

The District Five Board of Trustees met Monday, April 27, 2015 at the District Five Administrative Office, 100 N. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Bo Corne
Mr. Rick Eitel
Mr. Patrick Jarrett
Mrs. Julie McMakin
Mr. Michael Thompson

Call to Order and Notice to Media: Mr. Rick Eitel, Vice Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

1. **Open Meeting with Prayer:** Mr. Patrick Jarrett led the opening prayer.
2. **Approval of Minutes – March 23, 2015:** Minutes from the March 23, 2015 meeting were approved as presented.
3. **Special Recognition:** Mrs. Melissa Robinette, Director of Public Relations, presented the “Friend of Five” award to Mrs. Wanda Fowler and Mrs. Jennifer Taylor, for their hard work and dedication to the students, families, and community of District Five.
4. **Action Agenda**
 - a) **Amendment to Policy GCC – Professional Staff Leaves and Absences (First Reading):** Dr. Scott Turner, Superintendent, provided the board information on an amendment to board policy GCC – Professional Staff Leaves and Absences. The recommendation would change the rate for purchasing employee’s accumulated sick days above 90 days from \$40 to \$70 per day.

A motion was made, seconded, and passed unanimously (5-0) to approve the first reading of the amendment to policy GCC – Professional Staff Leaves and Absences, as presented by the administration.
 - b) **Amendment to Policy GDC – Support Staff Leaves and Absences (First Reading):** Dr. Turner also provided the board with information on an amendment to board policy GDC – Support Staff Leaves and Absences. The recommendation would change the rate for purchasing employee’s accumulated sick days above 90 days from \$40 to \$70 per day.

The amendment to both policies, GCC and GDC, would have a total fiscal impact on the budget of approximately \$45,000.

A motion was made, seconded, and passed unanimously (5-0) to approve the first reading of the amendment to policy GDC – Support Staff Leaves and Absences, as presented by the administration.

- c) Excusal of Snow Make Up Days (Pending Legislative Approval):** Dr. Turner reviewed the differences in pending legislation (Senate Bill 629 and House Bill 3877) pertaining to snow make up days. If the House bill passes, and is signed by the Governor, the last student day would be June 1. If the Senate bill is signed and approved, the last student day would be June 2.

Dr. Turner made a recommendation to the board that they preemptively forgive the maximum days allowed once the law is passed and signed by the Governor.

A motion was made, seconded, and passed unanimously (5/0) to excuse the maximum number of days allowed, pending legislative approval, as presented by the administration.

5. Reports

- a) Architect Time Line for Byrnes High School Project:** Mrs. Donza Mattison, architect with McMillan, Pazdan, Smith, provided an update on the construction time line for the Lyman Elementary School and Byrnes High School construction projects. The bid opening for both projects will be held April 30 at 4:00 pm. Mrs. Mattison reported that she met with several contractors who were concerned that the construction time line, as previously presented, did not allow adequate time for the amount of work to be performed. After meeting with school and district administration, Mrs. Mattison reported that the new time line would allow for occupancy of the old gym, weight room, and several adjoining classrooms in the fall of 2016, with the remaining spaces scheduled to be ready for occupancy in January 2017. Construction is scheduled to begin June 4, 2015.
- b) Read to Succeed Legislation:** Dr. Ashley Atkinson, Assistant Superintendent of Curriculum and Instruction, presented information on the Read to Succeed Act 284 of 2014, and the impact it has on students, teachers, and administrators. Dr. Atkinson reviewed two of the eight components: Summer Reading Camps and Educator Endorsements and In-Service Courses.
- c) Online Registration Process:** Mrs. Amanda Dobson, Director of Instructional Technology, provided the board with a review of the new online enrollment software, Infosnap, which will be available to parents for the upcoming school year. The system will link to PowerSchool, the current information system used by the district. Parents will receive a letter over the summer which will provide them detailed information and instructions on entering data.

Computers will be available for use in the lobby of each school for parents who do not have computer access otherwise.

- d) **Quarterly Financial Report:** Mr. David Hayes, Director of Finance, presented the Quarterly Financial Report through March 31, 2015. Mr. Hayes reported a projected increase in total revenue of approximately \$900,000. Mr. Hayes also reported that total expenditures are projected slightly under budget by \$155,000, with revenue projected to exceed expenditures by \$1,094,959. The current cash flow on hand has increased due to the majority of tax monies that were received in February.

6. Executive Session

- a) **Personnel:** In open session, a motion was made, seconded, and passed unanimously (5-0) to accept the personnel recommendations as of April 27, 2015, as presented by administration.

There being no further business, the meeting was adjourned at 7:40 PM.

Respectfully submitted,

Michael Thompson
Secretary