

The District Five Board of Trustees met Monday, April 23, 2018 at the District Five Administrative Offices at 100 N. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Mark Cleveland
Mrs. Dawn Deck
Mr. Rick Eitel
Mrs. Meredith Gergley
Mr. Phil McIntyre
Mrs. Julie McMakin
Mr. Jeff Proper
Mr. Michael Thompson

1. **Call to Order and Notice to Media:** Mr. Rick Eitel, Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

2. **Open Meeting with Prayer:** Mr. Jeff Proper led the opening prayer.

3. **Consent Agenda**

- a) **Approval of Agenda:** The agenda was approved as presented.
- b) **Approval of Minutes:** Minutes from the March 26, 2018 and April 16, 2018 meetings were approved as presented.

4. **Special Recognition:** Mrs. Melissa Robinette, Director of Public Relations, recognized the Robotics Teams from Florence Chapel Middle School. The team members are: Nathan Stolzenfeld, Ben Poutree, Rohan Patel, Brendan Short, and Jean Luc Robitaille, and are led by Mrs. Crystal Pelkey. The team was recognized for winning the State Vex Championship in March and recently placing third in the country. The team will be traveling to compete in the World Championship in Kentucky. The team presented each board member with a pin that they will be wearing in the competition.

5. **Action Agenda**

- a) **Consider Approval of Field Trip Request to Europe:** Mr. Todd Hardy, principal of Byrnes High School, recognized Ms. Gabriela Cassetta, who provided the board with information pertaining to her request for taking students on a field trip to Europe during the summer of 2019. The students will visit Spain, France, and Italy during the 14 day trip, if approved. Ms. Cassetta provided details about the itinerary, safety, lodging, airfare, price details, and payment options.

A motion was made, seconded, and passed unanimously (8-0) to approve the field trip request to Europe, as presented by the administration.

b) **Consider Approval of Strategic Plan Updates:**

Dr. Scott Smith, Director of Assessment and Accountability, provided information pertaining to the district's annual Strategic Plan update. Dr. Smith provided details on the performance goals and action plans, SC PASS, MAP, iReady, ACT, EOC, AP, WorKeys and WIN assessments, as well as Teacher Quality. Dr. Smith also informed the board that the report card surveys exceeded the goals in almost every area.

A motion was made, seconded, and passed unanimously (8-0) to approve the Strategic Plan updates, as recommended by the administration.

- c) **Consider Approval of General Obligation Bond Resolution:** Mr. David Hayes, Director of Finance, provided details concerning the Resolution authorizing the issuance of \$2,800,000 of General Obligation Bonds. Mr. Hayes reported that this is a similar resolution to the ones the board has approved the last several years and that the proceeds from the bond sell will be used to pay principal and interest on the outstanding installment purchase bonds. The resolution was prepared by the District's bond attorneys and authorizes the Board Chair, Vice Chair, or Superintendent to act on behalf of the board during the sale of the bonds.

A motion was made, seconded, and approved unanimously (8-0) to approve the General Obligation Bond Resolution, as presented by administration.

6. Reports

- a) **Disposition of Current Reidville School Property:** Mr. Barry Reese, Director of Procurement, provided details about the disposition of the current Reidville Elementary School property, which will no longer be needed once the new elementary school is completed. Mr. Reese proposed using the Best Value Bid solicitation to secure the services of a professional auctioneer for this one time only event. Mr. Reese provided details about the responsibilities of the selected auction firm, as well as the estimated timeline which projects the public auction being held on September 29, 2018. He also reported that all advertisements would make clear that District Five would not vacate the building until they had obtained the Certificate of Occupancy for the new building and closing had been finalized. Chairman Eitel reported that the board made the decision to dispose of the property in this manner after they were approached by multiple people who were interested in the property.
- b) **AdvancED:** Dr. Ashley Atkinson, Assistant Superintendent of Curriculum and Instruction, provided details pertaining to the upcoming AdvancED Accreditation visit, which begins on Sunday, April 29. On Monday, April 30, the team will be at the District Office to hear reports from Dr. Turner and other directors, as well as interview

board members, principals, district office staff, and community members at 1:00 PM. Dr. Atkinson informed the board that lunch would be provided at noon. He then informed the board of the teams schedule on Tuesday, when they will be visiting schools. On Wednesday, the team will identify the district's Powerful Practices and at least one Improvement Priority when they meet with Dr. Turner to provide a broad overview. The team will conclude their visit with a presentation to district staff and principals. The district will receive the written official engagement review report within 90 days of the visit, as well as an Accreditation Award letter. The district will then be required to provide a report within two years showing progress on the Improvement Priorities.

- c) **Quarterly Financial Update:** Mr. David Hayes presented the quarterly financial report through March 31, 2018. Mr. Hayes reported the year-to-date actual revenue at \$60.9 million with total expenditures reported at \$52.4 million. The district's current cash flow has turned around and is normal for this time of year. He also informed the board that the report shows that revenue was lower than normal because the district did not receive a portion of FILOT funds until the first of April. Mr. Hayes reported that projected local revenue will exceed budgeted revenue by \$1.4 million. He also reported that state revenue will exceed budgeted revenue by \$1.8 million, due to an increase of 362 more students being enrolled than last year. In conclusion, Mr. Hayes projected net revenues exceeding expenditures by \$3.1 million.
- d) **SCSBA Officer / Board Nominations, Resolutions:** Chairman Rick Eitel informed the board that the SCSBA has asked for nominations to fill the Region 14 board seat, as well as new proposals for the legislative resolutions and changes to the SCSBA Constitution. At the time, no nomination was made. Mr. Eitel asked that the board members let him know if they are interested before the June 22 deadline.

A motion was made, seconded, and passed unanimously (8-0) to move into Executive Session for the purpose of personnel.

7. Executive Session

- a) **Personnel:** In open session, a motion was made, seconded, and passed unanimously (8-0) to approve the personnel changes as of April 23, 2018.

There being no further business, the meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Phil McIntyre
Secretary