

The District Five Board of Trustees met Monday, March 27, 2017, at Duncan Elementary School at 100 S. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Steve Brockman
Mr. Mark Cleveland
Mr. Rick Eitel
Mrs. Meredith Gergley
Mr. Phil McIntyre
Mrs. Julie McMakin
Mr. Jeff Proper
Mr. Michael Thompson

1. **Call to Order and Notice to Media:** Mr. Rick Eitel, Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

2. **Open Meeting with Prayer:** Mr. Michael Thompson led the opening prayer.
3. **Approval of Minutes – February 27, 2017 and March 13, 2017:** Minutes from the February 27, 2017 and March 13, 2017 meetings were approved as presented.
4. **Special Recognition:** Mrs. Melissa Robinette, Director of Public Relations, recognized Mr. Dan Douglas, from River Ridge Elementary School, as the recipient of District Five's Finest award, for continuously going above and beyond.

Mrs. Robinette introduced Mrs. Andrea Howard, Middle School Athletic Director, who presented awards to students and coaches for outstanding performance in winter sports, including Wrestling and Boys and Girls Basketball. Complete list of names attached.

5. **Swearing In of New Trustee:** Chairman Rick Eitel officiated the swearing in of Mrs. Meredith B. Gergley. Mrs. Gergley recited the Oath of Office, as she was appointed to fill the vacant 5-2 board seat on March 13, 2017.
6. **Action**
 - a) **Appoint Michael Thompson to fill vacant SCSBA Region 14 Board Seat:** Dr. Turner informed the board that Mr. Scott Price, Executive Director of SCSBA, made the recommendation that Trustee Michael Thompson fill the SCSBA Region 14 Board Seat, vacated due to the resignation of Mr. Garry Harper. Mr. Thompson agreed to accept the recommendation.

A motion was made, seconded, and passed (7-0-1) to appoint Mr. Michael Thompson to fill the vacant SCSBA Region 14 Board Seat. Mr. Thompson abstained from voting.

- b) **Consider Approval of Personnel Requests for 2017-2018:**
 - i. **1 FTE German Teacher**
 - ii. **.5 FTE Spanish Teacher**
 - iii. **1 FTE Science Teacher at Byrnes High School**
 - iv. **.3 FTE Testing Coordinator/Energy Manager**

Dr. Turner informed the board members that the administration has been working on the budget process for the upcoming school year. Due to the scarceness of teachers in several hard to fill positions, the administration is seeking approval to post vacancy notices for some of these positions now.

A motion was made, seconded, and passed unanimously (8-0) to approve the German (1 FTE), Spanish (.5), Science (1 FTE), and Testing Coordinator (.3 FTE) personnel requests for the 2017-18 school year, as presented by the administration.

- c) **General Obligation Bond Resolution:** Mr. David Hayes, Director of Finance, presented a General Obligation Bond Resolution, as discussed in the finance committee meeting on March 13. The resolution authorizes the issuance and sale of not exceeding \$3,800,000 General Obligation Bonds and authorizes the Board Chairman or Vice Chairman, or Superintendent to act on behalf of the Board of Trustees on matters of the bond issue.

Mr. Hayes also reported that the District will be participating in the SC Association of Governmental Organizations GO Programs to provide for the issuance and sale of the Bonds. It was reported that the bonds will be sold in May 2017 and paid off in March 2018.

A motion was made and passed unanimously (8-0) to approve the General Obligation Bond Resolution, as presented by the administration. The motion, brought forth by the Board Finance Committee, did not require a second.

- d) **Investment Resolution:** Mr. Hayes also presented the Investment Resolution that was discussed in the March 13 finance committee meeting. Mr. Hayes reported that the district typically has the most cash available in February and March, due to the majority of local property tax revenues being received during these months, which carries the district through December. The district will be using First Citizens Trust Department to enter into safe investments with the U.S. Government, such as treasury notes and Federal Agency obligations. The timing of the investments will be so that maturity will fall when the cash funds are needed by the district. The Resolution also gives the Superintendent and Finance Director the authority to conduct business with First Citizens Trust on behalf of the Board of Trustees. A

quarterly update on the investments will be provided.

A motion was made and passed unanimously (8-0) to approve the Investment Resolution, as presented by the administration. The motion, brought forth by the Board Finance Committee, did not require a second.

7. Reports

- a) **Independent Learning Time Schedule for Byrnes High and Byrnes Freshman Academy 2017-18:** Dr. Todd Hardy (Principal of Byrnes High School), Mrs. Erin Greenway (Assistant Principal at Byrnes High School), Mr. Neel Edwards (Principal of Byrnes Freshman Academy), and Mrs. Courtney Johns (Assistant Principal at Byrnes Freshman Academy) provided a report to the board of a new Independent Learning Time Schedule that will be implemented at both schools next year. The administration has been studying the new initiative for the past year and visiting several schools who already have a similar schedule in place. The new schedule will allow for time during the day for students to choose from activities or academic assistance, based on the unique needs of each student. The purpose of the initiative is to improve student achievement and increase the graduation rate by empowering students to take ownership of their learning, and allowing flexibility for various events, without interrupting protected instructional time.
- b) **Budget Requests by School/Department:** Mr. David Hayes presented the detailed budget requests that have been received by all twelve schools and the District Office department administrators. The items presented are a compilation of all of the requests received. Mr. Hayes reminded the board that all requests will not be recommended in the final budget request.

Dr. Turner also informed the board that the Finance Committee will hold its next meeting on Monday, April 17 at 8:00 AM at the District Office.

A motion was made, seconded, and passed unanimously (8-0) to move into Executive Session for the purpose of personnel.

8. Executive Session

- a) **Personnel:** In open session, a motion was made, seconded, and passed unanimously (8-0) to approve the personnel changes as of March 27, 2017 as presented.

A motion was also made, seconded, and approved unanimously (8-0) to conditionally accept the Superintendent's recommendation that the employment agreement of a Continuing Contract teacher, Employee A, not be renewed for the 2017-18 school year.

In addition, a motion was made, seconded, and approved unanimously (8-0) to conditionally accept the Superintendent's recommendation that the employment agreement of a Continuing Contract teacher, Employee B, not be renewed for the 2017-18 school year.

There being no further business, the meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Phil McIntyre
Secretary