

The District Five Board of Trustees met Monday, October 26, 2020 at Duncan Elementary School at 100 S. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Jeff Boland  
Mr. Steve Brockman  
Mr. Mark Cleveland  
Mr. Rick Eitel (via Zoom)  
Mrs. Meredith Gergley  
Mr. Phil McIntyre  
Mrs. Julie McMakin  
Mr. Jeff Proper

1. **Call to Order and Notice to Media:** Mrs. Julie McMakin, Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

2. **Open Meeting with Prayer:** Mr. Jeff Boland led the opening prayer.

3. **Consent Agenda**

- a) **Approval of Agenda:** The agenda was approved as presented.
- b) **Approval of Minutes:** Minutes from the September 28, 2020 meeting were approved as presented.

4. **Reports:**

- a) **R.D. Anderson Update:** Mrs. Sherri Yarborough, Director of R.D. Anderson Applied Technology Center, provided an update on the programs offered at the center. Mrs. Yarborough also introduced Mr. Heath Roberts, Director of the new Master Skills Center, which provides educational opportunities for students in HVAC, Plumbing, and Barbering. Mrs. Yarborough's report included information about the enrollment by career clusters, report card data, enrollment by semester as compared to last

year before COVID, and photos of the Master Skills Center.

- b) **Quarterly Financial Report:** Mr. David Hayes, Chief Financial Officer, provided the quarterly financial report through September 30, 2020.

Mr. Hayes informed the board that the next Finance Committee Meeting has been tentatively scheduled for Monday, November 16 at 8:00 AM. The purpose of this meeting is to receive the audit report from the CPA firm.

Mr. Hayes also reported that he feels confident in the local and state revenue projections, and feels no need to make any adjustments at this time. He also reported that he believes the overall projected expenditures are good, as well.

Mr. Hayes reminded the board that the current difference in revenue and expenditures is normal for the school district for this time of year, and will catch back up in January and February.

Mr. Hayes informed the board that although no adjustments are needed at this time, he will closely monitor the budget. He also reported that the athletic budget has been affected due to COVID, as the majority of the athletic budget is generated from football gate receipts, which has vastly decreased this year.

Mr. Hayes also provided details pertaining to COVID-19 expenditures and Federal Funding that has been, and expected to be, received. Plexiglass barriers for students has been a large part of the expenditures. ESSER funds have also been used to purchase PPE, signage, software programs, sanitizing and cleaning supplies, e-books for students, internet hotspots and access points for WiFi, as well as new servers for Virtual Academy students.

- c) **COVID-19 Update:** Dr. Greg Wood, Dr. Jeff Rogers, and Mrs. Heather Lister provided an update on COVID-19.

Dr. Wood, Assistant Superintendent of Administration and Operations, provided a detailed report on the Plexiglass Barriers that have been ordered and installed; the cleaning protocols which take place daily; and an update on the Transportation Department pertaining to routes, capacity, and cleaning.

Mrs. Heather Lister, Director of Personnel, provided updates on the COVID-19 cumulative cases, and the contact tracing procedures in place. Mrs. Lister reported the positive and quarantined numbers of students and staff from August 2020, and outlined the protocols and procedures for contact tracing and reporting to DHEC.

Dr. Jeff Rogers, Assistant Superintendent of Curriculum and Instruction, provided a report on the application process and timeline for D5 Virtual Academy students who wish to return to Face to Face instruction. Dr. Rogers informed the board on the

number of applications received to date, as well as the breakdown by school, grade level, and primary reason for application. Dr. Rogers reported that parents would be notified of the district's decision by November 24.

At the conclusion of their presentations, Dr. Randall Gary took a moment to publicly thank the district staff from all departments for all of their hard work during the pandemic. Chairman McMakin also expressed her appreciation to everyone for their work.

A motion was made by Mr. Mark Cleveland to adjourn the meeting at 7:30 PM. The motion, seconded by Mr. Steve Brockman, passed unanimously (7-0).

Respectfully submitted,

Mark Cleveland  
Secretary