

The District Five Board of Trustees met Monday, October 27, 2014, at the District Five Administrative Offices, 100 N. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Steve Brockman
Mr. Bo Corne
Mr. Rick Eitel
Mr. Patrick Jarrett
Mr. Phil McIntyre
Mrs. Julie McMakin
Mr. James Norman

Call to Order and Notice to Media: Mr. Rick Eitel, Vice Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

1. **Open Meeting with Prayer:** Mr. Patrick Jarrett led the opening prayer.
2. **Approval of Minutes – September 22, 2014:** Minutes from the September 22, 2014 meetings were approved as presented.
3. **Special Recognition:** The following schools were recognized and received certificates and flags for receiving the Palmetto Gold Award: Abner Creek Academy, Duncan Elementary, Lyman Elementary, River Ridge Elementary, Wellford Academy, Berry Shoals Intermediate, Byrnes Freshman Academy, and Byrnes High School. Duncan Elementary School was also presented a certificate for receiving the Palmetto Silver Award.

Zane Bridwell, senior at Byrnes High School, was also recognized for being named as a National Merit Scholar.

4. **Action Agenda**

- a. **SCSBA Delegate Assembly:** Dr. Turner informed the board of the need to elect a voting delegate and alternate to serve at the SCSBA Annual Business Meeting on December 6, 2014. A nomination was made to elect Mr. Garry Harper as the delegate and Mr. Michael Thompson as the alternate.

A motion was made, seconded, and passed unanimously (7-0) to elect Mr. Garry Harper as the voting delegate and Mr. Michael Thompson as the alternate to serve at

the SCSBA Annual Business Meeting on December 6, 2014.

- b. Proposed Revisions to Policy EFE and EFE-R – Competitive Food Sales/Vending Machines (First Reading):** Dr. Greg Wood, Assistant Superintendent for Administration and Operations, presented the first reading of revisions to board policy EFE and administrative rule EFE-R – Competitive Food Sales/Vending Machines. Dr. Wood reported that a committee, which included one principal from each level, the Chartwells Dining Services District Manager, and staff nutritionist, met and revised the model policy provided from the South Carolina School Boards Association. The policy and rule address acceptable competitive food and beverage items that are allowed to be served or sold in the schools. Dr. Wood also addressed the issue of school fundraisers that include foods or beverages not meeting nutritional standards, record maintenance and the exceptions that should be provided by the state in January. The district will adhere to federal and state guidelines and regulations. Administration will meet with principals again to finalize the policy and rule before presenting to the board for a second reading in November.

After questions, a motion was made, seconded, and passed unanimously (7-0) to approve the first reading of the revisions to board policy and administrative rule EFE and EFE-R – Competitive Food Sales/Vending Machines, as presented by the administration.

- c. Proposed Revisions to Policy ADF – Wellness Policy on Physical Education, Standards, Nursing and Nutrition Standards (First Reading):** Dr. Wood provided proposed revisions to board policy ADF – Wellness Policy on Physical Education Standards, Nursing and Nutrition Standards. The proposed revisions would remove language in the current policy pertaining to competitive food sales and vending machines to align with the new guidelines and regulations. Revisions also include language to the policy which addresses safety and dietary restrictions on outside foods and beverages being brought into the schools. Dr. Wood reported that the district would be very intentional and mindful about policy implementation and informing parents of the policy.

After questions and discussion, a motion was made, seconded, and passed unanimously (7-0) to approve the first reading of proposed revisions to board policy ADF – Wellness Policy on Physical Education Standards, Nursing and Nutrition Standards, as presented by the administration.

5. Reports

- a. District / School Enrollment Capacity 2014-2015:** Dr. Greg Wood provided an update on the 45 day student enrollment summary and capacity percentages per location. Dr. Wood's report provided the 2013-14 school year 45 day student enrollment numbers as compared to the current 45 day student enrollment. The report also included the current capacity, as well as proposed additional and

theoretical capacity percentages. Dr. Wood reported that Lyman Elementary School is currently at 90% capacity, with no available classrooms to accommodate the future growth of the Lyman Elementary attendance area with approximately 500 new homes being constructed in that area on Holly Springs Road. Dr. Wood provided theoretical capacity for Byrnes High School and Lyman Elementary, indicating the potential capacity of each school if the Board chooses to add ten classrooms at Lyman and proceed with Phase 1 construction at Byrnes. Dr. Wood also reported that the total student enrollment of 8,080 is an increase of 153 students from the 2013-14 school year 45 day enrollment.

- b. Architectural Design, Estimated Costs, and Timeline for Lyman Elementary Expansion:** Mr. Ron Smith and Ms. Donza Mattison, architects with McMillan, Pazdan, Smith Architecture, presented information pertaining to the proposed expansion to Lyman Elementary School, which would address the current capacity needs, as well as future growth expected in the Lyman attendance area.

The design plan that was presented includes a total of ten new classrooms, two of which would serve kindergarten, and eight that would serve grades two and three. The new construction would create an additional 13,758 square feet to the existing campus and allow for an additional 226 students.

Ms. Mattison reported the total projected cost of this project to be \$2,948,415. If approved, the tentative schedule would allow for construction to begin June 2015 and be completed by summer 2016.

- c. Architectural Design, Estimated Costs and Timeline for Byrnes High School Expansion:** Ms. Mattison and Mr. Smith also presented the tentative plan for phase 1 construction to Byrnes High School. Ms. Mattison revealed the conceptual site plan, including a rerouted bus drive and student drop off, 35 new classrooms, seven new labs, and two possible small group meeting spaces. The proposed new construction allows for an increase of 674 additional students, which would bring the total available capacity to 2,659 students. The proposed total square footage of the addition is 96,951 square feet.

The total projected cost of the phase 1 construction project for Byrnes High School was reported at \$20,663,067. If approved, the tentative schedule would allow for construction to begin in June 2015 and be completed by summer 2016.

Ms. Mattison also reported that she had reviewed the public comments and suggestions that were submitted to the board of trustees regarding the renovation plans for Byrnes High School after the referendum was not approved. After reviewing the suggestions, and looking at suggested off-site properties in the area, Ms. Mattison reported the projected cost for a new campus would be \$118,000,000.

The board announced public comments would be posted on the district website.

- d. Financing of the Lyman and Byrnes Capital Projects:** Mr. David Hayes, Director of Finance, provided financing options and information about the proposed construction projects for Lyman Elementary School (\$3 million) and Byrnes High School (\$21 million) for a total of \$24 million. Mr. Hayes explained that the district could issue a short term bond for \$3 million, a long term bond for \$18.2 million, and use \$2.8 million from the district's local building funds to pay for the construction projects. No tax millage increase would be required by this funding plan. Mr. Hayes provided the possible debt service schedule and the available funds for future projects for phases 2, 3, and 4 of Byrnes High School or other future projects that arise.

6. Executive Session

- a. Act 155 Diploma Requests:** A motion was made, seconded, and passed unanimously (7-0) to go into executive session for the purpose of student diploma requests and personnel.

In open session, a motion was made, seconded, and passed unanimously (7-0) to grant the petition of two former students who requested to receive a high school diploma due to the passing of ACT 155.

- b. Personnel:** A motion was made, seconded and passed unanimously (7-0) to accept the personnel recommendations as of October 27 as presented.

There being no further business, the meeting was adjourned at 9:00 PM.

Respectfully submitted,

Michael Thompson
Secretary