

The District Five Board of Trustees met Monday, April 25, 2016, at the District Five Administrative Office, 100 N. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Mark Cleveland
Mr. Bo Corne
Mr. Rick Eitel
Mr. Garry Harper
Mrs. Julie McMakin
Mr. Jeff Proper
Mr. Michael Thompson

1. **Call to Order and Notice to Media:** Mr. Garry Harper, Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

2. **Open Meeting with Prayer:** Mr. Bo Corne led the opening prayer.
3. **Approval of Minutes – March 28, 2016 and April 18, 2016:** Minutes from the March 28, 2016 and April 18, 2016 meetings were approved as presented.
4. **Special Recognition:** Mrs. Melissa Robinette, Director of Public Relations, recognized two teachers as recipients of the Five's Finest Awards. Several band students and directors were also recognized for their outstanding accomplishments and awards. See complete list attached.
5. **Action**
 - a) **Adjust Duncan Elementary Attendance Zone:** Dr. Greg Wood, Assistant Superintendent of Administration and Operations, informed the board of a new apartment complex, Ashford Park Luxury Apartments, on Highway 290 in Duncan scheduled to be open June 1, 2016. The total number of units available for lease will be 242.

Dr. Wood displayed the current attendance zone map for the district. The apartment complex is currently zoned for River Ridge Elementary, Berry Shoals Intermediate, and Florence Chapel Middle Schools. Due to enrollment trends and capacity concerns, the administration recommends changing the elementary zoning for the complex to Duncan Elementary School, and then reverting back to the original attendance zones for Berry Shoals Intermediate and Florence Chapel Middle.

If approved, the affected students would still be eligible for Limited School Choice.

After questions and discussion, a motion was made, seconded, and passed unanimously (7-0) to approve changing the zoning for Ashford Luxury Apartments to Duncan Elementary School, as presented by the administration.

6. Reports

- a) **Health and Nutrition:** Mrs. Peggy Luther, Mr. Brandon Lewis, and Ms. Collette Stewart, with Chartwells School Dining Service, provided an update on the child nutrition program. Their presentation included meal participation trends for 2014-2015 and 2015-2016, the re-launching of Nutrislice (the web and app service for online menus and nutritional and allergy information), regulation updates (discussion draft of House Child Nutrition Reauthorization Bill was distributed), product changes, and nutrition education resources available for teachers. Mr. Lewis also provided details about Chartwells' Community Partnerships and Support Services with the Middle Tyger Community Center and Hub City Farmers Market, as well as an update on the Byrnes High School Café and Served.
- b) **New State Grade Scale:** Dr. Scott Smith, Director of Assessment and Accountability, presented information about the new grading scale being adopted by the state. The new system is a ten point scale, as opposed to the current seven point scale. The board policy will be amended when the South Carolina School Boards Association provides all districts with an updated model policy in the fall.

Dr. Smith's presentation provided information received from the State Department of Education about the change. His report included details about the rationale behind the change, the current Uniform Grading Scale and the new 10 Point Grading Scale, and details of the implementation on August 1, 2016. Dr. Smith also reported the impacts to the Lottery Scholarships (HOPE, LIFE, Palmetto Fellows), as well as the school considerations pertaining to the National Honors Society, Beta Club, Programs of Study, and student handbooks. The change will require school communications for teachers, students, parents and the community, which will all take place after July 1, 2016.

The new grade scale is mandatory for high schools grades 9-12. However, all seven Spartanburg County School Districts have made the decision to adopt the policy for grades K-12. After discussion with district principals, it was also agreed that the 2016-2017 school year would be an appropriate time to modify report cards to show numerical grades instead of letter grades for grades 3-6, as well as computing a final grade for the class.

- c) **Professional Development – D5 Explore:** Mrs. Pat Paul, Director of Professional Development, provided a report on the District's new Professional Development Model, D5 Explore. This new model will be a district wide initiative, versus the school model currently in place. The new model will offer more customized cohort offerings and will streamline Professional Development for the district.

Mrs. Paul shared a video that was created and sent to all certified teachers about the new model. She explained that cohorts were developed based on the Needs Assessment Surveys taken by the teachers. Cohort Facilitators will be chosen among current teachers by an application process.

Renewal credits will be offered for participation in the cohorts. Classes will meet one day per month after school for 1 to 1.5 hours.

A handout of course offerings was distributed.

- d) **Employee Self-Serve Software:** Mr. David Hayes, Director of Finance, presented information and a demonstration of the new self-serve software recently installed as a benefit to district employees. The module will allow employees to log on to access their personal information, paycheck details, view their current deductions, make changes to direct deposit accounts, W4, and name/address/phone number changes.

Every employee received an email last week about the software with their login information. The link can be found on the District Five website (spart5.net / Employee Self Serve under Shortcuts).

Mr. Hayes reported that the district will stop printing and distributing direct deposit pay stubs beginning July 1, 2016.

- e) **Quarterly Financial Update:** Mr. David Hayes also provided the General Fund Financial Report through March 31, 2016. He reported an increase in local revenue, which is typical for this time of year, as most local revenue is received this quarter. Mr. Hayes reported that actual revenue currently exceeds expenditures by \$9.1 million. He also stated that the projected budget predicts revenue to exceed expenditures by \$2.9 million by the end of the year.

Dr. Turner also reported that administration has received several requests for storage and dressing facilities for the tennis courts and baseball fields. He said the district has inquired about these projects, but no numbers have been received at this time.

7. Executive Session

- a) **Personnel:** In open session, a motion was made, seconded, and passed unanimously (7-0) to approve the personnel changes as of March 25, 2016 as presented.

There being no further business, the meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Julie McMakin
Secretary