

The District Five Board of Trustees met Monday, November 19, 2018, at Duncan Elementary School at 100 S. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Steve Brockman
Mr. Mark Cleveland
Mrs. Dawn Deck
Mr. Rick Eitel
Mrs. Meredith Gergley
Mr. Phil McIntyre
Mrs. Julie McMakin
Mr. Jeff Proper
Mr. Michael Thompson

1. **Call to Order and Notice to Media:** Mr. Rick Eitel, Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

2. **Open Meeting with Prayer:** Mr. Phil McIntyre led the opening prayer.

3. **Consent Agenda:**

a) **Approval of Agenda:** The agenda was approved as presented.

b) **Approval of Minutes – October 22, 2018:** Minutes from the October 22, 2018 meeting were approved as presented.

4. **Special Recognition:** Mrs. Melissa Robinette, Director of Public Relations, recognized Mr. Matthew Wofford and students from Duncan Elementary School of the Arts. These students performed monologues.

Members of the James F. Byrnes High School Rebel Regiment Marching Band were also recognized for their 5A State Championship win.

Caroline Morris, from River Ridge Elementary School, was recognized for winning the Holiday Artwork award for the district.

Students who received perfect SC PASS and SC Ready scores were also recognized.

In addition, many student athletes and coaches were recognized for their achievements.

See attached for list of names.

5. **Public Comment:** Chairman Eitel recognized Mr. Bill Cureton, who requested to address the board pertaining to the sale of the current Reidville Elementary School property. Mr. Cureton thanked the board for all of their hard work and dedication to the district. He also informed the board that he will be developing a proposal for the property on behalf of Triad Development. Mr. Cureton provided a handout of his recommended revisions to the district's proposal for disposition of the Reidville property, and discussed his reasoning for each recommendation.

Chairman Eitel thanked Mr. Cureton for his remarks and opened the floor for further comments. There were no other requests to address the board.

6. Action

- a) **Second Reading: Proposal for Disposition for Reidville Elementary School Property:** A motion was made and seconded to approve the second reading of the proposal for disposition for the Reidville Elementary School Property.

After questions and discussion, a motion was made, seconded, and approved unanimously (8-0) to return the proposal to the Finance Committee for further discussion and resubmission. Mr. Proper was not in attendance when the vote was taken.

- b) **District Five Logo:** Dr. Turner recognized Mrs. Melissa Robinette, who provided the proposed new logo design for Spartanburg District Five Schools. Mrs. Robinette provided information pertaining to the process of obtaining the new design, the history of the district's original logo, and the rebranding timeline for the design change and branding guide.

Each board member was presented a box containing items with the newly designed logo imprinted on them.

Mrs. Robinette discussed the financial impact of the new design. The district worked with Trevits for the new design at a cost of \$6,000 for the logo concept and \$2,500 for the Brand Guide.

A motion was made and seconded to approve the design of the new logo for District Five Schools. Discussion was held in regard to concerns that the "e" in Five resembled a letter "c".

After discussion and questions, a motion was made, seconded, and passed (7-2) to postpone the final vote until the next board meeting so that the design firm could do additional work on the lettering.

- c) **Sale of Highway 290 Property:** Dr. Greg Wood, Assistant Superintendent, provided information to the board about a proposal received on the 1.82 acres of property for sale by the district, located at 1915 E. Main St. in Duncan. Dr. Wood reported that

the property had an appraised value of \$300,000, and the buyer presented an offer of \$250,000. If approved, the district would be responsible for paying the 8% closing costs as well as the deed preparation fees.

Dr. Wood reviewed the restrictions on the property that would be included in the contract. He also reported that if approved, the superintendent would sign the contract on behalf of the district.

The buyer will have 40 days to have the property surveyed and make a final determination on proceeding with the purchase.

A motion was made, seconded, and approved unanimously (9-0) to proceed with the sale of the property located at 1915 E. Main Street, Duncan, as presented by the administration.

7. Reports

- a) **District Audit for 2017-2018:** Mr. David Hayes, Director of Finance, provided the 2017-2018 District Audit Report, as presented to the finance committee on Monday, November 12. His report included documentation to show that the audit firm, McAbee, Schwartz, Halliday and Co., provided an unmodified, clean opinion and reported that the financial statements present fairly the respective financial position of the district as of June 30, 2018.

Included in the audit report was the Management's Discussion and Analysis which outlined the following financial highlights: general operating fund balance increased \$1,120,604 over last year; general fund state revenue received was \$2,156,148 more than budgeted due to the significant number of students enrolled; general fund local revenue had a favorable variance of \$2,366,548 due to insurance proceeds for damaged roofs and an increase in fee-in-lieu of taxes; there was a favorable expenditure variance of \$1,453,166 mainly due to an over-estimate of employee fringe benefits; the district was able to transfer \$7,025,000 to the Capital Projects Fund; the General Fund unassigned balance was \$16,626,074 which is 19.4% of the total budgeted General Fund expenditures, falling in line with the board policy requiring 15-20%.

Mr. Hayes also provided a brief overview of the summary of revenues and expenditures and informed the board that there were no audit findings for both the current and previous years.

A motion was made, seconded, and passed unanimously (9-0) to move into Executive Session for the purpose of legal and contractual issues.

8. Executive Session

a. Legal and Contractual Issues

There being no further business, the meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Phil McIntyre
Secretary