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The District Five Board of Trustees met Monday, August 25, 2025 at Duncan Elementary School at 100 S. Danzler Road, Duncan, SC at 6:30 p.m.

The following members were present:

Mr. Jeff Boland
Mr. Scott Clement
Mr. Mark Cleveland
Mrs. Meredith Gergley
Mr. Kevin Goode
Dr. Millie Malone
Mr. Alex Perez

1. **Call to Order and Notice to Media:** Mr. Jeff Boland, Chairman, called the meeting to order and read the Notice to Media:

Spartanburg County School District Five has complied with the requirements of the Freedom of Information Act in notification of the media and other interested parties and organizations and posting of the agenda.

2. **Open Meeting with Prayer:** Mr. Kevin Goode led the opening prayer.

3. **Consent Agenda**

- a) **Approval of Agenda:** The agenda was approved as presented.
- b) **Approval of Minutes:** Minutes from the June 23, 2025 and July 28, 2025 meetings were approved as presented.

4. **Action Items:**

- a) **Consideration of Approval of Minority Business Enterprise Plan:** Mrs. Kacey Austin, Procurement Director, presented the annual Minority Business Enterprise Plan, as required by the district's Procurement Code. Mrs. Austin's report provided the policy statement, definition, and goals of the Minority Business Enterprise Plan, which is to strive to spend a minimum of ten percent of total controllable procurements with minority owned businesses. Mrs. Austin reported that there is no

change in the plan over the last few years. On behalf of the administration, Mrs. Austin made a recommendation that the board approve the Minority Business Enterprise Plan as presented.

A motion was made by Mrs. Meredith Gergley to accept the recommendation of the administration and approve the Minority Business Enterprise Plan as presented. The motion was seconded by Dr. Millie Malone and approved unanimously 7-0.

5. Reports:

a) 2024-2025 Procurement Report: Mrs. Kacey Austin also provided the 2024-2025 Procurement Report, as required per the district's Procurement Code. Mrs. Austin's report provided details on the district's Sole Source and Emergency Procurements, and the Minority Business Enterprise Plan. The goal of the Minority Business Enterprise Plan is to spend at least 10% of the district's controllable procurements with minority-owned firms. The district surpassed that goal in 24-25 with 47.35% of eligible procurements spent with minority owned businesses. Mrs. Austin's report also provided bid data for solicitations issued and received in total, as well as from minority companies.

b) Architectural Selection Process: Mrs. Kacey Austin also presented the details of the architectural selection process used to select firms to design the new middle school, replace Duncan Elementary School and the Byrnes Freshman Academy, as well as design a new Transportation Hub.

Mrs. Austin reported that after interviews and discussion among the selection committee, Craig Gaulden Davis was awarded the new Duncan Elementary and new middle school, and Goodwyn Mills Cawood was awarded the new Byrnes Freshman Academy and Transportation Hub.

c) Back to School Update: Mrs. Melissa Robinette presented the 2025-2026 Back to School update. Included in her presentation was information pertaining to student enrollment numbers, staff member totals, transportation enrollment details, food service totals, as well as first week successes and challenges.

d) Facilities Update: Mr. Ryan Cloonan, Chief of Operations, provided an update on current construction and facility projects taking place throughout the district.

Included in Mr. Cloonan's reports were updates on the following: Byrnes High School Phase 3 and Stadium; summer capital projects to include: secure vestibule improvements, concrete playcourts, painting, fire alarm, fencing, flooring replacements, and stripping and waxing of floors at various schools throughout the district, and handicap accessibility improvements at the Freshman Academy.

Chairman Boland thanked the administration for the hard work that went into the new stadium and the opening game.

Following the report, Mrs. Meredith Gergley made a motion at 6:53 pm to enter into executive session for the purpose of discussion of employment matters in reference to new hires, promotions, and resignations. The motion was seconded by Mr. Alex Perez and passed unanimously 7-0.

6. Executive Session

- a) **Discussion of Employment Matters in Reference to New Hires, Promotions, and Resignations:**

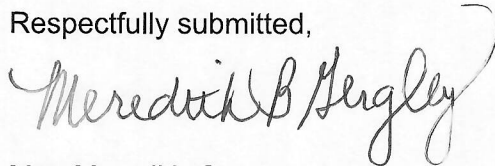
7. Return to Public Session:

A motion was made by Mrs. Meredith Gergley to leave Executive Session and return to Public Session at 7:29 pm. The motion was seconded by Dr. Millie Malone and approved unanimously 7-0.

- a) **Action on Items Discussed in Executive Session:** A motion was made by Mrs. Meredith Gergley to accept the recommendation of the administration and approve the new hires, promotions, and resignations as presented. The motion was seconded by Mr. Alex Perez and approved unanimously 7-0.

There being no further business, Mrs. Gergley made a motion to adjourn from the August board meeting at 7:34 pm. The motion was seconded by Mr. Mark Cleveland and approved unanimously 7-0.

Respectfully submitted,

A handwritten signature in cursive script that reads "Meredith B. Gergley". The signature is written in dark ink and is positioned to the right of the typed name.

Mrs. Meredith Gergley
Secretary

Submitted by: Mrs. April Peel