

The District Five Board of Trustees met Monday, March 25, 2013, at the District Five Administrative Offices, 100 N. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Gerald Cook  
Mr. Bo Corne  
Mr. Rick Eitel  
Mr. Garry Harper  
Mrs. Julie McMakin  
Mr. James Norman  
Mr. Michael Thompson

1. **Call to Order and Notice to Media:** Mr. Bo Corne, Vice-Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

2. **Open Meeting with Prayer:** Mr. Michael Thompson led the opening prayer.
3. **Approval of Minutes – February 25, 2013:** Minutes from the February 25, 2013 meeting were approved as presented.
4. **Special Recognition:** Dr. Scott Turner recognized the following students for their outstanding achievements:
  - Keiki Bridwell: SAT Reading score of 800 and recipient of Presidential Scholar Award
  - James McVey: SAT Math score of 800
  - James Heidenreich: SAT Math score of 800

## 5. Action Agenda

- a) **Policy Committee Recommendations: Revise/Approve Policies JA - JICH**
  - JA – Student Policies Goals/Priority Objectives
  - JB – Equal Educational Opportunity/Nondiscrimination
  - JCA – Assignment of Students to Schools
  - JE, -E – Student Attendance
  - JEB – Entrance Age
  - JFAA, -E – Admission of Resident Students
  - JFAB – Admission of Nonresident Students
  - JFABC – Transfers and Withdrawals

- JFABD, -R, -E(1), (2), (3) – Admission of Homeless Students
- JFB, -R, -E – School Choice
- JH, -R – Student Absences and Excuses
- JHCB – Released Time for Religious Instruction
- JI, -R – Student Rights and Responsibilities
- JIA – Student Due Process Rights
- JIB – Student Involvement in Decision Making
- JIBA – Student Government
- JIC – Student Conduct
- JICA – Student Dress
- JICDA, -R – Code of Conduct
- JICEA – School-Related Student Publications
- JICF – Secret Societies/Gang Activity
- JICFA – Hazing
- JICFAA, -R, -E – Harassment, Intimidation or Bullying
- JICG – Tobacco Use By Students
- JICH – Drug and Alcohol Use by Students

Mr. Eitel reported that the policy committee met and reviewed the changes to policies JA - JICH, as provided by the South Carolina School Boards Association. Mr. Eitel reviewed the changes and updates to each policy.

Mr. Eitel made a motion to approve the amendments to policies JA – JICH as presented by the policy committee. The motion did not require a second, as it was presented by the policy committee chairman.

The motion was approved unanimously (7-0) to accept the revisions to policies JA - JICH as presented.

- b) **Selection of Auditing Firm:** Mr. David Hayes provided information to board members about the auditing firm selection process. He explained that the administration had compiled and submitted Requests for Proposals and nine were received. These proposals were reviewed by an evaluation committee and narrowed down to three candidates. These three candidates were presented to the board's finance committee for review and selection of one firm.

Mrs. Julie McMakin, Chairman of the Board Finance Committee, made a motion that the company of McAbee, Talbert, & Halliday be approved as the district's auditing firm. The motion was approved unanimously (7-0).

- c) **Facilities Security Budget:** Dr. Greg Wood provided an overview of the facilities study information that was provided by McMillan, Pazdan, Smith Architects at the February meeting. Donza Mattison, architect, was present and provided further information pertaining to three different facility projects. She distributed a booklet to each board member with details pertaining to her presentation.

Mrs. Mattison provided the following recommendations to secure the campus of Duncan Elementary School: Installation of a six foot vinyl coated steel chain link playground enclosure to secure the outdoor play area along Highway 290, including security gates with panic exit devices; a courtyard enclosure between the 200 wing and the gymnasium; and a covered walkway from the 200 wing to the gymnasium. The proposed budget for Duncan Elementary School's security upgrades was presented at \$158,472.

The following recommendations were presented for Wellford Academy: construction of a lobby enclosure to restrict uncontrolled access to the lobby area; and an additional access door to the music room which would allow students to enter the music room without traveling through the lobby area. The proposed budget for Wellford Academy upgrades was presented at \$29,370.

District-wide door hardware upgrade recommendations: Mrs. Mattison provided the budget for replacing existing classroom hardware, throughout the district, so that every classroom would be equipped with doors that could be locked from the inside. The proposed budget for this project is \$134,421.

A motion was made, seconded, and approved unanimously (7-0) to approve a budget of \$158,472 for Duncan Elementary School upgrades; a budget of \$29,370 for upgrades at Wellford Academy; and a budget of \$134,421 to replace existing door hardware throughout the district. The total projected budget for all three projects is \$322,263.

## 6. Reports

- a. **Greer Tax Increment Financing Expiration:** Dr. Turner introduced Mr. Ed Driggers, Greer City Administrator, to provide information about the expiration of the Tax Increment Financing Agreement (TIF) which was created in 1998 and put a freeze on the tax base at that time. The TIF has now expired, and Mr. Driggers explained that the district would receive approximately \$148,000 in annual revenue, created by the Gateway International Business Park and the expiration of the TIF agreement.
- b. **AdvancED Accreditation:** Dr. Atkinson provided an overview of the AdvancED Accreditation process in preparation for the External Review. Dr. Atkinson also explained the process of the team visit, which will begin on Sunday, April 21 and conclude on Wednesday, April 24, with the presentation of an Exit Report during a called board meeting that afternoon. The Exit Report will include a summary of findings and the team's recommendation for accreditation.
- c. **Review of Athletic Programs and Survey:** Mr. Tony Gillespie, Athletic Director, provided an overview of the district's athletic offerings for middle and high school

students. He reported that an additional softball team was added this year, as well as both boys and girls Lacrosse. Mr. Gillespie also provided a copy of the Athletic Interest Survey, approved by the Office of Civil Rights, which will be administered online to all students in grades 6-11 by the end of the current school year.

- d. **Detailed Budget Requests:** Mr. Hayes provided a compilation of budget requests received from each school and the district administration. He reported that the requests will be reviewed and will be a tool in working with the Board's Finance Committee in preparing a budget for the board's consideration. The budget will be presented to the full board in June for approval.

## 7. Executive Session

- a. **Personnel:** A motion was made, seconded and passed unanimously (7-0) to go into executive session for the purpose of personnel recommendations.

A motion was made, seconded and passed unanimously (7-0) to accept the personnel recommendations as presented.

There being no further business, the meeting was adjourned at 8:30 PM.

Respectfully submitted,

Michael Thompson  
Secretary