

The District Five Board of Trustees met Monday, October 24, 2016, at the District Five Schools Administrative Office, 100 N. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Steve Brockman
Mr. Bo Corne
Mr. Rick Eitel
Mr. Phil McIntyre
Mrs. Julie McMakin
Mr. Jeff Proper
Mr. Michael Thompson

1. **Call to Order and Notice to Media:** Mr. Rick Eitel, Vice Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

2. **Open Meeting with Prayer:** Mr. Michael Thompson led the opening prayer.
3. **Approval of Minutes – September 26, 2016:** Minutes from the September 26, 2016 meeting were approved as presented.
4. **Special Recognition:** Mrs. Melissa Robinette, Director of Public Relations, presented Mr. Tony McAbee with the Friend of Five Award. This award was presented to Mr. McAbee for his continuous dedication to our district and students, and for his involvement in many athletic programs and organizations over the years.

5. **Action Agenda:**

- a) **Proposed Designation of Beech Springs Intermediate School as Title I:** Mr. David Hayes, Director of Finance, presented information to the board pertaining to Title I funding and the proposal that Beech Springs Intermediate School be designated as a Title I school.

District Five currently has two Title I schools, Duncan Elementary and Wellford Academy, who share these federal funds. The funds would be best utilized by expanding the program to help more students by adding a third school.

Mr. Hayes provided information about the purpose and guidelines for the Title I grant. He also reported on how the funds can and cannot be used, as well as the documentation requirements.

Mr. Hayes also explained that District Five uses Title I funds as follows: class size reduction, intervention teachers, additional parent educator time, before and after school instruction, curriculum coaches, iready software, additional technology equipment in grades K-2, purchasing Kajeets (portable internet connections), additional supplies and materials, and Professional Development.

The report included the breakdown of how the \$1,657,513 grant is currently divided between the two Title I schools, as well as how the 16-17 school allocation would be divided if all three schools received Title I funds.

After consulting with the three principals involved, the administration recommends designating Beech Springs Intermediate as a Title I school beginning with the 2017-2018 school year.

After questions and discussion, a motion was made, seconded, and passed unanimously (7-0) to approve the designation of Beech Springs Intermediate School as Title I, as presented by the administration.

- b) **Approval of Tennis and Baseball Improvements:** Dr. Greg Wood, Assistant Superintendent of Administration and Operations, presented information to the board pertaining to facilities upgrades at the tennis courts at Beech Springs and the baseball dugout at Byrnes High School.

A schematic drawing was presented of the new storage space at the tennis court facility. Dr. Wood reported that the cost for this project would be \$69,753. McKnight Construction has agreed to complete the project by December, when they are planned to have the construction project completed at Byrnes High School.

Dr. Wood also provided photos of the existing third base dugout at Byrnes High School. Administration proposes to tear down the existing structure and replace it with a dugout/ storage building matching the one that currently exists on the first base side. Construction costs were reported at \$67,648. The funding for both projects will come from either district construction funds or money previously budgeted for roof replacement at Wellford Academy. The district was notified that insurance would cover most or all of the roof replacement.

Dr. Wood reported that our Procurement Code allows the district to use McKnight Construction for both projects, and made the recommendation that the board approve the facilities improvement requests for a total cost of \$137,401.

After questions and discussion, a motion was made, seconded, and passed unanimously (7-0) to approve the facilities improvement request for the tennis courts at Beech Springs and the baseball dugout at Byrnes High School for \$137,401, as presented by the administration.

- c) **SCSBA Delegate Assembly:** Dr. Turner informed the board of the need to elect a voting delegate and alternate to serve at the SCSBA Annual Business Meeting on December 3, 2016. A nomination was made to elect Mr. Garry Harper as the delegate.

A motion was made, seconded, as passed (7-0) to elect Mr. Harper as the voting delegate for the Annual Business Meeting.

A nomination was made to elect Mr. Jeff Proper as the voting alternate to serve at the business meeting.

A motion was made, seconded, and passed unanimously (7-0) to elect Mr. Proper as the voting alternate for the Annual Business Meeting.

6. Reports:

- a) **High School Achievement Data:** Dr. Scott Smith, Director of Accountability, Research, and STEM, provided a report pertaining to the high school achievement data results. His report included data on the ACT (Senior Cohort), ACT statewide testing data per district and subject area, WorkKeys, SAT results per district and subject area, End of Course examination scores by subject, AP Testing scores by subject, and the Graduation Rate trend.

- b) **Quarterly Financial Update:** Mr. Hayes provided the quarterly financial report through September 30, 2016. He reported that the current actual year-to-date balance reflects expenditures exceeding revenue by \$6.5 million. Mr. Hayes reminded the board that this is the district's normal cash flow at beginning of the year, due to the majority of revenue not being received until January and February. He also explained the necessity for a healthy fund balance for times such as this.

Mr. Hayes also reported that the projections of revenue and expenditures have not been included in this report because the district has not yet received the actual amount of the insurance money that will be received for roof replacement on several buildings. This update will be included in the next quarterly report.

A motion was made, seconded, and passed unanimously (7-0) to move into Executive Session for the purpose of personnel.

7. Executive Session

- a) **Personnel:** In open session, a motion was made, seconded, and passed unanimously (7-0) to approve the personnel changes as of October 24, 2016 as presented.

There being no further business, the meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Julie McMakin
Secretary