

The District Five Board of Trustees met Monday, January 22, 2018 at Duncan Elementary School at 100 S. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Mark Cleveland
Mrs. Dawn Deck
Mr. Rick Eitel
Mrs. Meredith Gergley
Mr. Phil McIntyre
Mrs. Julie McMakin
Mr. Jeff Proper
Mr. Michael Thompson

1. **Call to Order and Notice to Media:** Mr. Rick Eitel, Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

2. **Open Meeting with Prayer:** Mr. Phil McIntyre led the opening prayer.
3. **Approval of Minutes – November 20, 2017 and January 4, 2018:** Minutes from the November 20, 2017 and January 4, 2018 meetings were approved as presented.
4. **Special Recognition:** Mrs. Melissa Robinette, Director of Public Relations, introduced student representatives from each school who presented a book to each School Board member in honor of School Board Appreciation month. A copy of the book was also placed in the media center of the representing school in honor of each trustee.

5. **Action**

- a) **Comprehensive Health Curriculum Approval:** Nurse Tammy Smith, Director of Health Services, provided a brief history of the Comprehensive Health curriculum beginning in 1988. She explained the most recent 2014 legislation that required sexual assault and prevention training for students in grades 4K-grade 12. The composition and function of the district Comprehensive Health committee, and their involvement in the selection and adaptation of the new curriculum, were described.

A motion was made, seconded, and passed unanimously (8-0) to approve the new K-12 Comprehensive Health Curriculum as presented by the administration.

b) **Approval for High School Credit Course – Operation Workforce Training:**

Dr. Ashley Atkinson, Assistant Superintendent for Curriculum and Instruction, described the legality and process for local Board approved courses. He presented the component of the proposed course that would be taught at Byrnes High School by AFL personnel. Ten (10) competitive scholarships will be provided by AFL (35 students have applied). Students will receive classroom training for two hours each day and receive .5 elective credit.

The motion was made and passed unanimously (8-0) to approve the Operation Workforce Training course.

c) **General Obligation Bond Resolution Related to the New Reidville Elementary School:** Mr. David Hayes, Director of Finance, explained the purpose of the General Obligation Bond as helping to fund the new Reidville Elementary School construction project. The bond is backed by the full faith and credit of the school district and is within the 8% debt limit.

The bond will be written by bond attorneys and allows the Board Chair and Superintendent to act on behalf of the Board to issue the bonds and sign documents.

A motion was made, seconded, and passed unanimously (8-0) to approve the General Obligation Bond Resolution Related to the New Reidville Elementary School.

d) **Special Obligation Bond Resolution related to the New Reidville Elementary School and LED Lighting Projects:** Mr. David Hayes, Director of Finance, explained the purpose of the Special Obligation Bond as helping to fund equipment for the new Reidville Elementary School (Exhibit A) and the LED Lighting project and should not exceed \$5,750,000. The bond is not backed by the full faith and credit of the school district and is not subject to the 8% debt limitation. The bond proceeds will go to a trustee account at Regions Bank, not to the school district. The bond will be paid back as a regular budget item. Failure of the district to pay back the bond will result in the bank assuming ownership of the equipment purchased. No millage increase is required. The bond will be written by bond attorneys and allows the Board Chair and Superintendent to act on behalf of the Board to issue the bonds and sign documents.

A motion was made, seconded, and passed unanimously (8-0) to approve the Special Obligation Bond Resolution related to the New Reidville Elementary School and LED Lighting Projects.

e) **2018-2019 School Year Calendar:** Dr. Ashley Atkinson, Assistant Superintendent for Curriculum and Instruction, presented the proposed 2018-2019 School Year Calendar. Dr. Atkinson explained the process for creating the calendar and the parameters considered when making the calendar (all seven Spartanburg County

School Districts, shared applied technology centers etc.). The similarities and differences with the current calendar were highlighted and explained. Dr. Atkinson also indicated that this draft was being presented to school boards in each of the seven Spartanburg County School Districts.

A motion was made, seconded, and passed unanimously (8-0) to approve the 2018-2019 School Year Calendar as presented.

6. Reports

- a) **Duncan Elementary School Visual and Performing Arts Magnet Concept:** Mr. Matthew Wofford, Director of Fine Arts, presented a proposed plan to create a Visual and Performing Arts Magnet Concept at Duncan Elementary School. The partial magnet program would allow Duncan to continue to serve the students in their attendance area as well as others wishing to attend from other areas in the district. The Board was reminded that Duncan's enrollment had actually dropped slightly for several years allowing four classrooms to be used for the program. The components of the arts program were presented and explained (visual art, digital art, vocal/general music, instrumental music, dance and theatre). Four additional FTEs will be required. Mr. Wofford explained that Principal Susan Hill had created a schedule that would accommodate inclusion of the new program and explained that dance could serve as one of two required physical education classes. Equipment needs and possible extra-curricular activities/ensembles were listed. Future possibilities included the return of the District Five Gifted-Talented program as well as moving from an arts-integrated school to an arts-infused school in the future.
- b) **Quarterly Financial Update:** Mr. David Hayes provided the quarterly financial report through December 31, 2017. The report reflects actual year to date expenditures exceeding revenue by \$8.5 million. Mr. Hayes explained that this is the district's normal cash flow for this time of year, as most of the local revenue is received in January and February.
- c) **Tentative 2018-2019 Budget Preparation Calendar:** Mr. David Hayes also presented the tentative budget calendar for 2018-2019. Mr. Hayes reported that the budget requests from schools will be distributed to the board members on March 26. The tentative finance committee work sessions have been planned for April 16, May 7, and June 4, before voting on the budget in June. The finance committee can add as many work sessions as needed during the budget preparation process.

A motion was made, seconded, and passed unanimously (8-0) to move into Executive Session for the purpose of personnel.

7. Executive Session

- a) **Personnel:** In open session, a motion was made, seconded, and passed unanimously (8-0) to approve the personnel changes as of January 22, 2018.
- b) **Legal Issue:**
- c) **ACT 155 Diploma Request:** A motion was made, seconded, and passed unanimously (8-0) to grant the petition of a former student who requested to receive a high school diploma due to the passing of ACT 155.

There being no further business, the meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Phil McIntyre
Secretary