

The District Five Board of Trustees met Monday, October 28, 2013, at the District Five Administrative Offices, 100 N. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Steve Brockman
Mr. Gerald Cook
Mr. Bo Corne
Mr. Rick Eitel
Mr. Garry Harper
Mr. Patrick Jarrett
Mrs. Julie McMakin
Mr. James Norman
Mr. Michael Thompson

1. **Call to Order and Notice to Media:** Mr. Steve Brockman, Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

2. **Open Meeting with Prayer:** Mr. Rick Eitel led the opening prayer.
3. **Approval of Minutes – September 23, 2013:** Minutes from the September 23, 2013 meeting were approved as presented.
4. **Special Recognition:** Mrs. Melissa Robinette, Director of Public Relations, presented the following awards and honors:

- Brandon Chamberland: National Merit Semi-Finalist
- Deiontre Hill: National Achievement Program Semi-Finalist
- Janice Tucker and Carrie Potter: Recipients of DonorChoose Grants
- Jonathan Foster: Recipient of AFCEA Grant
- Abner Creek Academy: Technology Innovative Program Award

5. **Action Agenda**

- a) **Board Delegates to the SCSBA Assembly:**

Dr. Turner informed the board of the need to elect a voting delegate and alternate for the annual business meeting being held during the SCSBA Legislative Advocacy Conference on December 7, 2013. After a brief discussion, Michael Thompson was nominated to serve as the delegate and James Norman was nominated to serve as the alternate.

A motion was made, seconded, and approved unanimously (9-0) to elect Michael Thompson as the delegate and James Norman as the alternate for the annual business meeting on December 7, 2013.

b) **MOU with Spartanburg Regional for Additional Athletic Trainers:**

Tammy Smith, Director of Health Services, Tony Gillespie, Athletic Director, and Brad Sain, District Athletic Trainer, were present to provide information about a proposal for a second athletic trainer to be provided by Spartanburg Regional Sports Medicine, allowing the district to have a total of three full time trainers on staff. The district currently has an agreement with Spartanburg Regional for one athletic trainer at an expense of \$10,000 to the district. With approval of the proposed MOU, the district would pay a total of \$30,000 for two trainers provided by Spartanburg Regional. This is a tremendous savings to the district, as the typical cost for a full time trainer would be around \$77,000.

After a brief discussion, a motion was made, seconded and passed unanimously (9-0) to approve the Memorandum of Agreement with Spartanburg Regional for a total of \$30,000 for an additional sports athletic trainer.

6. Reports

- a) **R. D. Anderson Construction and Programs:** Mrs. Sherri Yarborough, Director of R. D. Anderson Applied Technology Center, and Mr. Michael Chewing, Architect with McMillan, Pazdan, Smith, were present to provide information about the construction progress at the R.D.A. campus. Mr. Chewing provided an overview of the new construction plan, as well as photos of the current construction progress. He explained that the new bus and car drives, as well as the new parking lots, were completed in August. At this point, the construction progress is ahead of schedule with the intent to occupy the new classroom areas by next semester. Mrs. Yarborough reported that Byrnes students will be allowed to drive to the campus beginning second semester.

Mrs. Yarborough provided a brief overview of the enrollment numbers of Byrnes High School students, as compared to Districts Four and Six, as well as a snapshot of student enrollment growth since the campus opened.

- b) **High School Achievement Data:** Dr. Scott Smith presented a PowerPoint presentation providing achievement data for Byrnes High School. His presentation included a performance summary of subjects by subgroup, high school Annual Measurable Objectives targets, SAT, ACT, EOC, and AP results as compared to local districts, state and national results.

- c) **AESOP Substitute System:** Mr. David Hayes informed the board of a new automated substitute calling system the district is using, contracted through Frontline Technologies, which will be used to report employee absences and to contact substitutes for classroom teachers. This system will save time that administrator's previously spent contacting subs and will cut down on the amount of paperwork involved in reporting absences. A letter and informational pamphlet providing details about the system has been provided to all employees and substitutes.

- d) **Quarterly Financial Report:** Mr. David Hayes, Director of Finance, provided the General Fund financial report through September 30, 2013. Mr. Hayes reported the projected annual revenue at \$65,193,738, which is slightly greater than originally budgeted. Annual projected expenditures were reported at \$65,430,696, which is under budget due to not utilizing all of the contingency positions originally in the budget. Mr. Hayes reported that revenue to date is less than expenditures, and explained that this is the normal cash flow for the first quarter, as a large percentage of property taxes are not received until January and February. Additionally, due to property tax reassessments this year, the General Operating millage rate was decreased one mill to 184.8 mills.

Mr. Hayes also reported that the district closed on the debt refinancing and saved \$2,353,891 over the remaining life of the bonds.

7. Executive Session

- a) **Personnel:** A motion was made, seconded and passed unanimously (9-0) to go into executive session for the purpose of personnel recommendations.

A motion was made, seconded and passed unanimously (9-0) to accept the personnel recommendations as presented.

There being no further business, the meeting was adjourned at 8:00 PM.

Respectfully submitted,

Michael Thompson
Secretary