

The District Five Board of Trustees met Monday, October 23, 2017, at the District Five Administrative Office at 100 N. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Steve Brockman
Mr. Mark Cleveland
Mr. Bo Corne
Mr. Rick Eitel
Mrs. Meredith Gergley
Mr. Phil McIntyre
Mrs. Julie McMakin
Mr. Jeff Proper

1. **Call to Order and Notice to Media:** Mr. Rick Eitel, Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

2. **Open Meeting with Prayer:** Mr. Mark Cleveland led the opening prayer.
3. **Approval of Minutes – September 25, 2017:** Minutes from the September 25, 2017 meeting were approved as presented.
4. **Special Recognition:** Mrs. Melissa Robinette, Director of Public Relations, recognized Coach Debbie Holcombe, from Byrnes High School, for her efforts with the FIGHT Club student group. Coach Holcombe was presented a certificate of recognition and gave a brief report on the success of the program.

Mrs. Robinette introduced Dr. Wood, who recognized Mr. Bill Chumley, retired Director of Maintenance, for his service to the district. Mr. Chumley was unable to attend the meeting.

5. **Action**
 - a) **Appointment of District 5-3 Board Member:** Chairman Eitel informed the board of the need to appoint a successor to fill the 5-3 board seat vacancy. No qualified candidate received enough signatures to be placed on the November 7 election ballot. A nomination was made to appoint Mr. Steve Brockman to fill the vacant board seat. Mr. Brockman accepted the nomination.

A motion was made, seconded, and passed (7-0-1) to approve the appointment of Mr. Steve Brockman to fill the vacant 5-3 board seat. Mr. Brockman abstained from

voting.

- b) **SCSBA Delegate Assembly:** Chairman Eitel informed the board of the need to elect a voting delegate and alternate to attend the SCSBA Annual Business Meeting, being held in conjunction with the Legislative Advocacy Conference, on December 2, 2017. Mr. Mark Cleveland was nominated as the Delegate. Mr. Cleveland accepted the nomination. A motion was made, seconded, and passed unanimously (8-0) to appoint Mr. Cleveland as the voting delegate during the SCSBA Annual Business Meeting.

Mr. Jeff Proper was nominated to serve as the voting alternate. Mr. Proper accepted the nomination. A motion was made, seconded, and passed unanimously (8-0) to appoint Mr. Proper as the voting alternate during the SCSBA Annual Business Meeting.

- c) **Consider Approval for Administration to Negotiate Contract with CMAR for Reidville Elementary School Project:** Mr. Barry Reese, Director of Procurement, provided information to the board about the Construction Management at Risk (CMAR) process that has taken place to select a Construction Management Firm for the new Reidville Elementary School project. Mr. Reese reported that eleven proposals were received, reviewed, and ranked by the selection committee. Interviews were held with the four highest ranking firms. An Intent to Award will be issued the morning of October 24. The administration asked for approval to continue with the selection process and to begin contract negotiations with the highest ranking firm.

A motion was made, seconded, and passed unanimously (8-0) to approve the request for administration to move forward with the selection process, and to begin contract negotiations with the highest ranking firm for the Reidville Elementary School construction project.

- d) **Online Testing Waiver Request for SCREADY 2017-2018:** Dr. Ashley Atkinson informed the board of issues and concerns that have taken place with the online writing assessments on SCREADY over the past few years. The administration is seeking approval to request a waiver to administer the ELA assessment in paper / pencil form in lieu of online testing.

A motion was made, seconded, and passed unanimously (8-0) to approve the request for the online testing waiver for SCREADY for school year 2017-18.

6. Reports

- a) **MTCC Renovations / Senior Center:** Dr. Greg Wood, Assistant Superintendent of Administration and Operations, provided an update on the renovations taking place at the Middle Tyger Community Center (MTCC). Grant money has been received by

several organizations, and will be used to begin a new Senior Center at MTCC. Dr. Wood also reported that a partnership has been formed with Spartanburg County Parks and Recreation Department to assist in the new program. Dr. Wood provided an overview of the work that will take place in the development of the new program, and reported that Clayton Construction submitted the low bid of \$424,000 and will begin site work soon. In the interim, the food pantry distribution location has been moved to the building beside Pacific Place on Groce Road in Lyman.

- b) **High School ILT / Power Hour:** Mr. Todd Hardy, Principal of Byrnes High School, and Mrs. Erin Greenway, Assistant Principal at Byrnes High School, provided an update on the newly implemented ILT / Power Hour taking place at the high school and Byrnes Freshman Academy. Mr. Hardy reported that the new program appears to have a lot of benefits for both students and teachers. Students are able to use this time for tutoring, making up missed assignments, getting extra physical fitness time, or just spending extra time with friends. He also gave a brief description of the challenges administration has faced. The program is currently on a one week suspension, giving the administration time to gather input from students and teachers about what improvements can be made to assist in supervision and an overall better experience. Mr. Hardy also reported that other schools around the area are interested in observing the new model for implementation in their schools.
- c) **High School Assessment Data 2017:** Dr. Scott Smith, Director of Accountability, Assessment, and Research, provided an update on the high school assessment data for 2017. Dr. Smith's report highlighted scores from WorkKeys, SAT, ACT, End of Course, and Advanced Placement testing. Dr. Smith reported that District Five scores on End of Course were very impressive and were tied with districts across the state in 4th, 5th, 9th, and 10th place in US History, Algebra I, English I, and Biology 1 respectively.
- d) **Quarterly Financial Update:** Mr. David Hayes, Director of Finance, provided the quarterly financial update of the General Fund budget through September 30, 2017. Mr. Hayes reported that the district is currently experiencing an \$8.7 million cash flow deficit, which is typical in the first quarter. Mr. Hayes also reported that he is currently projecting that revenues will exceed expenditures for the fiscal year by \$719,735. He stated that he just learned the afternoon of the board meeting that the 45 day average daily membership has increased by over 300 students this school year, which will create an additional state revenue not included in the report presented.

A motion was made, seconded, and passed unanimously (7-0) to move into Executive Session for the purpose of personnel and legal updates. Mrs. Gergley left the meeting before the vote was taken.

7. Executive Session

- a) **Personnel:**
- b) **Contractual Issue:**

There being no further business, the meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Phil McIntyre
Secretary