

The District Five Board of Trustees met Monday, February 26, 2018 at the District Five Administrative Offices at 100 N. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Steve Brockman  
Mr. Mark Cleveland  
Mrs. Dawn Deck  
Mr. Rick Eitel  
Mrs. Meredith Gergley  
Mr. Phil McIntyre  
Mrs. Julie McMakin  
Mr. Jeff Proper  
Mr. Michael Thompson

1. **Call to Order and Notice to Media:** Mr. Rick Eitel, Chairman, called the meeting to order and read the Notice to Media:  

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.
2. **Open Meeting with Prayer:** Mr. Mark Cleveland led the opening prayer.
3. **Approval of Minutes –January 22, 2018:** Minutes from the January 22, 2018 meeting were approved as presented.
4. **Special Recognition:** Mrs. Melissa Robinette, Director of Public Relations, recognized Cynthia Bailey, from Reidville Elementary School, and presented her with the Five’s Finest Award for going above and beyond her daily duties. Mrs. Robinette also recognized Brook Wiant, from Florence Chapel Middle School, for having an article published in Math Mates.
5. **Action**
  - a) **Reidville Elementary – Harper Guaranteed Maximum Price:** Dr. Turner introduced Mr. Justin Solesbee, with Harper General Contractors Corporation, who presented information about the Construction Management at Risk (CMAR) process for the construction of the new Reidville Elementary School. Mr. Solesbee explained that the CMAR process allows for more accurate budgets to be provided, full transparency, pre-qualifying subcontractors, and utilizing Building Information Modeling systems. Harper provided the itemized description of costs and reported the guaranteed maximum price to be \$24,025,531, not including the SCDOT site work estimate of an additional \$1,300,000.

Mr. David Hayes, Director of Finance, reported that the original budget was

estimated at \$27,450,000 and that funds are available to cover the entire project.

Mr. Solesbee also provided photographs of the worksite to the board members.

A motion was made, seconded, and passed unanimously (9-0) to approve the guaranteed maximum price of \$27,450,000 from Harper General Contractors Corporation as presented.

b) **Duncan Elementary School:**

Mr. Matthew Wofford, Director of Fine Arts, provided a second presentation pertaining to the visual and performing arts magnet concept at Duncan Elementary School. Mr. Wofford's presentation included the additional arts offerings that would be provided (art, music, dance, theater), an explanation of the 2.6 FTE gain for Duncan Elementary, the adjustments that would be made to the scheduling per grade level, as well as growth concerns, facility changes, and equipment needs. Mr. Wofford also reported that the administration recommended changing the name to Duncan Elementary School of the Arts.

After questions and discussion, a motion was made and passed (8-1) to approve the arts magnet concept at Duncan Elementary School.

## 6. Reports

a) **Reidville Elementary School Project:** Dr. Greg Wood, Assistant Superintendent of Administration and Operations, provided an update on the construction project for the new Reidville Elementary School. His report included drawings of the plat of the property, sewer tie-in information, traffic patterns for students, buses, and employees, as well as building capacity and future growth options. Dr. Wood reported that the district is currently in negotiations with two adjoining property owners, who have both been agreeable during this process. The address for the new school will be 520 Main Street, Reidville.

b) **Solar Energy Projects and Stadium Sound System Updates:** Dr. Wood also provided an update on solar panel installation projects at Florence Chapel and D. R. Hill Middle Schools. The original plan also included solar panel installation at Lyman Elementary School. However, with the new tax laws implemented January 1, 2018, the administration determined it would not be cost effective to continue with the project at Lyman Elementary.

Dr. Wood reported an estimated 20 year net savings of \$118,000 at Florence Chapel, originally estimated at \$266,000 before the change in tax laws. The reported estimated 20 year net savings for D.R. Hill is \$115,000, compared to the original estimate of \$237,000.

Dr. Wood also provided an update on the sound system speaker replacement for the Nixon Field Stadium. Visua Corporation was selected to replace the current speaker system for a cost of \$19,000. They have been on site and working with the district's maintenance department, who should have everything ready for Visua to begin the replacement by the end of March.

- c) **Transportation GPS:** Mr. Ryan Cothran, Director of Transportation, provided an overview of the new GPS routing software that the transportation department has implemented. Mr. Cothran demonstrated the ViewFinder software which provides the mapping system, student geo-coding, trip data per day, field trip information, and the number of vehicles and staff being used by the transportation department. Mr. Cothran also provided details on how the software tracks the exact bus routes and stops that the driver's make. In addition, Mr. Cothran reported that the radio systems have been installed in all buses. He said that both the GPS software and radio systems have been very beneficial in the Transportation Department thus far.

Dr. Turner reminded the board of the safety work session planned for Monday, March 5 at 8:00 AM.

- d) **Personnel Timeline:** Mrs. Libby Grau, Director of Personnel, provided the timeline for the personnel process for the 2018-2019 school year.
- e) **Set Date for Finance Committee to Review Auditor Proposals:** Mr. David Hayes, Director of Finance, provided information about the process of selecting auditors every five years, as required by the district's board policy and administrative rule DI/DIE-R. Copies of the three top-ranking firms, as selected by the district's committee, were presented to the finance committee members. Mr. Hayes reported the need to set a date to meet and make a final selection to present to the full board. After discussion, the finance committee decided to meet on Monday, March 5 before the safety work session.

A motion was made, seconded, and passed unanimously (9-0) to move into Executive Session for the purpose of personnel.

## 7. Executive Session

**Personnel:** In open session, a motion was made, seconded, and passed unanimously (9-0) to approve the personnel changes as of February 26, 2018.

A motion was made, seconded, and passed unanimously (9-0) to approve the administrator's contract recommendations as presented.

A motion was made, seconded, and passed unanimously (9-0) to approve the Letters of Agreement as presented.

In compliance with Board Policy BHA – Board Member Conflict of Interest, four teacher’s contracts were voted on individually. These teachers have family members who serve on the board. The votes are recorded as follows:

Laura Brockman, Reidville Elementary School: (8-0-1): Steve Brockman abstained from voting.

Jennifer Eitel, River Ridge Elementary School: (8-0-1): Rick Eitel abstained from voting.

Natalie Oliver, Abner Creek Academy: (8-0-1): Michael Thompson abstained from voting.

Alicia Crutchlow, Florence Chapel Middle School: (8-0-1): Phil McIntyre abstained from voting.

There being no further business, the meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Phil McIntyre  
Secretary