. Wood also presented amendments to board policy and administrative rule EFE and EFE-R – Competitive Food Sales/Vending Machines, as recommended by the South Carolina School Boards Association.

A motion was made by the Chairman of the Policy Committee to approve the amendments to board policy and administrative rule ADF, EF, EF-R, EFE, and EFE-R, as presented by the administration. The motion, not requiring a second, was

passed unanimously (9-0)

- d) **District Five Schools: General Fund and Debt Service Budgets:** Mr. David Hayes, Director of Finance, presented the proposed 2017-18 General Fund and Debt Service Budgets. Mr. Hayes explained that the information he would be presenting had been discussed and reviewed at previous finance committee meetings. Included in the budget report was the Executive Summary of budget changes, General Fund Budget Summary, Debt Service Fund summary and salary schedule information. Mr. Hayes reported that student enrollment has increased by 482 over the last five years, with 7,879 students being served during the 2016-2017 school year. Mr. Hayes reported that the state did not increase the salary schedule. However, employees will receive a step increase, if applicable, or the longevity supplement for those who have maxed out of step increases. In addition, the salary decrease for working retirees will be lowered from 15% to 7.5%. Mr. Hayes also briefed the board on the retirement and health insurance cost increases. The proposed budget reflects an increase in 10.2 personnel positions, as well as two additional School Resource Officers. The proposed General Fund Budget reflects an increase of \$3,416,590 from the previous budget, and does not require a tax millage increase for the eighth consecutive year.

Mr. Hayes also reviewed the Debt Service Fund budget, which includes a transfer of \$4,275,000 from the General Fund to the Debt Service Fund. Mr. Hayes reported that the Debt Service Fund will require an increase not to exceed 5 mills.

A motion was made by the Chairman of the Finance Committee to approve the 2017-2018 General Fund and Debt Service budgets, as presented by the administration. After questions and discussion, the motion, not requiring a second, was approved unanimously (9-0).

- e) **Spartanburg County Alternative School Budget:** Mr. Hayes presented the proposed 2017-2018 Spartanburg County Alternative School budget. Spartanburg District Seven is the fiscal agent for the Alternative School and prepared the budget. This budget has been presented to the seven Spartanburg County Superintendents and will be presented to all seven district's Board of Trustees. As presented, the balanced budget requires no tax millage increase.

A motion was made by the Chairman of the Finance Committee, and passed unanimously (9-0), to approve the 2017-2018 Spartanburg County Alternative School budget as presented.

- f) **McCarthy-Teszler School Budget:** Mr. Hayes presented the proposed 2017-2018 McCarthy-Teszler School budget. Spartanburg District Seven is the fiscal agent for the McCarthy-Teszler School and prepared the budget. This budget has been presented to the seven Spartanburg County Superintendents and will be presented to all seven district's Board of Trustees. As presented, the balanced budget requires no tax millage increase.

A motion was made by the Chairman of the Finance Committee, and passed unanimously (9-0), to approve the 2017-2018 McCarthy-Teszler School budget as presented.

- g) **R.D. Anderson Applied Technology Center Budget:** Mr. Hayes also presented the proposed 2017-2018 R. D. Anderson Applied Technology Center Budget. The Technology Center serves students in Districts Four, Five, and Six. The proposed budget has been presented to the R.D. Anderson Board of Trustees, as well as the School Boards of the affiliated districts. The balanced budget, as presented, requires no millage increase.

A motion was made by the Chairman of the Finance Committee, and passed unanimously (9-0), to approve the 2017-2018 R.D. Anderson Applied Technology Center budget as presented.

A motion was made, seconded, and passed unanimously (9-0) to move into Executive Session for the purpose of personnel and contractual issue.

5. Executive Session

- a) **Personnel:** In open session, a motion was made, seconded, and passed unanimously (9-0) to approve the personnel changes as of June 12, 2017 as presented by the administration.
- b) **Contractual Issue:** A motion was also made, seconded, and passed unanimously (9-0) to approve amendments to the superintendent's contract, including a five year extension.

There being no further business, the meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Phil McIntyre
Secretary