

The District Five Board of Trustees met Monday, November 20, 2017, at Duncan Elementary School at 100 S. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Steve Brockman
Mr. Mark Cleveland
Mr. Bo Corne
Mr. Rick Eitel
Mrs. Meredith Gergley
Mrs. Julie McMakin
Mr. Michael Thompson

1. **Call to Order and Notice to Media:** Mr. Rick Eitel, Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

2. **Open Meeting with Prayer:** Mr. Michael Thompson led the opening prayer.
3. **Approval of Minutes – October 23, 2017:** Minutes from the October 23, 2017 meeting were approved as presented.
4. **Special Recognition:** Mrs. Melissa Robinette, Director of Public Relations, recognized Amy Kitts (Berry Shoals Intermediate School) and Hillary Brock (River Ridge Elementary School) as winners of the Five's Finest Award. She also recognized several students who received perfect scores on the 2016-17 SC PASS and SC Ready Assessments (see attachment for list of names). Mrs. Robinette also recognized Max Kachanovich, student from River Ridge Elementary School, as the Holiday Card Winner for the district.

Mrs. Robinette then introduced Mr. Tony Gillespie, District Athletic Director, who recognized students and coaches for outstanding performances in volleyball, football, swim, golf, cross country, tennis and cheer (see attachment for complete list of names).

5. **Action**

- a) **Revisions to Policy IKA-R Grading/Assessment Systems:** Mr. Michael Thompson, Chairman of the Policy Committee, presented changes to policy IKA-R Grading/Assessment Systems, as recommended by the SC School Boards Association.

A motion was made and passed unanimously (7-0) to approve the amendments to policy IKA-R Grading and Assessment Systems. A second was not required, as it

was presented by the Chairman of the Policy Committee.

- b) **Revisions to Policy and Exhibit KDB, -E Public's Right to Know/Freedom of Information:** Mr. Thompson also presented amendments to policy KDB and KDB-E, Public's Right to Know/Freedom of Information, as recommended by the SC School Boards Association.

The motion was made and passed unanimously (7-0) to approve the amendments to policy KDB and KDB-E, Public's Right to Know/Freedom of Information.

- c) **Approval of Transportation Communication System Bid:** Mr. Ryan Cothran, Director of Transportation, provided information to the board regarding a quote received for a radio communication system that would be used by bus drivers and the Transportation Department. Mr. Cothran presented the bid from Rock Communications for the amount of \$50,858.40.

A motion was made, seconded, and passed unanimously (7-0) to approve the transportation communication system bid for \$50,858.40 from Rock Communications, as presented by the administration.

- d) **Approval of Athletic/Restroom Storage Building Roof Bid:** Dr. Wood, Assistant Superintendent of Administration and Operations, also provided details pertaining to an athletic/restroom storage building roof bid, at Nixon Field, received in the amount of \$58,203 from Pickens Roofing.

A motion was made, seconded, and passed unanimously (7-0) to approve the athletic/restroom storage building roof bid, in the amount of \$58,203, as presented by the administration.

6. Reports

- a) **Duke Clean Energy Program:** Dr. Greg Wood, Assistant Superintendent of Administration and Operations, introduced Mr. Jason Epstein, with Southern Current. Mr. Epstein presented information to the board about a clean energy solar program that the district plans to participate in.
- b) **LED Lighting Service Program:** Dr. Greg Wood, Mr. David Hayes, and Mr. John Ratterree provided a detailed report about the district's LED lighting project through netZeroUSA. Background information was provided about the program, and the savings and cash flow analysis of the program was provided to the board.
- c) **District Five Financial Audit:** Mr. David Hayes, Director of Finance, provided the district's annual financial audit report as presented to the finance committee. His report included documentation to show that the audit firm, McAbee, Schwartz, Halliday and Co., provided an unmodified opinion and reported that the financial

statements present fairly, in all material respects, the respective financial position of the district as of June 30, 2017. Mr. Hayes also reported that there were no audit findings for both the current and previous years.

Included in the audit report was the Management's Discussion and Analysis which outlined the following financial highlights: general fund state revenue received was \$773,267 more than budgeted; general fund local revenue had a favorable variance of \$3,734,924 due to insurance proceeds for damaged roofs, an increase in fee-in-lieu of taxes, and an overall increase in collections; there was a favorable expenditure variance of \$1,888,669 mainly due to an over-estimate of employee fringe benefits; the district was able to transfer \$6,791,438 to the Capital Projects Fund; the General Fund unassigned balance was \$14,283,878 which is 17.5% of the total budgeted General Fund expenditures; the district's net position increased by \$6,944,861; and expansions of Lyman Elementary School and Byrnes High School were completed.

Mr. Hayes also provided a brief overview of the summary of revenues and expenditures.

- d) **Facility Planning Meeting Date:** Dr. Turner informed the board of the need to schedule a facility planning work session. He reported he would be in touch with the facilitator and contact board members with the available dates so that a session could be scheduled.

A motion was made, seconded, and passed unanimously (7-0) to move into Executive Session for the purpose of personnel.

7. Executive Session

- a) **Personnel:** In open session, a motion was made, seconded, and passed unanimously (7-0) to approve the personnel changes as of November 20, 2017.

There being no further business, the meeting was adjourned at 9:16 p.m.

Respectfully submitted,

Phil McIntyre
Secretary