

The District Five Board of Trustees met Monday, January 23, 2017, at the District Five Administrative Offices at 100 N. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Steve Brockman
Mr. Mark Cleveland
Mr. Bo Corne
Mr. Rick Eitel
Mr. Phil McIntyre
Mrs. Julie McMakin
Mr. Jeff Proper
Mr. Michael Thompson

1. **Call to Order and Notice to Media:** Mr. Rick Eitel, Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

2. **Open Meeting with Prayer:** Mr. Phil McIntyre led the opening prayer.

3. **Amend Action Agenda to include Field Trip Request to Exceed Three Days: Policy IJOA: Field Trips – Agenda amended to make the addition to the agenda.**

A motion was made, seconded, and approved unanimously (8-0) to amend the agenda by adding an action item to approve a field trip request for Byrnes High School.

4. **Approval of Minutes – November 21, 2016:** Minutes from the November 21, 2016 meeting were approved as presented.

5. **Special Recognition:** Dr. Scott Turner, Superintendent, recognized each board member in honor of Board Appreciation Month. Each trustee was presented a copy of a book that has also been placed in the media center of the school that presented the book to them.

Each board member also received certificates from the State House of Representatives for their service and dedication.

6. **Board Signing of SCSBA Ethical Principles:** Each board member signed a poster provided by the SCSBA to affirm ethical principles while serving on the Board of Trustees.

7. **Action**

- a) **Byrnes High School Leadership Field Trip to New York, March 14-19, 2017:** Dr. Turner informed the board that the Byrnes High School Leadership Class will be taking a field trip to New York on March 14-19, 2017. Originally, March 17 was a

teacher work day, so students on the trip would only be missing two days of school. Dr. Turner reminded the board that the snow make-up day for students is now scheduled for March 17. Therefore, students on this trip will be missing three school days. Board Policy IJOA requires board approval for any trip requiring more than three consecutive days out of school. Dr. Turner made a request for the board to waive Policy IJOA for this trip, due to the change in the make-up date, since the trip was originally planned in compliance with the policy.

A motion was made, seconded, and passed (8-0) to waive board policy IJOA and approve the field trip to New York for the Byrnes High School Leadership Class.

- b) **Proposed 2017-2018 Calendar:** Dr. Ashley Atkinson, Assistant Superintendent of Curriculum and Instruction, presented two draft options for the 2017-18 school year calendar. The drafts are being shared by all seven Spartanburg districts.

Before the calendar details were presented, Dr. Turner informed the board of a joint resolution that has been presented which would allow for the first day of school to be moved to Thursday, August 17, instead of the third Monday in August, if approved.

After an explanation of how the dates were determined, and differences between the two calendars, a motion was made, seconded, and passed unanimously (8-0) to adopt Option One as the 2017-2018 school year calendar as presented by administration.

A second motion was made, seconded, and passed unanimously (8-0) to approve Option Two as the 2017-2018 school year calendar if the joint resolution is approved and signed by the Governor.

8. Reports

- a) **Gifted/Talented Student Achievement Data on SCREADY and Grade Correlation:** Dr. Scott Smith, Director of Accountability, Research, and STEM, provided an update on the Gifted and Talented student achievement data on the SC READY Assessment. His report included GT student performance by grade level (3-8), school, and subject area. Dr. Smith's report also included a correlation of class grade scores to the SC READY Assessment for grades 3-6 in English Language Arts and Math.

Dr. Smith informed the board that the information has been provided to principals, District Level Instructional Staff, and the K-8 Achievement Strategic Planning Team to review, analyze, and look for ways to better serve our Gifted and Talented Students and close the achievement gap.

- b) **Facility Update:** Dr. Greg Wood, Assistant Superintendent of Administration and Operations, provided the board with a timeline for student and staff occupancy of the

Phase I construction project at Byrnes High School. Students and staff are scheduled to move into the new classroom building on Monday, February 20, 2017.

Dr. Wood also provided photos of several facility upgrades at various locations. Those included the new baseball dugout at Byrnes High School, storage facility at the Beech Springs tennis courts, new entrance signage at Byrnes High School and District Office, and walk off carpeting at the 700 hall and cafeteria entrances of Byrnes High School.

- c) **Personnel Time Line:** Mrs. Libby Grau, Director of Personnel, provided the personnel time line to the board. Personnel recommendations will be provided to board members on February 13 for review before voting on recommendations and contracts at the February 27 board meeting.
- d) **Assessment Calendar:** Dr. Jeffrey Rogers provided assessment updates and time lines for all grade levels. The report included grade levels and dates for the following assessments: MAP, PAL Pre-K and DRA2+, PSAT, CogAT, End of Course, ACCESS for ELLS, NAEP, STAR, ACT, Workkeys, SC READY, and SC PASS.
- e) **Budget Calendar:** Mr. David Hayes, Director of Finance, presented the tentative budget calendar for 2017-2018. Mr. Hayes reported that the budget requests from schools will be distributed to the board members on March 27. The tentative finance committee work sessions have been planned for April 17, May 8, and June 5, before voting on the budget in June. The finance committee can add as many work sessions as needed during the budget preparation process. Mr. Hayes also reminded the board that over the last few years the date of the June board meeting has been changed due to scheduling conflicts.
- f) **Quarterly Financial Report:** Mr. Hayes also provided the quarterly financial report through December 31, 2016. The report reflects actual year to date expenditures exceeding revenue by \$9.8 million. Mr. Hayes explained that this is the district's normal cash flow for this time of year, as most of the local revenue is received in January and February. Mr. Hayes did report that the county was delayed in sending out tax notices this year. Collections are a little low to date, due to that delay, but he fully expects this to turn around soon.

9. Executive Session

- a) **Legal:** The board of trustees accepted the resignation of Chairman Garry Harper. Vice Chairman, Rick Eitel, will now serve as Chairman.
- b) **Personnel:** In open session, a motion was made, seconded, and passed unanimously to approve the personnel changes as of January 23, 2017 as presented. This included approval to hire Mr. Reggie Shaw as the Byrnes High School Head Football Coach.

- c) **ACT 155 Diploma Request:** A motion was made, seconded, and passed unanimously (8-0) to grant the petition of a former student who requested to receive a high school diploma due to the passing of ACT 155.

There being no further business, the meeting was adjourned at 9:10 p.m.

Respectfully submitted,

Julie McMakin
Secretary