

The District Five Board of Trustees met Monday, March 28, 2016, at Duncan Elementary School, 100 S. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Steve Brockman  
Mr. Mark Cleveland  
Mr. Bo Corne  
Mr. Rick Eitel  
Mr. Garry Harper  
Mr. Phil McIntyre  
Mrs. Julie McMakin  
Mr. Jeff Proper  
Mr. Michael Thompson

1. **Call to Order and Notice to Media:** Mr. Garry Harper, Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

2. **Open Meeting with Prayer:** Mr. Rick Eitel led the opening prayer.
3. **Approval of Minutes – February 22, 2016:** Minutes from the February 22, 2016 meeting were approved as presented.
4. **Special Recognition:** Mrs. Melissa Robinette, Director of Public Relations, recognized athletes and coaches for football, wrestling, and basketball achievements. (Complete list of names attached).
5. **Action**
  - a) **AFJROTC Marksmanship Program Proposal:** Dr. Jeff Rogers, principal of Byrnes High School, introduced Colonel Rhea Dobson, Senior Aerospace Science Instructor at the high school. Colonel Dobson presented several components of a proposed marksmanship program to be implemented at Byrnes High School in the fall of 2016 by the ROTC program. The presentation provided details about why a marksmanship program would be beneficial; the emphasis on safety; requirements for program participation; sample firearms; required equipment for the firing range; facility requirements; and range layout. Colonel Dobson also provided details about the program startup and maintenance costs.

A motion was made, seconded, and passed unanimously (9-0) to approve the AFJROTC Marksmanship Program at Byrnes High School in the fall of 2016.

- b) **Bonus Pay for Cleaning and Maintenance Staff Involved in DES Cleanup:** Dr. Scott Turner, Superintendent, informed the board that hail damage to the roofs at Duncan Elementary School, Byrnes Freshman Academy, and the District Office required 19 custodial staff members to stay late, and six maintenance staff members to come in after hours on Monday, March 14, to remove the water and address the damage caused by the failed roof drains. Both crews came in early Tuesday, March 15 to continue the restoration at all three locations.

Dr. Turner made the request that the district pay each employee a net of \$200 to show the district's appreciation for their hard work and positive attitude. This would be a total cost of \$7,620.00 for the district.

A motion was made, seconded, and passed unanimously (9-0) to approve the bonus pay for the custodial and maintenance staff, as presented by the administration.

## 6. Reports

- a) **R.D. Anderson Applied Technology Center:** Mrs. Sherri Yarborough, Director of R.D. Anderson Applied Technology Center, briefed the Board Members on current programs and participation at R.D. Anderson, which is the largest career center in the state. The presentation included details on the implementation of the "Skills to Pay the Bills" program which focuses on the "soft-skills" of students working together and teambuilding; current enrollment numbers; list of programs that have maximum capacity; ninth grade student participation; Dual Credit offerings; and course participation of Byrnes High School students.

Mrs. Yarbrough also provided details about student job placement and reported that 60 students have been employed since January 2016 and 140 students employed since August 2015.

- b) **District Five Transportation:** Mr. Ryan Cothran, Director of Transportation, presented information on the district's transportation department. Mr. Cothran provided an overview of the department staff, description of state and district bus fleets, types of bus routes, SC statutes governing student transportation, description of other student transportation needs and vehicles used. Mr. Cothran also provided an explanation of the new district routing software and discussed future challenges facing the department.
- c) **MTCC Counseling Program:** Mrs. Andrea Moore, Executive Director of the Middle Tyger Community Center, introduced Counselor Julie Dillon. Mrs. Dillon provided a description of the services available at MTCC, the services offered by counseling staff, a description of community partnerships, the Anger Management Program, Parenting classes program, high school student group therapy, and Camp Tyger (a summer camp serving 60 students grades 1-6).

- d) **2016-17 Budget Requests by School:** Dr. Turner reminded Board Members that the budget request list per school was now uploaded to the board web page for their review. He also stated that this is an unedited version and it may change after district administration looks at the list and addresses some issues with current year funds.

The Board Finance Committee will meet on April 18 for a budget work session.

- e) **Duncan Elementary School Make-Up Date: June 1:** Dr. Turner informed the Board that state law requires that districts make up three days before the board can excuse any student days missed due to inclement weather. Therefore, Duncan Elementary School will have a make-up day on Wednesday, June 1. A letter will be sent to parents informing them of this date, and teachers have already been notified. A follow-up letter will be mailed to parents asking if their child will be attending. This will allow the school to plan for food service and teacher staffing.
- f) **Planning Session Date for Facility Study:** Due to schedule conflicts, the date of the regular scheduled board meeting in June will be changed from June 27 to June 13, beginning at 6:00 p.m. The board will meet to pass the 2016-17 budget and hold a work session to discuss the facility study presented in the February meeting, and begin the decision process for future facility planning to meet the increasing student enrollment of the district.

The public hearing will also be held on June 13 at 5:00 p.m. before the regular board meeting.

## 7. Executive Session

- a) **Personnel:** In open session, a motion was made, seconded, and passed unanimously (8-0) to approve the personnel changes as of March 18, 2016 as presented. Mr. Bo Corne left the meeting before the vote was taken.

There being no further business, the meeting was adjourned at 9:0 p.m.

Respectfully submitted,

Julie McMakin  
Secretary