

The District Five Board of Trustees met Monday, March 25, 2019, at Duncan Elementary School at 100 S. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Steve Brockman
Mr. Mark Cleveland
Mrs. Dawn Deck
Mr. Rick Eitel
Mrs. Meredith Gergley
Mr. Phil McIntyre
Mrs. Julie McMakin
Mr. Jeff Proper
Mr. Michael Thompson

1. **Call to Order and Notice to Media:** Mr. Rick Eitel, Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.
2. **Open Meeting with Prayer:** Mr. Phil McIntyre led the opening prayer.
3. **Consent Agenda:**
 - a) **Approval of Agenda:** The agenda was approved as presented.
 - b) **Approval of Minutes –February 25, 2019:** Minutes from the February 25, 2019 meeting were approved as presented.
4. **Special Recognition:** Mrs. Melissa Robinette, Director of Public Relations, recognized Mr. Tony Gillespie, Athletic Director. Mr. Gillespie recognized coaches and student athletes for wrestling, basketball, and football accomplishments. See attached for complete list of names.

5. Action

- a) **Consider Approval of Field Trip to Germany in 2021:** Dr. Turner introduced German teachers, Ms. Crystal Roe and Ms. Bethany Poppe, who provided detailed information pertaining to a European field trip planned for June 2021. Information was presented about the travel companion company being used, as well as the countries and sites that will be visited. The trip is being planned for twelve days and they hope to have fifty students participating. The student cost of the trip is \$4390, with bi-weekly and monthly payment plans available.

A motion was made, seconded, and approved unanimously (9-0) to approve the field trip request to Germany in 2021 as presented by the administration.

6. Reports

- a) **Budget Requests by Schools and Departments:** Mr. David Hayes, Director of Finance, presented a compilation of the budget requests received from each school and administrative department. Mr. Hayes explained that this was a complete list of what was received, and not the administration's recommendation. Mr. Hayes provided details on what was included in the documents and said this will be used as a tool for the finance committee as they work to prepare the final budget.
- b) **Finance Committee Meeting on Monday, April 15:** Mr. David Hayes informed the board that a finance committee meeting has been scheduled for Monday, April 15 at 8:00 AM.

Dr. Scott Turner made the announcement that the board needs to have a quorum present at the finance meeting so a vote can be taken on FTE recommendations for the Special Education Department.

A motion was made, seconded, and passed unanimously (9-0) to move into Executive Session for the purposes of Personnel, Legal and Contractual Matters.

7. Executive Session

- a. **Personnel:** In open session, a motion was made, seconded, and passed unanimously (9-0) to approve the personnel changes as of March 25, 2019 as presented by the administration.
- b. **Contractual Matters:**

There being no further business, the meeting was adjourned at 9:55 p.m.

Respectfully submitted,

Phil McIntyre
Secretary