

The District Five Board of Trustees met Monday, April 26, 2021 at Duncan Elementary School at 100 S. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Jeff Boland
Mr. Mark Cleveland
Mrs. Dawn Deck
Mr. Rick Eitel
Mrs. Meredith Gergley
Mr. Phil McIntyre
Mrs. Julie McMakin
Mr. Jeff Proper

1. **Call to Order and Notice to Media:** Mrs. Julie McMakin, Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

2. **Open Meeting with Prayer:** Mr. Mark Cleveland led the opening prayer.

3. **Consent Agenda**

- a) **Approval of Agenda:** The agenda was approved as presented.

- Approval of Minutes:** Minutes from the March 22, 2021 and April 12, 2021 meetings were approved as presented.

4. **Special Recognition:** Mrs. Melissa Robinette, Director of Public Relations, recognized Representative Rita Allison. Representative Allison presented a Resolution from the SC House of Representatives to Coach Mike Srock, in honor of his retirement from District Five.

Mrs. Allison also presented a Resolution to Mr. Steve Brockman, in honor of his 16 years of service to the Board of Trustees of Spartanburg District Five Schools.

In addition, Mrs. Julie McMakin recognized Mr. Brockman, and presented him with a plaque and gift from the Board of Trustees.

5. Action Items:

- a) **Consider Adoption of Policy ACB – Education Equity**
- b) **Consider Revision of Policy ADF – District Wellness**
- c) **Consider Revision of Policy DKC – Expense Authorization/Reimbursement**
- d) **Consider Revision of Policy JICH – Drug and Alcohol Use by Students**

Mrs. Dawn Deck, Chairman of the Board Policy Committee, presented the proposed revisions to the policies listed above, which were previously reviewed at the Board Policy Committee meeting held on April 21, 2021.

Following Mrs. Deck's review of each policy, a motion was made by Mr. Mark Cleveland to approve the revisions to policies ACB – Education Equity, ADF – District Wellness, DKC – Expense Authorization/Reimbursement, and JICH – Drug and Alcohol Use by Students. The motion, not requiring a second, was approved unanimously 8-0.

- e) **Consider Approval of District Strategic Plan Updates:** Dr. Scott Smith, Director of Accountability, Assessment and Research, presented detailed information pertaining to the district's Strategic Plan updates. Dr. Smith's presentation included information on Student Achievement goals; iReady performance in Reading and Math; Graduation Rate; ACT, SAT, and WIN performance; End of Course assessments; AP exams; Dual Credit enrollment; CTE completers; Teacher/Administrator Quality; and School Climate.

Mr. Mark Cleveland made a motion to approve the Strategic Plan updates, as presented by the administration. The motion was seconded by Mr. Rick Eitel, and approved unanimously 8-0.

- f) **Consider Approval of Guaranteed Maximum Price for the Softball Field Updates:** Dr. Greg Wood, Assistant Superintendent, provided information pertaining to the Guaranteed Maximum Price for the softball stadium updates. Dr. Wood's report included renderings of the current field, as well as the proposed new fields. Dr. Wood reported that the Guaranteed Maximum Price for the project is \$4,796,657, and that a large portion of the cost is due to the extensive grading work that must be performed to alleviate drainage issues. Dr. Wood also reported that construction is set to begin May 24, 2021, with substantial completion in January 2022.

Mr. Mark Cleveland made a motion to approve the Guaranteed Maximum Price for the softball field project, not to exceed \$4,796,657. The motion was seconded by Mr. Rick Eitel, and approved unanimously 8-0.

- g) **Partnership Update:** Mrs. Melissa Robinette, Director of Public Relations, presented a video highlighting some of the District's community and business partnerships. Mrs. Robinette plans to release the video to the public soon in hopes of increasing future new partnerships for our schools and district.
- h) **Facility Updates:** Dr. Greg Wood provided a brief update on the self-operation status of lawn maintenance; tennis court resurfacing, and lighting of the Byrnes High School marquee at the baseball stadium.
- i) **Quarterly Financial Report:** Mr. David Hayes presented the quarterly financial report through March 31, 2021. Mr. Hayes reported a year-to-date positive cash flow of \$19.7 million, due to the majority of local funds being received in January and February.

Mr. Hayes reported that the revenue impact from COVID was not as negative as originally projected. The state also approved a step raise for teachers that was originally not provided at the beginning of the fiscal year. This will cause expenditures to exceed the projected budget amount by around \$800,000.

Overall, revenue is predicted to be \$7.3 million more than budgeted. In addition, Mr. Hayes has projected that revenue will exceed expenditures at the end of the fiscal year by \$6.5 million. He will be asking the board for a budget amendment at the May or June board meeting.

Mr. Hayes also reported that he may need to postpone the May 3 meeting due to changes proposed by the Senate Finance Committee.

A motion was made by Mr. Mark Cleveland to move into Executive Session for personnel, contractual matters, and superintendent's evaluation. The motion, seconded by Mrs. Dawn Deck, passed unanimously (8-0).

6. Executive Session:

- a) Discussion of Employment Matters in Reference to New Hires, Promotions and Resignations
- b) Discussion of Contractual Matters in Reference to Growth Plan and Property Search
- c) Superintendent's Evaluation

7. Return to Public Session:

- a) Employment Matters in Reference to New Hires, Promotions, and Resignations: In open session, a motion was made by Mr. Mark Cleveland, seconded by Mr. Jeff Proper, and passed unanimously (8-0) to accept the recommendation of the administration and offer contracts to the candidates as presented.

There being no further business, a motion was made by Mr. Mark Cleveland, and seconded by Mrs. Dawn Deck, to adjourn the meeting at 9:35 p.m. The motion passed unanimously (8-0).

Respectfully submitted,

Mark Cleveland
Secretary

Submitted by: April Peel